



Approved April 21, 2020

***Clackamas SWCD Budget Committee Teleconference Minutes for March 31, 2020***

<b>PRESENT via Electronics</b>	<b>Directors:</b>	Jeff Becker (Chair), Roger Fantz (Treasurer), Don Guttridge (Secretary) Jan Lee, Jesse Nelson (Vice-chair), Joan Zuber
	<b>Budget Committee:</b>	Dave Albrecht, John Borden, Michael Weinberg, Steve Fedje, Terry Muilenburg, Rennie Squier, Jim Toops
	<b>Directors Emeritus:</b>	
	<b>Staff:</b>	Nicole Ahr, Jason Faucera (Budget Officer), Courtney Gattuso, Tami Guttridge, Lindsey Karr, Lisa Kilders, Clair Klock, Sam Leininger Cathy McQueeney, Eann Rains, Jenne Reische, Nathan Tucker
	<b>Partners:</b>	
	<b>Guest:</b>	
<b>NOT PRESENT:</b>		Jim Johnson (Board Director)

**1 – CALL TO ORDER**

**Call to order** – Chair Becker called the meeting to order with a quorum present at 2:30 p.m., March 31, 2020, via “GoToMeeting” initiated from the home office of the Budget Officer Jason Faucera.

Staff Guttridge conducted roll-call of the budget committee members. Guttridge asked if there were any members of the public calling-in or attending on-line, no one answered. Staff members were on the call.

**2 – Agenda**

Chair Becker reviewed the agenda. No changes were made.

**3 – Budget Calendar**

Budget Officer Faucera read the ground rules for the web/teleconference asking that all participants exercise patience and follow the established rules to ensure an efficient meeting.

Faucera then reviewed the Budget Calendar, noting that most of the calendar tasks were completed. He noted that a presiding officer must be appointed later in the meeting, and a second budget committee meeting, has been scheduled for April 28, 2020 at 2:30 p.m.

#### **4 – Budget Message**

Budget Officer Faucera presented the budget message to the committee covering District priorities, existing budget funds, tax rates and the general fiscal overview. Faucera reviewed the proposed draft budget with the committee, stopping to ask if there were questions several times.

#### **5 – Presiding officer**

Chair Becker asked for nominations for Presiding Officer. Directors Lee and Guttridge nominated John Borden to be presiding officer. No other nominations were made. Staff Guttridge polled the committee and Mr. Borden was elected as the presiding officer.

#### **6 – Discussion**

Presiding Officer Borden asked the committee to discuss the budget as presented. Staff answered questions regarding tax rates, possible impact of economic turn down, fund structures and cuts that were made in specific funds. Fiscal administrator Tucker discussed one change he would like to make regarding the unappropriated ending fund balance and the reserved for future expenditure amounts.

#### **7 – Assignments**

Presiding Officer Borden asked if there were any changes that need to be made to the budget as presented, other than the suggestion from Fiscal Administrator Tucker. No other variations or assignments were requested. Officer Borden did request that the staff keep the committee informed of any changes that might need to be made in the event of government recommendations regarding the Covid-19 virus.

#### **ADJOURN AND NEXT MEETING**

- The next Budget Committee meeting will be on April 28, 2020, at 4:00 p.m., unless rescheduled for unforeseen reasons.
- There being no further business, Presiding Officer Borden adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Tami L. Guttridge  
Office Administrator