

# Clackamas SWCD Budget: FY 2020-2021

Proposed budget, March 27, 2020

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## Notes:

- Fiscal year 2020-2021 starts July 1, 2020 and ends on June 30, 2021.
- March 31, 2020: First meeting of the Budget Committee to be held.
- April 28, 2020: Second meeting of the Budget Committee to be held and public comment accepted.
- May 19, 2020: The Board of Directors will hold a public hearing on the budget.
- May 19, 2020: The Board of Directors may adopt the budget for fiscal year 2020-2021.

## Structure of the budget:

- The budget contains five funds: General Fund, Conservation Grants Fund, Conservation Loans Fund, Working Lands Legacy Fund, and Building Reserve Fund.
- General Fund
  - Page 1 of the budget summarizes resources going into the General Fund. Most operating expenses come out of the General Fund.
  - Page 2 summarizes General Fund requirements by department, and page 3 summarizes General Fund requirements by object classification.
  - Pages 4, 5, 6, 7, 8, and 9 list requirements for the six departments in the General Fund. Those departments are: District Operations; Conservation Planning; WeedWise; Education and Outreach; Land Management; and Not Allocated. The Not Allocated department captures costs not easily attributable to other departments.
- Page 10 summarizes resources and requirements for the Conservation Grants Fund. Implementation of conservation practices comes from this resource.
- Page 11 summarizes resources and requirements for the Conservation Loans Fund.
- Page 12 summarizes resources and requirements for the Working Lands Legacy Fund.
- Page 13 summarizes resources and requirements for the Building Reserve Fund.
- Budget worksheets on pages 1W, 10W, 11W, 12W, and 13W may contain additional detail about resources and requirements.
- Historical data is shown on pages 3H, 4H, 5-6-7H, 8H, and 9H. Page numbers correspond to similar pages in the General Fund.

# GENERAL FUND

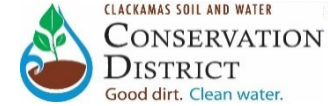


CLACKAMAS SOIL AND WATER

CONSERVATION  
DISTRICT

Good dirt. Clean water.

**GENERAL FUND:  
RESOURCES**



3/27/2020

Historical Data				RESOURCE DESCRIPTION	Budget for Fiscal Year 2020-21			
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
1				<b>RESOURCES</b>				1
2	1,311,274	1,311,274	1,320,975	Beginning fund balance: Working capital (accrual basis)	809,092	0	0	2
3	0	0	0	Previously levied taxes estimated to be received	0	0	0	3
4	0	0	0		0	0	0	4
5				<b>OTHER RESOURCES</b>				5
6	0	0	750,000	Transfers in to GF from other Funds	245,256	0	0	6
7	33,674	56,714	40,000	Interest income	36,000	0	0	7
8	0	0	0	Grant income to General Fund	0	0	0	8
9	2,476	0	9,700	Other income	10,000	0	0	9
10	78,488	79,645	83,198	OWEB/ODA allocations to SWCDs (combined)	108,315	0	0	10
11	0	3,179	0	Reimbursements	0	0	0	11
12	2,850	5,782	5,000	Rental/donations received re: farm equipment lent out	5,000	0	0	12
13	73,650	113,364	67,750	Support from Partners: WeedWise (combined)	57,250	0	0	13
14	0	0	0	Support from Partners: other program work (combined)	96,423	0	0	14
15	0	90,000	73,610	Federal grant: NRCS EQIP NWQI Molalla	73,610	0	0	15
16	0	0	0	Sale of equipment/vehicles	0	0	0	16
17	0	0	30,000	Lease Revenues CRC Office Space	96,000	0	0	17
18	<b>1,502,412</b>	<b>1,659,958</b>	<b>2,380,233</b>	Total resources, except taxes to be levied	<b>1,536,946</b>	<b>0</b>	<b>0</b>	18
19	0	0	2,432,034	Taxes necessary to balance	2,507,609	0	0	19
20	2,285,388	2,366,214	0	Taxes collected in year levied	0	0	0	20
21	<b>3,787,800</b>	<b>4,026,172</b>	<b>4,812,267</b>	<b>TOTAL RESOURCES</b>	<b>4,044,555</b>	<b>0</b>	<b>0</b>	21

NOTE: The District budget is prepared on an accrual basis. Accrual basis is a method of accounting that recognizes transactions when they occur.

## GENERAL FUND: SUMMARY OF REQUIREMENTS



3/27/2020

Historical Data			By Department, and Not Allocated to Any Department	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
1				<b>PERSONNEL SERVICES</b>			
2	Included in line 9	478,163	429,046	District Operations Department	456,383	0	0
3	Included in line 7	467,042	638,727	Conservation Planning Department	669,588	0	0
4	Included in line 7	304,048	369,619	WeedWise Department	356,376	0	0
5	Included in line 7	192,415	203,467	Education & Outreach Department	205,383	0	0
6	0	0	0	Land Management Department	0	0	0
7	Included in line 9	0	0	Conservation Services Department			
8	0	0	0	Not Allocated to Any Department	0	0	0
9	<b>1,556,801</b>	<b>1,441,669</b>	<b>1,640,859</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,687,730</b>	<b>0</b>	<b>0</b>
10	<b>15.40</b>	<b>15.40</b>	<b>16.00</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>
11				<b>MATERIALS AND SERVICES</b>			
12	230,077	246,748	187,500	District Operations Department	148,971	0	0
13	Included in line 17	45,752	100,000	Conservation Planning Department	55,078	0	0
14	Included in line 17	32,490	20,000	WeedWise Department	106,415	0	0
15	Included in line 17	52,683	22,000	Education & Outreach Department	59,822	0	0
16	21,663	13,729	34,300	Land Management Department	30,350	0	0
17	94,773	0	0	Conservation Services Dept.			
18	0	151,779	150,193	Not Allocated to Any Department	69,068	0	0
19	<b>346,513</b>	<b>543,181</b>	<b>513,993</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>469,704</b>	<b>0</b>	<b>0</b>
20				<b>CAPITAL OUTLAY</b>			
21	3,330	0	50,000	District Operations Department	0	0	0
22	Included in line 26	0	0	Conservation Planning Department	0	0	0
23	Included in line 26	0	0	WeedWise Department	0	0	0
24	Included in line 26	0	0	Education & Outreach Department	0	0	0
25	8,759	0	0	Land Management Department	0	0	0
26	0	0	0	Conservation Services Dept.			
27	0	0	0	Not Allocated to Any Department	0	0	0
28	<b>12,089</b>	<b>0</b>	<b>50,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
29				<b>DEBT SERVICE</b>			
30	0	0	535,041	Not Allocated to Any Department	535,041	0	0
31	<b>0</b>	<b>0</b>	<b>535,041</b>	<b>TOTAL DEBT SERVICE</b>	<b>535,041</b>	<b>0</b>	<b>0</b>
32				<b>SPECIAL PAYMENTS</b>			
33	164,877	240,774	251,000	Not Allocated to Any Department	20,755	0	0
34	<b>164,877</b>	<b>240,774</b>	<b>251,000</b>	<b>TOTAL SPECIAL PAYMENTS</b>	<b>20,755</b>	<b>0</b>	<b>0</b>
35				<b>INTERFUND TRANSFERS</b>			
36	384,875	400,000	320,000	Transfers to Conservation Grants Fund	179,004	0	0
37	0	0	0	Transfers to Conservation Loans Fund	0	0	0
38	0	0	0	Transfers to Working Lands Legacy Fund	0	0	0
39	125,000	115,000	712,282	Transfers to Building Reserve Fund	0	0	0
40	<b>509,875</b>	<b>515,000</b>	<b>1,032,282</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>179,004</b>	<b>0</b>	<b>0</b>
41	0	0	0	<b>OPERATING CONTINGENCY</b>	0	0	0
42	0	0	0	Ending balance (prior years)	0	0	0
43	867,256	833,637	789,092	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	858,498	0	0
44	249,118	240,000	0	Reserved for future expenditure	293,823	0	0
45	<b>3,706,529</b>	<b>3,814,261</b>	<b>4,812,267</b>	<b>TOTAL REQUIREMENTS</b>	<b>4,044,555</b>	<b>0</b>	<b>0</b>

