

Clackamas SWCD Budget: FY 2019-2020

Proposed budget, April 2, 2019

Notes:

- Fiscal year 2019-2020 starts July 1, 2019 and ends on June 30, 2020.
- April 2, 2019: First meeting of the Budget Committee to be held.
- April 30, 2019: Second meeting of the Budget Committee to be held and public comment accepted.
- May 21, 2019: The Board of Directors will hold a public hearing on the budget.
- May 21, 2019: The Board of Directors may adopt the budget for fiscal year 2019-2020.

Structure of the budget:

- The budget contains five funds: General Fund, Conservation Grants Fund, Conservation Loans Fund, Working Lands Legacy Fund, and Building Reserve Fund.
- General Fund
 - Page 1 of the budget summarizes resources going into the General Fund. Most operating expenses come out of the General Fund.
 - Page 2 summarizes General Fund requirements by department, and page 3 summarizes General Fund requirements by object classification.
 - Pages 4, 5, 6, 7, 8, and 9 list requirements for the six departments in the General Fund. Those departments are: District Operations; Conservation Planning; WeedWise; Education and Outreach; Land Management; and Not Allocated. The Not Allocated department captures costs not easily attributable to other departments.
- Page 10 summarizes resources and requirements for the Conservation Grants Fund. Implementation of conservation practices comes from this resource.
- Page 11 summarizes resources and requirements for the Conservation Loans Fund.
- Page 12 summarizes resources and requirements for the Working Lands Legacy Fund.
- Page 13 summarizes resources and requirements for the Building Reserve Fund.
- Budget worksheets on pages 1W, 10W, 11W, 12W, and 13W may contain additional detail about resources and requirements.
- Historical data is shown on pages 3H, 4H, 5-6-7H, 8H, and 9H. Page numbers correspond to similar pages in the General Fund.

GENERAL FUND



**GENERAL FUND:
RESOURCES**



3/30/2019

Historical Data				RESOURCE DESCRIPTION	Budget for Fiscal Year 2019-20			
Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)			Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1				RESOURCES				1
2	938,085	1,311,274	1,083,589	Beginning fund balance: Working capital (accrual basis)	1,880,833	0	0	2
3	0	0	0	Previously levied taxes estimated to be received	0	0	0	3
4	0	0	0		0	0	0	4
5				OTHER RESOURCES				5
6	0	0	0	Transfers in to GF from other Funds	0	0	0	6
7	22,142	33,674	36,000	Interest income	40,000	0	0	7
8	0	0	550,000	Grant income to General Fund	0	0	0	8
9	296	2,476	0	Other income	9,700	0	0	9
10	72,674	78,488	78,488	OWEB/ODA allocations to SWCDs (combined)	97,000	0	0	10
11	0	0	0	Reimbursements	0	0	0	11
12	1,475	2,850	2,850	Rental/donations received re: farm equipment lent out	4,500	0	0	12
13	415,918	73,650	83,750	Support from Partners: WeedWise (combined)	82,750	0	0	13
14	0	0	0	Support from Partners: other program work (combined)	0	0	0	14
15	0	0	0	Federal grant: NRCS EQIP NWQI Molalla	0	0	0	15
16	0	0	0	Sale of equipment/vehicles	0	0	0	16
17	0	0	0	Placeholder	0	0	0	17
18	1,450,590	1,502,412	1,834,677	Total resources, except taxes to be levied	2,114,783	0	0	18
19	0	0	1,627,313	Taxes necessary to balance	2,425,998	0	0	19
20	2,113,969	2,285,388	0	Taxes collected in year levied	0	0	0	20
21	3,564,559	3,787,800	3,461,990	TOTAL RESOURCES	4,540,781	0	0	21

NOTE: Since FY 2012-13, the District's financial accounting and audits have been done on an accrual basis. Accrual basis is a method of accounting that recognizes transactions when they occur. Budgets prior to FY 2015-16 were prepared on a cash basis. Cash basis recognizes revenues when received, and expenditures are accounted for only when paid. Budgets beginning with FY 2015-16 are prepared on an accrual basis.

