



Approved July 23, 2019

Clackamas SWCD Special Board Meeting Minutes for June 6, 2019

PRESENT	Via Phone:	Jeff Becker (Chair), Roger Fantz (Treasurer), Don Guttridge (Secretary),
	Directors:	Jan Lee, Jesse Nelson (Vice-Chair), Joan Zuber
	Associate Directors:	
	Directors Emeritus:	
	Staff:	Jason Faucera (via phone), Tami Guttridge, Lisa Kilders, Eann Rains, Jenne Reische, Tom Salzer (via phone), Nathan Tucker
	Partners:	
	Guest:	
	NOT PRESENT:	Jim Johnson (Director)

1 – CALL TO ORDER and PUBLIC COMMENT

- A. **Call to order** – Chair Becker called the meeting to order with a quorum present at 8:31 a.m., on June 6, 2019, in the Clackamas SWCD conference room at 221 Molalla Ave., Suite 102 in Oregon City.
- B. **Public Comment** – No public comment was given.

2 – Culvert replacement on tributary of Clear Creek

Staff Faucera reported to the Board of Directors concerning the culvert replacement project on a tributary of Clear Creek. The District received one response regarding the Request for Proposal for the project. The bid met the qualifications required; however, the cost came in at \$174,750, plus \$4,800 in optional costs. This placed the proposal at \$19,750 over the engineer’s estimate, an increase of about a 12%.

In addition to the increased construction cost, staff recommends contracting with the project engineer to provide construction oversight. Staff received a scope of work and cost estimate for \$7,000 for this service. This would bring the total cost of the project to \$186,750.

Joan Zuber joined the meeting at 8:38 a.m.

Staff Faucera asked that the Board approve General Manager Salzer to negotiate a contract with the selected construction company in the amount of \$179,750, and to approve the construction oversight service amount of not-to-exceed \$7,000. These amounts are in the budget for this project.

Director Fantz asked if the grant funding of \$90,000 was based on the estimate of the project and whether there might be more money available. Staff Faucera noted that the grant was based on an estimated total cost of \$180,000 and increased funding is not available under the grant. Director Fantz noted that project was still providing good benefit for the watershed and showed good leverage for our funds.

Chair Becker asked if the engineering oversight was necessary due to the increased cost. Staff Faucera reported that staff would have asked for this money even if the bid had met the original estimate.

Directors Fantz/Guttridge moved/seconded to have General Manager Salzer negotiate a Not-To-Exceed contract for \$179,750 with the selected contractor. Motion carried unanimously.

Directors Fantz/Guttridge moved/seconded to approve a Not-To-Exceed \$7,000 engineering oversight services agreement for the Culvert Replacement Project on Clear Creek. Motion carried unanimously.

ADJOURN AND NEXT MEETING

- The next regular meeting will be on June 18, 2019, at 4:00 p.m.
- There being no further business, Chair Becker adjourned the meeting at 8:45 a.m.

Respectfully submitted,



Tami L. Guttridge
Administrative Assistant