**GENERAL FUND:  
SUMMARY OF REQUIREMENTS**



3/27/2020

Historical Data			By Object Classification	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
1				<b>PERSONNEL SERVICES</b>			
2	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	1,441,669	1,640,859	Salaries, wages, benefits	1,687,730	0	0
3		<b>1,441,669</b>	<b>1,640,859</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,687,730</b>	<b>0</b>	<b>0</b>
4		<b>15.4</b>	<b>16.0</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>
5				<b>MATERIALS AND SERVICES</b>			
6	See Page 3 H: General Fund Summary of Requirements History by Object Classification: Historical Data	98,165	143,000	Contracted services	108,572	0	0
7		346,543	240,693	Occupancy: Rent, utilities, telecomm, storage, maint.	108,544	0	0
8		36,384	107,000	Supplies	204,826	0	0
9		62,089	23,300	Training and travel	47,762	0	0
10		<b>543,181</b>	<b>513,993</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>469,704</b>	<b>0</b>	<b>0</b>
11				<b>CAPITAL OUTLAY</b>			
12	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	0	0	Equipment	0	0	0
13		0	50,000	Leasehold Improvements CRC Office Space	0	0	0
14		0	0	Vehicles	0	0	0
15		<b>0</b>	<b>50,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
16				<b>DEBT SERVICE</b>			
17	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	0	170,000		170,000	0	0
18		0	365,041		365,041	0	0
19		0	0		0	0	0
20		0	0		0	0	0
21		<b>0</b>	<b>535,041</b>	<b>TOTAL DEBT SERVICE</b>	<b>535,041</b>	<b>0</b>	<b>0</b>
22				<b>SPECIAL PAYMENTS</b>			
23	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	234,774	245,000	Grants to Partners	20,755	0	0
24		6,000	6,000	Scholarships	0	0	0
25		0	0		0	0	0
26		0	0		0	0	0
27		<b>240,774</b>	<b>251,000</b>	<b>TOTAL SPECIAL PAYMENTS</b>	<b>20,755</b>	<b>0</b>	<b>0</b>
28				<b>INTERFUND TRANSFERS</b>			
29	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	400,000	320,000	Transfers to Conservation Grants Fund	179,004	0	0
30		0	0	Transfers to Conservation Loans Fund	0	0	0
31		0	0	Transfers to Working Lands Legacy Fund	0	0	0
32		115,000	712,282	Transfers to Building Reserve Fund	0	0	0
33		<b>515,000</b>	<b>1,032,282</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>179,004</b>	<b>0</b>	<b>0</b>
34		0	0	<b>OPERATING CONTINGENCY</b>	0	0	0
35	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	0	0	<b>Ending balance (prior years)</b>	0	0	0
36		833,637	789,092	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	858,498	0	0
37		240,000	0	<b>Reserved for future expenditure</b>	293,823	0	0
38		<b>3,814,261</b>	<b>4,812,267</b>	<b>TOTAL REQUIREMENTS</b>	<b>4,044,555</b>	<b>0</b>	<b>0</b>

# DEPARTMENTS IN THE GENERAL FUND



**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



3/27/2020

Historical Data				District Operations Department	Budget for Fiscal Year 2020-21				
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
1				<b>PERSONNEL SERVICES</b>				1	
2		478,163	429,046	Salaries, wages, benefits	456,383			2	
3		<b>478,163</b>	<b>429,046</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>456,383</b>	<b>0</b>	<b>0</b>	3	
4		<b>4.00</b>	<b>4.50</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	4	
5				<b>MATERIALS AND SERVICES</b>				5	
6		29,549	10,000	Contracted services	20,000			6	
7	See Page 4 H: General Fund Requirements History: District Operations Dept: Historical Data	175,313	107,500	Occupancy & MIS/IT	74,696			7	
8		3,095	60,000	Supplies	34,875			8	
9		38,791	10,000	Training and travel	19,400			9	
10		<b>246,748</b>	<b>187,500</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>148,971</b>	<b>0</b>	<b>0</b>	10	
11					<b>CAPITAL OUTLAY</b>				11
12			0		Equipment				12
13			50,000	Leasehold Improvements CRC Office Space				13	
14		0		Vehicles				14	
15		<b>0</b>	<b>50,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	15	
16		<b>724,911</b>	<b>666,546</b>	<b>DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS</b>	<b>605,354</b>	<b>0</b>	<b>0</b>	16	

**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



3/27/2020

Historical Data			Conservation Planning Department	Budget for Fiscal Year 2020-21				
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>				1
2		467,042	638,727	Salaries, wages, benefits	669,588			2
3		<b>467,042</b>	<b>638,727</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>669,588</b>	<b>0</b>	<b>0</b>	3
4	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	<b>5.40</b>	<b>5.50</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	4
5				<b>MATERIALS AND SERVICES</b>				5
6		29,658	95,000	Contracted services	37,572			6
7		972		Occupancy: Rent, utilities, telecomm, storage, maint.				7
8		1,400		Supplies	4,800			8
9		13,722	5,000	Training and travel	12,706			9
10		<b>45,752</b>	<b>100,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>55,078</b>	<b>0</b>	<b>0</b>	10
11				<b>CAPITAL OUTLAY</b>				11
12		0	0	Equipment				12
13		0	0	Vehicles				13
14	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	14	
15		<b>512,794</b>	<b>738,727</b>	<b>CONSERVATION PLANNING DEPT. TOTAL REQUIREMENTS</b>	<b>724,666</b>	<b>0</b>	<b>0</b>	15