GENERAL FUND: SUMMARY OF REQUIREMENTS



3/30/2019

Historical Data			By Department, and Not Allocated to Any Department	Budget for Fiscal Year 2019-20				
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	427,208	0	393,689	District Operations Department	449,046	0	0	2
3	<i>Included in Line 7</i>	<i>Included in line 7</i>	487,658	Conservation Planning Department	638,727	0	0	3
4	<i>Included in line 7</i>	<i>Included in line 7</i>	329,677	WeedWise Department	369,619	0	0	4
5	<i>Included in line 7</i>	<i>Included in line 7</i>	181,571	Education & Outreach Department	203,467	0	0	5
6	0	0	0	Land Management Department	0	0	0	6
7	931,026	0	0	<i>Conservation Services Department</i>				7
8	0	0	0	Not Allocated to Any Department	0	0	0	8
9	1,358,234	0	1,392,595	TOTAL PERSONNEL SERVICES	1,660,859	0	0	9
10	13.50	15.50	15.40	TOTAL FTE count for FY 18-19 is 15.4	16.00	0.00	0.00	10
11				MATERIALS AND SERVICES				11
12	234,519	230,077	97,306	District Operations Department	177,550	0	0	12
13	<i>Included in line 17</i>	<i>Included in line 17</i>	7,000	Conservation Planning Department	129,000	0	0	13
14	<i>Included in line 17</i>	<i>Included in line 17</i>	32,600	WeedWise Department	24,209	0	0	14
15	<i>Included in line 17</i>	<i>Included in line 17</i>	72,020	Education & Outreach Department	55,010	0	0	15
16	23,870	21,663	69,300	Land Management Department	48,300	0	0	16
17	178,334	94,773	0	<i>Conservation Services Dept.</i>				17
18	0	0	126,448	Not Allocated to Any Department	132,000	0	0	18
19	436,723	346,513	404,674	TOTAL MATERIALS & SERVICES	566,069	0	0	19
20				CAPITAL OUTLAY				20
21	31,661	3,330	0	District Operations Department	0	0	0	21
22	<i>Included in line 26</i>	<i>Included in line 26</i>	0	Conservation Planning Department	0	0	0	22
23	<i>Included in line 26</i>	<i>Included in line 26</i>	0	WeedWise Department	0	0	0	23
24	<i>Included in line 26</i>	<i>Included in line 26</i>	0	Education & Outreach Department	0	0	0	24
25	0	8,759	11,000	Land Management Department	0	0	0	25
26	3,530	0	0	<i>Conservation Services Dept.</i>				26
27	0	0	0	Not Allocated to Any Department	0	0	0	27
28	35,191	12,089	11,000	TOTAL CAPITAL OUTLAY	0	0	0	28
29				DEBT SERVICE				29
30	0	0	0	Not Allocated to Any Department	516,868	0	0	30
31	0	0	0	TOTAL DEBT SERVICE	516,868	0	0	31
32				SPECIAL PAYMENTS				32
33	0	164,877	296,000	Not Allocated to Any Department	341,675	0	0	33
34	0	164,877	296,000	TOTAL SPECIAL PAYMENTS	341,675	0	0	34
35				INTERFUND TRANSFERS				35
36	490,882	384,875	500,000	Transfers to Conservation Grants Fund	520,000	0	0	36
37	0	0	0	Transfers to Conservation Loans Fund	0	0	0	37
38	0	0	0	Transfers to Working Lands Legacy Fund	0	0	0	38
39	0	125,000	0	Transfers to Building Reserve Fund	0	0	0	39
40	490,882	509,875	500,000	TOTAL INTERFUND TRANSFERS	520,000	0	0	40
41	0	0	0	OPERATING CONTINGENCY	0	0	0	41
42	0	0	0	Ending balance (prior years)	0	0	0	42
43	805,259	867,256	754,853	UNAPPROPRIATED ENDING FUND BALANCE	935,310	0	0	43
44	438,270	249,118	102,868	Reserved for future expenditure	0	0	0	44
45	3,564,559	2,149,728	3,461,990	TOTAL REQUIREMENTS	4,540,781	0	0	45