**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



3/27/2020

Historical Data				WeedWise Department	Budget for Fiscal Year 2020-21				
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
1				<b>PERSONNEL SERVICES</b>				1	
2		304,048	369,619	Salaries, wages, benefits	356,376			2	
3	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	<b>304,048</b>	<b>369,619</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>356,376</b>	<b>0</b>	<b>0</b>	3	
4		<b>4.00</b>	<b>4.00</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	4	
5					<b>MATERIALS AND SERVICES</b>				5
6			2,000	2,000	Contracted services	0			6
7		16,456	8,000	Occupancy: Rent, utilities, telecomm, storage, maint.				7	
8		7,588	4,000	Supplies	98,291			8	
9		6,446	6,000	Training and travel	8,124			9	
10		<b>32,490</b>	<b>20,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>106,415</b>	<b>0</b>	<b>0</b>	10	
11				<b>CAPITAL OUTLAY</b>				11	
12		0	0	Equipment				12	
13		0	0	Vehicles				13	
14		<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	14	
15		<b>336,538</b>	<b>389,619</b>	<b>WEEDWISE DEPT. TOTAL REQUIREMENTS</b>	<b>462,791</b>	<b>0</b>	<b>0</b>	15	

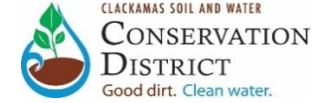
**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



3/27/2020

Historical Data				Education & Outreach Department	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>				1
2		192,415	203,467	Salaries, wages, benefits	205,383			2
3	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	<b>192,415</b>	<b>203,467</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>205,383</b>	<b>0</b>	<b>0</b>	3
4		<b>2.00</b>	<b>2.00</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	4
5				<b>MATERIALS AND SERVICES</b>				5
6			24,246	6,000	Contracted services	26,700		
7		18,325	5,000	Occupancy: Rent, utilities, telecomm, storage, maint.				7
8		7,399	9,000	Supplies	25,640			8
9		2,713	2,000	Training and travel	7,482			9
10		<b>52,683</b>	<b>22,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>59,822</b>	<b>0</b>	<b>0</b>	10
11				<b>CAPITAL OUTLAY</b>				11
12		0	0	Equipment				12
13		0	0	Vehicles				13
14		<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	14
15		<b>245,098</b>	<b>225,467</b>	<b>EDUCATION &amp; OUTREACH DEPT. TOTAL REQUIREMENTS</b>	<b>265,205</b>	<b>0</b>	<b>0</b>	15

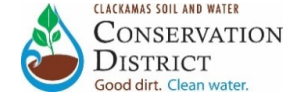
**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



3/27/2020

Historical Data				Land Management Department	Budget for Fiscal Year 2020-21				
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
1				<b>PERSONNEL SERVICES</b>				1	
2		0	0	Salaries, wages, benefits				2	
3		<b>0</b>	<b>0</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	3	
4		<b>0.00</b>	<b>0.00</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	4	
5				<b>MATERIALS AND SERVICES</b>				5	
6	See Page 8 H: General Fund Requirements History: Land Management Dept: Historical Data	12,712	30,000	Contracted services	24,300			6	
7		0	0	Occupancy: Rent, utilities, telecomm, storage, maint.				7	
8		600	4,000	Supplies	6,000			8	
9		417	300	Training and travel	50			9	
10		<b>13,729</b>	<b>34,300</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>30,350</b>	<b>0</b>	<b>0</b>	10	
11					<b>CAPITAL OUTLAY</b>				11
12			0	0	Equipment				12
13			0	0	Vehicles				13
14			<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	14
15			<b>13,729</b>	<b>34,300</b>	<b>LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS</b>	<b>30,350</b>	<b>0</b>	<b>0</b>	15

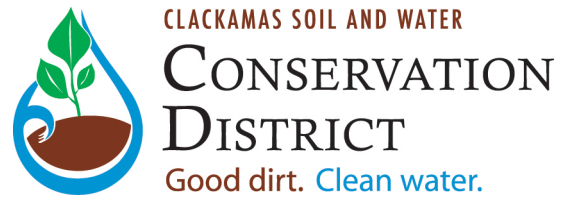
**GENERAL FUND  
REQUIREMENTS  
NOT ALLOCATED TO A DEPARTMENT**



3/27/2020

Historical Data			Not Allocated to Any Department	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
1				<b>PERSONNEL SERVICES Not Allocated</b>			
2		0	0	Salaries, wages, benefits			
3		0	0	<b>TOTAL PERSONNEL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>
4		0.00	0.00	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5				<b>MATERIALS AND SERVICES Not Allocated</b>			
6	See Page 9 H: General Fund Requirements	0	0	Contracted services			
7	History: Not Allocated to Any Dept: Historical Data	135,477	120,193	Occupancy: Rent, utilities, telecomm, storage, maint.	33,848		
8		16,302	30,000	Supplies, Vehicle Maint	35,220		
9		0	0	Travel Training			
10		151,779	150,193	<b>TOTAL MATERIALS AND SERVICES</b>	<b>69,068</b>	<b>0</b>	<b>0</b>
11				<b>CAPITAL OUTLAY Not Allocated</b>			
12		0	0	Equipment			
13		0	0	Vehicles			
14		0	0	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
15				<b>DEBT SERVICE Not Allocated</b>			
16			170,000	Eagle Creek - Zions Bank NA	170,000		
17			365,041	CRC Bldg loan P&I: Zions Bank	365,041		
18							
19							
20		0	535,041	<b>TOTAL DEBT SERVICE</b>	<b>535,041</b>	<b>0</b>	<b>0</b>
21				<b>SPECIAL PAYMENTS Not Allocated</b>			
22		234,774	245,000	Grants to Partners (Partners' projects & general support)	20,755		
23		6,000	6,000	Scholarships	0		
24							
25	See Page 9 H: General Fund Requirements						
26	History: Not Allocated to Any Dept: Historical Data	240,774	251,000	<b>TOTAL SPECIAL PAYMENTS</b>	<b>20,755</b>	<b>0</b>	<b>0</b>
27				<b>INTERFUND TRANSFERS</b>			
28		400,000	320,000	Transfers to Conservation Grants Fund	179,004	0	0
29		0	0	Transfers to Conservation Loans Fund	0	0	0
30		0	0	Transfers to Working Lands Legacy Fund	0	0	0
31		115,000	712,282	Transfers to Building Reserve Fund	0	0	0
32		515,000	1,032,282	<b>TOTAL INTERFUND TRANSFERS</b>	<b>179,004</b>	<b>0</b>	<b>0</b>
33		0	0	<b>OPERATING CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>0</b>
34				<b>Ending balance (prior years)</b>			
35		833,637	789,092	<b>UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2021)</b>	<b>858,498</b>	<b>0</b>	<b>0</b>
36		240,000	0	<b>Reserved for future expenditure</b>	<b>293,823</b>	<b>0</b>	<b>0</b>
37		1,981,190	2,757,608	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>1,956,189</b>	<b>0</b>	<b>0</b>

# SPECIAL AND RESERVE FUNDS



**SPECIAL REVENUE FUND:  
CONSERVATION GRANTS FUND**



3/27/2020

Historical Data						Budget for Fiscal Year 2020-21			
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
			<b>RESOURCES</b>						1
290,070	153,618	147,710	Beginning fund balance: Working capital (accrual basis)			173,321	0	0	2
384,875	400,000	320,000	Transferred from General Fund			179,004	0	0	3
15,000	111,078	102,787	Federal grants and retained receipts			100,349	0	0	4
11,232	23,242	0	State of Oregon grants and SEP funds			0	0	0	5
20,000	0	30,000	Local grants			33,000	0	0	6
29,980	0	258,192	Other grants			0	0	0	7
0	1,679	5,632	Reimbursements			5,612	0	0	8
0	0	0	Interest from bank accounts			0	0	0	9
<b>751,157</b>	<b>689,617</b>	<b>864,321</b>	<b>TOTAL RESOURCES</b>			<b>491,286</b>	<b>0</b>	<b>0</b>	<b>10</b>
			<b>REQUIREMENTS</b>						11
			<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				12
177,777	140,135	225,000	Conservation Planning Dept.	Materials & Services	Grants, cost-share, and contracted services	43,374	0	0	13
342,504	388,481	466,000	WeedWise Dept.	Materials & Services	Grants and contracted services	447,912	0	0	14
0	0	0	District Operations Dept.	Materials & Services	Grants and contracted services	0	0	0	15
0	0	0				0	0	0	16
0	0	0	Cons Svcs Dept discontinued beginning FY 1819	Materials & Services	Contracted services				17
119,139	0	0	Guidance from DOR: show grants in this Fund as M&S by Dept., not as Special Pymts	Special Payments	Grants and cost-share				18
0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Inter-fund transfer to Conservation Loans Fund	0	0	0	19
0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	0	0	0	20
<b>639,420</b>	<b>528,616</b>	<b>691,000</b>	<b>Total Expenses</b> (See note on line 16)			<b>491,286</b>	<b>0</b>	<b>0</b>	<b>21</b>
111,737	161,001	52,015	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-November 2021)			0	0	0	22
0	0	121,306	Reserved for future expenditure			0	0	0	23
<b>751,157</b>	<b>689,617</b>	<b>864,321</b>	<b>TOTAL REQUIREMENTS</b>			<b>491,286</b>	<b>0</b>	<b>0</b>	<b>24</b>

**SPECIAL REVENUE FUND:  
CONSERVATION LOANS FUND**



3/27/2020

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
1				<b>RESOURCES</b>						1
2	181,548	236,206	251,200	Beginning fund balance: Working capital (accrual basis)			175,200	0	0	2
3	0	0	0	Transferred from Conservation Grants Fund: Conservation loan Borrower repayments made from start of loan program through 6/30/16						3
4	0	0	0	Transferred from General Fund			0	0	0	4
5	0	0	0	Disbursements from DEQ CWSRF loan # R22405: Conservation loans						5
6	50,000	25,000	150,000	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans			168,200	0	0	6
7	10,800	33,843	125,000	Disbursements from DEQ CWSRF loan # R22407: Conservation loans			250,000	0	0	7
8	49,349	82,156	62,000	Loans: principal received from borrowers			73,090	0	0	8
9	2,148	3,691	12,000	Loans: interest received from borrowers			3,966	0	0	9
10	0	0	0	Interest from bank accounts			0	0	0	10
11	0	0	0				0	0	0	11
12	0	0	0				0	0	0	12
13	0	0	0				0	0	0	13
14	0	0	0				0	0	0	14
15	<b>293,845</b>	<b>380,896</b>	<b>600,200</b>	<b>TOTAL RESOURCES</b>			<b>670,456</b>	<b>0</b>	<b>0</b>	15
16				<b>REQUIREMENTS</b>						16
17				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				17
18		32,850	150,000	Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	250,000	0	0	18
19		25,000	150,000	District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	168,200	0	0	19
20	63,333	0	0	Not Allocated to any Dept.	Special Payments	Loans to borrowers				20
21	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	Repayment of DEQ CWSRF loans	28,487	0	0	21
22	0	0	150,000	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	223,769	0	0	22
23	0	0	0				0	0	0	23
24	0	0	0				0	0	0	24
25	0	0	0				0	0	0	25
26	<b>63,333</b>	<b>57,850</b>	<b>450,000</b>	<b>Total Expenses</b>			<b>670,456</b>	<b>0</b>	<b>0</b>	26
27	70,512	173,046	149,206	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-November 2021)			0	0	0	27
28	160,000	150,000	994	Reserved for future expenditure			0	0	0	28
29	<b>293,845</b>	<b>380,896</b>	<b>600,200</b>	<b>TOTAL REQUIREMENTS</b>			<b>670,456</b>	<b>0</b>	<b>0</b>	29

**SPECIAL REVENUE FUND:  
WORKING LANDS LEGACY FUND**



3/27/2020

Historical Data				Budget for Fiscal Year 2020-21							
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
1				<b>RESOURCES</b>							1
2	31,433	32,849	721,487	Beginning fund balance: Working capital (accrual basis)			121,487	0	0	2	
3	0	0	0	Earning from temporary investments			0	0	0	3	
4	0	0	0	Transferred from General Fund			0	0	0	4	
5	1,055	4,058	0	Interest			3,500	0	0	5	
6	0	0	0	Donations to acquire/maintain land and/or conservation easements			0	0	0	6	
7	0	700,000	0	Grants to acquire/maintain land and/or conservation easements			0	0	0	7	
8	0	1,340,000	0	Loans to acquire/maintain land and/or conservation easements			0	0	0	8	
9	0	0	0				0	0	0	9	
10	0	0	0				0	0	0	10	
11	<b>32,488</b>	<b>2,076,907</b>	<b>721,487</b>	<b>TOTAL RESOURCES</b>			<b>124,987</b>	<b>0</b>	<b>0</b>	<b>11</b>	
12				<b>REQUIREMENTS</b>							12
13				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				13	
14	0	1,293,100	0	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements	0	0	0	14	
15	0	51,683	0	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees	0	0	0	15	
16	0	0	0	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements	0	0	0	16	
17	0	10,276	0	Not Allocated to a Dept.	Debt Service	Loan principal & interest	0	0	0	17	
18	0	0	600,000	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfers to General Fund	21,487	0	0	18	
19	0	0	0				0	0	0	19	
20	0	0	0				0	0	0	20	
21	<b>0</b>	<b>1,355,059</b>	<b>600,000</b>	<b>Total Expenses</b>			<b>21,487</b>	<b>0</b>	<b>0</b>	<b>21</b>	
22	32,488	621,848	19,849	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-Nov 2021)			0	0	0	22	
23	0	100,000	101,638	Reserved for future expenditure			103,500	0	0	23	
24	<b>32,488</b>	<b>2,076,907</b>	<b>721,487</b>	<b>TOTAL REQUIREMENTS</b>			<b>124,987</b>	<b>0</b>	<b>0</b>	<b>24</b>	

*This fund is focused on long-term conservation of working lands: farms, fields, and forests.*



REVIEWED/CONTINUED March 21, 2017  
 This reserve fund must be reviewed again, and continued, or abolished, by 2027

**RESERVE FUND:  
 Building Reserve Fund**



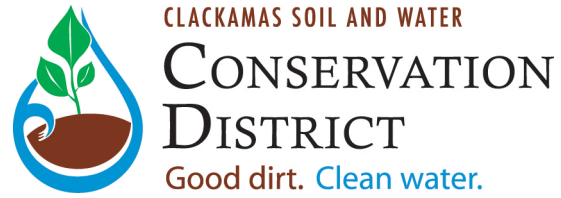
3/27/2020

*This fund is authorized and established by resolution in 2007, and renewed in 2017, for the following specified purpose: Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD*

**Budget for Fiscal Year 2020-21**

Historical Data				RESOURCES and REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body					
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)										
				<b>RESOURCES</b>								
1								1				
2	3,131	24,895	2,872,718	Beginning fund balance: Working capital (accrual basis)	28,000	0	0	2				
3	0	0	0	Earning from temporary investments	0	0	0	3				
4	125,000	115,000	712,282	Transferred from General Fund	0	0	0	4				
5	3,430	4,698	8,000	Interest	0	0	0	5				
6	0	5,475,000	0	Long-term debt proceeds	0	0	0	6				
7	0	0	0	Sale of property	0	0	0	7				
8	0	0	20,000	Other Revenue	0	0	0	8				
9	0	0	0		0	0	0	9				
10	<b>131,561</b>	<b>5,619,593</b>	<b>3,613,000</b>	<b>TOTAL RESOURCES</b>	<b>28,000</b>	<b>0</b>	<b>0</b>	<b>10</b>				
				<b>REQUIREMENTS</b>								
11								11				
12				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>		12				
13	0	2,353,513	3,577,000	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	28,000	0	0	13		
14	101,704	288,237	8,000	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	0	0	0	14		
15	0	0	0	District Operations Dept.	Materials & Services	General costs	0	0	0	15		
16	0	48,300	0	District Operations Dept.	Materials & Services	Bank fees	0	0	0	16		
17	0	0	0	Not Allocated to any Dept.	Debt Service	CRC Bldg loan P&I: Zions Bank	0	0	0	17		
18	0	0	0	Not Allocated to any Dept.	Debt Service		0	0	0	18		
19	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfers to General Fund	0	0	0	19		
20	<b>101,704</b>	<b>2,690,050</b>	<b>3,585,000</b>	<b>Total Expenses</b>			<b>28,000</b>	<b>0</b>	<b>0</b>	<b>20</b>		
21	29,857	2,929,543	28,000	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-Nov 2021)					0	0	0	21
22	0	0	0	Reserved for future expenditure					0	0	0	22
23	<b>131,561</b>	<b>5,619,593</b>	<b>3,613,000</b>	<b>TOTAL REQUIREMENTS</b>			<b>28,000</b>	<b>0</b>	<b>0</b>	<b>23</b>		

# BUDGET WORKSHEETS



**RESOURCES  
GENERAL FUND  
Worksheet**



3/27/2020

Historical Data				RESOURCES	Budget for Fiscal Year 2020-21			
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body		
1	1,311,274	1,311,274	1,320,975	Beginning fund balance: Working capital (accrual basis)	809,092			1
2	0		0	Previously levied taxes estimated to be received				2
3								3
4				<b>OTHER RESOURCES</b>				4
5	0	0	750,000	Transfers in to GF from other Funds	245,256	0	0	5
6	33,674	56,714	40,000	Interest income	36,000			6
7	0	0	0	Grant income to General Fund				7
8	2,476	0	9,700	CWMA Pull Together	10,000			8
9	54,942	56,099	58,204	OWEB/ODA grant: SOW	58,320			9
10	23,546	23,546	24,994	OWEB/ODA grant: District Operations & Admin	24,995			10
11	0	0	0	OWEB/ODA grant: Clackamas SIA	25,000			11
12		3,179	0	Reimbursements				12
13	2,850	5,782	5,000	Rental/donations received re: farm equipment lent out	5,000			13
14	16,650	31,551	33,750	WeedWise Coop Weed Mgmt Area partners: 4 County	28,250			14
15	12,000	31,813	24,000	WeedWise Coop Weed Mgmt Area partners: Col Gorge	11,000			15
16	5,000	5,000	5,000	WeedWise CWMA partner: BLM for Col Gorge CWMA	5,000			16
17	0	0	0	WeedWise CWMA partner: Mt Hood NF for Col Gorge CWMA	8,000			17
18	0	0	0	WeedWise CRISP partner: PGE grant	0			18
19	10,000	7,500	2,500	WeedWise CRISP partner: BLM	2,500			19
20	30,000	30,000	0	WeedWise CRISP partner: Metro	0			20
21	0	7,500	2,500	WeedWise Sandy Basin (SBVRC) partner: BLM	2,500			21
22	0	0	0	Clackamas River Water Providers MOA	0			22
23				CREP Tech total from partners	96,423			23
24		90,000	73,610	Federal grant: NRCS EQIP NWQI Molalla	73,610			24
25		0	0	Sale of equipment/vehicles				25
26			30,000	Lease Revenues CRC Office Space	96,000			26
27	<b>1,502,412</b>	<b>1,659,958</b>	<b>2,380,233</b>	Total resources, except taxes to be levied	<b>1,536,946</b>	<b>0</b>	<b>0</b>	27
28			2,432,034	Taxes necessary to balance	2,507,609	0	0	28
29	2,285,388	\$ 2,366,214		Taxes collected in year levied				29
30	<b>3,787,800</b>	<b>4,026,172</b>	<b>4,812,267</b>	<b>TOTAL RESOURCES</b>	<b>4,044,555</b>	<b>0</b>	<b>0</b>	30

**SPECIAL REVENUE FUND**

**Conservation Grants Fund**

Clackamas SWCD

Worksheet

This is a special fund

3/27/2020

Historical Data			RESOURCES and REQUIREMENTS				Budget for Fiscal Year 2020-21		
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
<b>RESOURCES</b>									
1									1
2	290,070	153,618	147,710	Beginning fund balance: Working capital		173,321			2
3	384,875	400,000	200,000	Transferred from General Fund		168,986			3
4			120,000	Prior Grants transferred from General Fund: WeedWise PGE		10,018			4
5	15,000	0	10,000	WW BLM grant		10,000			5
6		0	24,375	USFS Sandy		24,375			6
7			61,875	USFS CRISP		59,000			7
8		13,291	2,553	NRCS Assignment of Payment		2,224			8
9		90,000	0	USFS retained receipts					9
10		7,787	3,984	Other federal grants		4,750			10
11		21,920	0	SEP funds for projects					11
12	11,232	1,322	0	OWEB Small Grants (combined) revenue for this FY					12
13			0	Other State of Oregon grants					13
14	20,000	0	30,000	Local grant: WeedWise Metro grant: CRBC contracted svcs		30,000			14
15			0	Other local grants -- Clackamas County Grant		3,000			15
16	14,980	0	258,192	Other grants					16
17	15,000	0	0	Milk Creek-Mulino					17
18		1,679	5,632	Reimbursements from landowners		5,612			18
19			0	Interest from bank accounts					19
20	<b>751,157</b>	<b>689,617</b>	<b>864,321</b>	<b>TOTAL RESOURCES</b>		<b>491,286</b>	<b>0</b>	<b>0</b>	20
<b>REQUIREMENTS</b>									
21									21
22				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>			22
23	26,990	116,175	225,000	Conservation Planning Dept.	Materials & Services	Grants and cost-share to Cooperators (projects)	43,374		23
24	14,194	3,798	0	Conservation Planning Dept.	Materials & Services	Grants to Partners (projects)			24
25	136,593	20,162	0	Conservation Planning Dept.	Materials & Services	Contracted services			25
26	58,514	0	0	WeedWise Dept.	Materials & Services	Grants to Partners (projects)			26
27	283,990	388,481	466,000	WeedWise Dept.	Materials & Services	Contracted services	447,912		27
28	0	0	0	District Operations Dept.	Materials & Services	Grants to Partners (projects)			28
29	0	0	0	District Operations Dept.	Materials & Services	Contracted services			29
30	0	0							30
31	0			Conservation Services Dept.	Materials & Services	Contracted services			31
32	0	Cons Svcs Dept discontinued beginning FY 1819		Conservation Services Dept.	Materials & Services	Milk Creek Meadowbrook project			32
33	0			Conservation Services Dept.	Materials & Services	CRISP partnership			33
34	32,251	Guidance from DOR: show grants in this Fund as M&S by Dept., not as Special Pymts		Not Allocated to any Dept.	Special Payments	Grants and cost-share to Cooperators			34
35	86,888			Not Allocated to any Dept.	Special Payments	Grants to Partners			35
36	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to Conservation Loans Fund			36
37	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund			37
38	<b>639,420</b>	<b>528,616</b>	<b>691,000</b>	<b>Total Expenses</b> (See note on line 16)		<b>491,286</b>	<b>0</b>	<b>0</b>	38
39	111,737	161,001	52,015	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-November 2021)		0	0	0	39
40	0	0	121,306	Reserved for future expenditure			0	0	40
41	<b>751,157</b>	<b>689,617</b>	<b>864,321</b>	<b>TOTAL REQUIREMENTS</b>		<b>491,286</b>	<b>0</b>	<b>0</b>	41

**SPECIAL REVENUE FUND  
Conservation Loans Fund**

Clackamas SWCD

Worksheet

This is a special fund

3/27/2020

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2020-21		
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
1				<b>RESOURCES</b>					1
2	181,548	236,206	251,200	Beginning fund balance: Working capital (accrual basis)			175,200		2
3	0	0		Transferred from Conservation Grants Fund: Conservation loan Borrower repayments made from start of loan program through 6/30/16					3
4	0	0	0	Transferred from General Fund					4
5	0	0		Disbursements from DEQ CWSRF loan # R22405: Conservation loans			0		5
6	50,000	25,000	150,000	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans			168,200		6
7	10,800	33,843	125,000	Disbursements from DEQ CWSRF loan # R22407: Conservation loans			250,000		7
8	49,349	80,347	50,000	Conservation loans: principal received from borrowers			58,546		8
9	2,148	2,583	5,000	Conservation loans: interest received from borrowers			3,966		9
10	0	1,809	12,000	Septic system repair loans: principal recv'd from borrowers			14,544		10
11	0	1,108	7,000	Septic system repair loans: interest rec'vd from borrowers					11
12		0	0	Interest from bank accounts					12
13									13
14									14
15									15
16									16
17	<b>293,845</b>	<b>380,896</b>	<b>600,200</b>	<b>TOTAL RESOURCES</b>			<b>670,456</b>	<b>0</b>	<b>0</b>
18				<b>REQUIREMENTS</b>					18
19				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>			19
20		32,850	150,000	Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	250,000		20
21		25,000	150,000	District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	168,200		21
22	13,333	0		Not Allocated to any Dept.	Special Payments	Conservation loans to borrowers			22
23	50,000	0		Not Allocated to any Dept.	Special Payments	Septic repair loans to borrowers			23
24	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22405: principal + interest + fees	28,487		24
25	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22406: principal + interest + fees			25
26	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22407: principal + interest + fees			26
27	0	0	150,000	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	223,769	0	0
28									28
29									29
30									30
31	<b>63,333</b>	<b>57,850</b>	<b>450,000</b>	<b>Total Expenses</b>			<b>670,456</b>	<b>0</b>	<b>0</b>
32	70,512	173,046	149,206	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-November 2021)			0	0	0
33	160,000	150,000	994	Reserved for future expenditure			0		33
34	<b>293,845</b>	<b>380,896</b>	<b>600,200</b>	<b>TOTAL REQUIREMENTS</b>			<b>670,456</b>	<b>0</b>	<b>0</b>

**SPECIAL REVENUE FUND**

**Working Lands Legacy Fund**

**Worksheet**

Clackamas SWCD

3/27/2020

Historical Data			RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2020-21		
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			<b>RESOURCES</b>					
1								1
2	31,433	32,849	721,487	Beginning fund balance: Working capital (accrual basis)		121,487		2
3	0	0	0	Earning from temporary investments				3
4	0	0	0	Transferred from General Fund				4
5	1,055	4,058	0	Interest		3,500		5
6		0	0	Donations to acquire/maintain land and/or conservation easements				6
7	0	700,000	0	Grants to acquire/maintain land and/or conservation easements				7
8	0	1,340,000	0	Loans to acquire/maintain land and/or conservation easements				8
9								9
10								10
11	<b>32,488</b>	<b>2,076,907</b>	<b>721,487</b>	<b>TOTAL RESOURCES</b>		<b>124,987</b>	<b>0</b>	<b>0</b>
			<b>REQUIREMENTS</b>					
			<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>			
13								13
14	0	1,293,100	0	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements		14
15	0	51,683	0	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees		15
16	0	0	0	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements		16
17	0	10,276	0	Not Allocated to any Dept.		Debt Service		17
18			550,000	Not Allocated to any Dept.		Transfers: Inter-fund transfer	Transfer to General Fund: Grant rcvd in FY1819 for Eagle Creek acquisition	18
19			50,000	Not Allocated to any Dept.		Transfers: Inter-fund transfer	Transfer to General Fund	19
20								20
21								21
22	<b>0</b>	<b>1,355,059</b>	<b>600,000</b>	<b>Total Expenses</b>		<b>21,487</b>	<b>0</b>	<b>0</b>
23	32,488	621,848	19,849	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-Nov 2021)		0	0	0
24	0	100,000	101,638	Reserved for future expenditure		103,500		24
25	<b>32,488</b>	<b>2,076,907</b>	<b>721,487</b>	<b>TOTAL REQUIREMENTS</b>		<b>124,987</b>	<b>0</b>	<b>0</b>

**RESERVE FUND**

This fund is authorized and established by resolution in 2007 for the following specified purpose:

Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD

**Building Reserve Fund  
Worksheet**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

REVIEW YEAR : 2027

Clackamas SWCD

3/27/2020

Historical Data			RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2020-21				
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
			<b>RESOURCES</b>							
1								1		
2	3,131	24,895	2,872,718	Beginning fund balance: Working capital (accrual basis)			28,000		2	
3	0	0	0	Earning from temporary investments			0		3	
4	125,000	115,000	712,282	Transferred from General Fund			0		4	
5	3,430	4,698	8,000	Interest			0		5	
6	0	5,475,000	0	Long-term debt proceeds			0		6	
7	0	0	0	Sale of property			0		7	
8			20,000	Other Revenue			0		8	
9							0		9	
10	<b>131,561</b>	<b>5,619,593</b>	<b>3,613,000</b>	<b>TOTAL RESOURCES</b>			<b>28,000</b>	<b>0</b>	<b>0</b>	10
			<b>REQUIREMENTS</b>							
11									11	
12			<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				12	
13	0	2,353,513	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	28,000			13	
14	101,704	288,237	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	0			14	
15	0	0	District Operations Dept.	Materials & Services	General costs	0			15	
16	0	48,300	District Operations Dept.	Materials & Services	Bank fees	0			16	
17	0	0	Not Allocated to any Dept.	Debt Service		0			17	
18	0	0	Not Allocated to any Dept.	Debt Service		0			18	
19	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfers to General Fund	0			19	
20	<b>101,704</b>	<b>2,690,050</b>	<b>3,585,000</b>	<b>Total Expenses</b>			<b>28,000</b>	<b>0</b>	<b>0</b>	20
21	29,857	2,929,543	28,000	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-Nov 2021)			0	0	0	21
22	0	0	0	Reserved for future expenditure			0	0	0	22
23	<b>131,561</b>	<b>5,619,593</b>	<b>3,613,000</b>	<b>TOTAL REQUIREMENTS</b>			<b>28,000</b>	<b>0</b>	<b>0</b>	23

# BUDGET HISTORICAL SHEETS





**GENERAL FUND SUMMARY OF REQUIREMENTS HISTORY**



3/27/2020

Historical Data			By Object Classification: Historical Data	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
1				<b>PERSONNEL SERVICES</b>			1
2		See Page 3: General Fund Summary of Requirements by Object Classification		Salaries, wages, benefits			2
3				Payroll liabilities (District share of taxes)			3
4				Employee benefits			4
5				Deferred compensation - Employer contribution			5
6				Temporary employees & interns			6
7				COLAs and merit increases for staff			7
8				Compensated absences (annual leave)			8
9				Salary adjustments (includes related taxes & def comp)			9
10	<b>1,556,801</b>			<b>TOTAL PERSONNEL SERVICES</b>			10
11	<b>15.40</b>			<b>TOTAL Full-Time Equivalent (FTE)</b>			11
12				<b>MATERIALS AND SERVICES</b>			12
13	99,925	See Page 3: General Fund Summary of Requirements by Object Classification		Contracted services			13
14	10,427			Partner support			14
15	123,307			Occupancy: Rent, utilities, telecomm, storage, maint.			15
16	13,425			Fuel/maint/repair of District vehicles/equipment			16
17	802			Meetings, workshops, events			17
18	12,968			Insurance			18
19	37,863			Supplies			19
20	6,590			Printing, publication			20
21	7,387			Dues, subscriptions, licenses			21
22	20,522			Training and travel			22
23	13,297			Staff & Director expenses			23
24	0			Volunteer/cooperator recognition			24
25	0			Bank fees, interest paid			25
26	0			Scholarships			26
27	<b>346,513</b>		<b>TOTAL MATERIALS AND SERVICES</b>			27	
28				<b>CAPITAL OUTLAY</b>			28
29	0	See Page 3: GF Summary of Requirements by Object Classification		Equipment			29
30	0			Office equipment/capitalized building repairs			30
31	8,759			Field equipment			31
32	3,330			Vehicles			32
33	<b>12,089</b>			<b>TOTAL CAPITAL OUTLAY</b>			33
34				<b>DEBT SERVICE</b>			34
35	0	See Page 3: GF Summary of Requirements by Object Classification					35
36	0						36
37	0						37
38	0						38
39	<b>0</b>			<b>TOTAL DEBT SERVICE</b>			39
40				<b>SPECIAL PAYMENTS</b>			40
41	158,877	See Page 3: GF Summary of Requirements by Object Classification		Grants to Partners			41
42	6,000			Scholarships			42
43	0						43
44	0						44
45	<b>164,877</b>			<b>TOTAL SPECIAL PAYMENTS</b>			45
46				<b>INTERFUND TRANSFERS</b>			46
47	384,875	See Page 3: GF Summary of Requirements by Object Classification		Transfers to Conservation Grants Fund			47
48	0			Transfers to Conservation Loans Fund			48
49	0			Transfers to Working Lands Legacy Fund			49
50	125,000			Transfers to Building Reserve Fund			50
51	<b>509,875</b>			<b>TOTAL INTERFUND TRANSFERS</b>			51
52	0	See Page 3: GF Summary of Requirements by Object Classification		<b>OPERATING CONTINGENCY</b>			52
53	0			Ending balance (prior years)			53
54	867,256			<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			54
55	249,118			Reserved for future expenditure			55
56	<b>3,706,529</b>		<b>TOTAL REQUIREMENTS</b>			56	

**GENERAL FUND REQUIREMENTS HISTORY**

Clackamas SWCD

3/27/2020

Historical Data			District Operations Dept: Historical Data	Budget for Fiscal Year 2020-21						
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body			
1				<b>PERSONNEL SERVICES</b>				1		
2				Salaries and wages				2		
3				Payroll liabilities (District share of taxes)				3		
4	Included in Personnel	See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	Employee benefits				4		
5	Services on Page 3H: General Fund Requirements by Object			Deferred compensation - Employer contribution					5	
6	Classification: Historical Data			Temporary Employees & Interns					6	
7				COLAs and merit increases for staff (incl taxes & def comp)					7	
8				Compensated absences (annual leave)					8	
9				Salary adjustments (includes related taxes & def comp)					9	
10				<b>TOTAL PERSONNEL SERVICES</b>					10	
11	<b>4.00</b>					<b>TOTAL Full-Time Equivalent (FTE)</b>				11
12						<b>MATERIALS AND SERVICES</b>				12
13	59,754			See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	Contracted services				13
14	6,302	Partner support							14	
15	103,420	Occupancy: Rent, utilities, telecomm, storage, maint.							15	
16	9,138	Fuel/maint/repair of District vehicles/equipment							16	
17	128	Meetings, workshops, events							17	
18	12,968	Insurance							18	
19	18,715	Supplies & non-capitalized equipment							19	
20	368	Printing, publication							20	
21	2,802	Dues, subscriptions, licenses							21	
22	12,173	Staff & Director training							22	
23	4,309	Staff & Director expenses							23	
24	0	Volunteer/Board/staff/cooperator recognition							24	
25	0	Bank fees, interest paid							25	
26	0	Scholarships							26	
27	<b>230,077</b>					<b>TOTAL MATERIALS AND SERVICES</b>				27
28				<b>CAPITAL OUTLAY</b>				28		
29		See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	Office equipment				29		
30				Field equipment					30	
31	3,330			Vehicles					31	
32	<b>3,330</b>			<b>TOTAL CAPITAL OUTLAY</b>					32	
33	<b>233,407</b>			<b>DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS</b>				33		

**GENERAL FUND REQUIREMENTS HISTORY**

Clackamas SWCD

3/27/2020

Historical Data				Conservation Services Dept: Historical Data	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>				1
2				Salaries and wages				2
3				Payroll liabilities (District share of taxes)				3
4				Employee benefits				4
5				Deferred compensation - Employer contribution				5
6				Temporary employees & interns				6
7				COLAs and merit increases for staff (incl taxes & def comp)				7
8				Compensated absences (annual leave)				8
9				Salary adjustments (includes related taxes & def comp)				9
10				<b>TOTAL PERSONNEL SERVICES</b>				10
11	<b>11,40</b>			<b>TOTAL Full-Time Equivalent (FTE)</b>				11
12				<b>MATERIALS AND SERVICES</b>				12
13	28,454			Contracted services				13
14	4,125			Partner support				14
15	19,887			Occupancy: Rent, utilities, telecomm, storage, maint.				15
16	0			Fuel/maint/repair of District vehicles/equipment				16
17	674			Meetings, workshops, events				17
18	0			Insurance				18
19	17,508			Supplies & non-capitalized equipment				19
20	6,222			Printing, publication				20
21	640			Dues, subscriptions, licenses				21
22	8,349			Staff & Director training				22
23	8,914			Staff & Director expenses				23
24	0			Volunteer/cooperator recognition				24
25	0			Bank fees, interest paid				25
26	0			Scholarships				26
27	<b>94,773</b>			<b>TOTAL MATERIALS AND SERVICES</b>				27
28				<b>CAPITAL OUTLAY</b>				28
29	0			Office equipment				29
30	0			Field equipment				30
31	0			Vehicles				31
32	<b>0</b>			<b>TOTAL CAPITAL OUTLAY</b>				32
33	<b>94,773</b>			<b>CONSERVATION SVCS DEPT. TOTAL REQUIREMENTS</b>				33

Beginning with FY 1819, the Conservation Services Dept is discontinued, and is now divided into the following departments: Conservation Planning Dept, WeedWise Dept, and Education & Outreach Dept. See Pages 5, 6, 7: General Fund Requirements Allocated To a Department for the relevant department.

**GENERAL FUND REQUIREMENTS  
HISTORY**

Clackamas SWCD

3/27/2020

Historical Data			Land Management Dept: Historical Data	Budget for Fiscal Year 2020-21							
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body				
1				<b>PERSONNEL SERVICES</b>			1				
2	0	See Page 8: General Fund Requirements Allocated To Land Management Dept.		Salaries and wages			2				
3	0			Payroll liabilities (District share of taxes)			3				
4	0			Employee benefits			4				
5	0			Deferred compensation - Employer contribution			5				
6	0			Temporary employees & interns			6				
7	0			COLAs and merit increases for staff (incl taxes & def comp)			7				
8	0			Compensated absences (annual leave)			8				
9	0			Salary adjustments (includes related taxes & def comp)			9				
10	0			<b>TOTAL PERSONNEL SERVICES</b>			10				
11	0.00			<b>TOTAL Full-Time Equivalent (FTE)</b>			11				
12								<b>MATERIALS AND SERVICES</b>			12
13	11,717	See Page 8: General Fund Requirements Allocated To Land Management Dept.		Contracted services			13				
14				Partner support			14				
15				Occupancy: Rent, utilities, telecomm, storage, maint.			15				
16	4,287			Fuel/maint/repair of District vehicles/equipment			16				
17				Meetings, workshops, events			17				
18				Insurance			18				
19	1,640			Supplies & non-capitalized equipment			19				
20				Printing, publication			20				
21	3,945			Dues, subscriptions, licenses			21				
22				Staff & Director training			22				
23	74			Staff & Director expenses			23				
24				Volunteer/cooperator recognition			24				
25				Bank fees, interest paid			25				
26	Moved to "Not Allocated to Any Dept: Special Payments"						Scholarships				26
27	21,663			<b>TOTAL MATERIALS AND SERVICES</b>			27				
28				<b>CAPITAL OUTLAY</b>			28				
29		See Page 8: General Fund Requirements Allocated To Land Management Dept.		Office equipment			29				
30	8,759			Land			30				
31				Vehicles			31				
32	8,759	<b>TOTAL CAPITAL OUTLAY</b>	32								
33	30,422	0	0	<b>LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS</b>			33				

**GENERAL FUND REQUIREMENTS HISTORY**

Clackamas SWCD

3/27/2020

Historical Data			Not Allocated to Any Department: Historical Data	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
1				<b>PERSONNEL SERVICES Not Allocated</b>			1
2				Salaries, wages, benefits			2
3	0	See Page 9: General Fund Requirements Not Allocated to a Dept		<b>TOTAL PERSONNEL SERVICES</b>			3
4	0.00			<b>TOTAL Full-Time Equivalent (FTE)</b>			4
5				<b>MATERIALS AND SERVICES Not Allocated</b>			5
6				Contracted services			6
7		See Page 9: General Fund Requirements Not Allocated to a Dept		Occupancy: Rent, utilities, telecomm, storage, maint.			7
8				Supplies			8
9				Training and travel			9
10	0			<b>TOTAL MATERIALS AND SERVICES</b>			10
11				<b>CAPITAL OUTLAY Not Allocated</b>			11
12				Equipment			12
13		See Page 9		Vehicles			13
14	0			<b>TOTAL CAPITAL OUTLAY</b>			14
15				<b>DEBT SERVICE Not Allocated</b>			15
16	0						16
17		See Page 9: General Fund Requirements Not Allocated to a Dept					17
18							18
19							19
20	0			<b>TOTAL DEBT SERVICE</b>			20
21				<b>SPECIAL PAYMENTS Not Allocated</b>			21
22	158,877			Grants to Partners			22
23	6,000	See Page 9: General Fund Requirements Not Allocated to a Dept		Scholarships			23
24							24
25							25
26	164,877			<b>TOTAL SPECIAL PAYMENTS</b>			26
27				<b>INTERFUND TRANSFERS</b>			27
28	384,875			Transfers to Conservation Grants Fund			28
29	0			Transfers to Conservation Loans Fund			29
30	0			Transfers to Working Lands Legacy Fund			30
31	125,000			Transfers to Building Reserve Fund			31
32	509,875	See Page 9: General Fund Requirements Not Allocated to a Dept		<b>TOTAL INTERFUND TRANSFERS</b>			32
33				<b>OPERATING CONTINGENCY</b>			33
34				Ending balance (prior years)			34
35	867,256			<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			35
36	249,118			Reserved for future expenditure			36
37	1,791,126			<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>			37