**GENERAL FUND:
SUMMARY OF REQUIREMENTS**



3/30/2019

Historical Data			By Object Classification		Budget for Fiscal Year 2019-20			
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	See Page 3 H: GF Summary of Req's	See Page 3 H: GF Summary of Req's	1,392,595	Salaries, wages, benefits	1,660,859	0	0	2
3	History by Object Classification: Historical Data	History by Object Classification: Historical Data	1,392,595	TOTAL PERSONNEL SERVICES	1,660,859	0	0	3
4			15.4	Total FTE count for FY 18-19 is 15.4	16.0	0.0	0.0	4
5				MATERIALS AND SERVICES				5
6	See Page 3 H: General Fund Summary of Requirements	See Page 3 H: General Fund Summary of Requirements	110,893	Contracted services	200,000	0	0	6
7	History by Object Classification: Historical Data	History by Object Classification: Historical Data	130,708	Occupancy: Rent, utilities, telecomm, storage, maint.	150,550	0	0	7
8			121,923	Supplies	164,519	0	0	8
9			41,150	Training and travel	51,000	0	0	9
10			404,674	TOTAL MATERIALS AND SERVICES	566,069	0	0	10
11				CAPITAL OUTLAY				11
12	See Page 3 H: GF Summary of Req's	See Page 3 H: GF Summary of Req's	11,000	Equipment	0	0	0	12
13	History by Object Classification: Historical Data	History by Object Classification: Historical Data	0	Vehicles	0	0	0	13
14			11,000	TOTAL CAPITAL OUTLAY	0	0	0	14
15				DEBT SERVICE				15
16	See Page 3 H: GF Summary of Req's	See Page 3 H: GF Summary of Req's	0		151,827	0	0	16
17	History by Object Classification: Historical Data	History by Object Classification: Historical Data	0		365,041	0	0	17
18			0		0	0	0	18
19			0		0	0	0	19
20			0	TOTAL DEBT SERVICE	516,868	0	0	20
21				SPECIAL PAYMENTS				21
22	See Page 3 H: GF Summary of Req's	See Page 3 H: GF Summary of Req's	290,000	Grants to Partners	335,675	0	0	22
23	History by Object Classification: Historical Data	History by Object Classification: Historical Data	6,000	Scholarships	6,000	0	0	23
24			0		0	0	0	24
25			0		0	0	0	25
26			296,000	TOTAL SPECIAL PAYMENTS	341,675	0	0	26
27				INTERFUND TRANSFERS				27
28	See Page 3 H: GF Summary of Req's	See Page 3 H: GF Summary of Req's	500,000	Transfers to Conservation Grants Fund	520,000	0	0	28
29	History by Object Classification: Historical Data	History by Object Classification: Historical Data	0	Transfers to Conservation Loans Fund	0	0	0	29
30			0	Transfers to Working Lands Legacy Fund	0	0	0	30
31			0	Transfers to Building Reserve Fund	0	0	0	31
32			500,000	TOTAL INTERFUND TRANSFERS	520,000	0	0	32
33	See Page 3 H: GF Summary of Req's	See Page 3 H: GF Summary of Req's	0	OPERATING CONTINGENCY	0	0	0	33
34	History by Object Classification: Historical Data	History by Object Classification: Historical Data	0	Ending balance (prior years)	0	0	0	34
35			754,853	UNAPPROPRIATED ENDING FUND BALANCE	935,310	0	0	35
36			102,868	Reserved for future expenditure	0	0	0	36
37			3,461,990	TOTAL REQUIREMENTS	4,540,781	0	0	37

DEPARTMENTS IN THE GENERAL FUND



**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/30/2019

Historical Data				District Operations Department	Budget for Fiscal Year 2019-20			
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2			393,689	Salaries, wages, benefits	449,046			2
3			393,689	TOTAL PERSONNEL SERVICES	449,046	0	0	3
4			4.00	Total FTE count for FY 19-20 is 4.0	4.50			4
5				MATERIALS AND SERVICES				5
6	See Page 4 H: General Fund Requirements History: District Operations Dept: Historical Data	See Page 4 H: General Fund Requirements History: District Operations Dept: Historical Data	29,600	Contracted services	24,000			6
7			2,000	Occupancy: Rent, utilities, telecomm, storage, maint./IT-\$37k	40,000			7
8			45,656	Supplies/IT-\$48k	83,550			8
9			20,050	Training and travel	30,000			9
10			97,306	TOTAL MATERIALS AND SERVICES	177,550	0	0	10
11				CAPITAL OUTLAY				11
12			0	Equipment				12
13			0	Vehicles				13
14			0	TOTAL CAPITAL OUTLAY	0	0	0	14
15				490,995	DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS	626,596	0	0

**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/30/2019

Historical Data			Conservation Planning Department	Budget for Fiscal Year 2019-20					
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body		
1				PERSONNEL SERVICES				1	
2			487,658	Salaries, wages, benefits	638,727			2	
3	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	487,658	TOTAL PERSONNEL SERVICES	638,727	0	0	3	
4			5.40	Total FTE for FY 19-20	5.50			4	
5					MATERIALS AND SERVICES				5
6			0	Contracted services	120,000				6
7	0	Occupancy: Rent, utilities, telecomm, storage, maint.					7		
8	0	Supplies					8		
9	7,000	Training and travel	9,000				9		
10	7,000	TOTAL MATERIALS AND SERVICES	129,000	0	0	0	10		
11				CAPITAL OUTLAY				11	
12	0	Equipment					12		
13	0	Vehicles					13		
14	0	TOTAL CAPITAL OUTLAY	0	0	0	0	14		
15			494,658	CONSERVATION PLANNING DEPT. TOTAL REQUIREMENTS	767,727	0	0	15	

**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/30/2019

Historical Data				WeedWise Department	Budget for Fiscal Year 2019-20					
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body			
1				PERSONNEL SERVICES				1		
2	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	329,677	Salaries, wages, benefits	369,619			2		
3			329,677	TOTAL PERSONNEL SERVICES	369,619	0	0	3		
4			4.00	Total FTE for FY 19-20	4.00				4	
5					MATERIALS AND SERVICES				5	
6					2,000	Contracted services	2,000			6
7					9,300	Occupancy: Rent, utilities, telecomm, storage, maint.	9,700			7
8					11,300	Supplies	5,009			8
9					10,000	Training and travel	7,500			9
10					32,600	TOTAL MATERIALS AND SERVICES	24,209	0	0	10
11						CAPITAL OUTLAY				11
12			0	Equipment				12		
13			0	Vehicles				13		
14			0	TOTAL CAPITAL OUTLAY	0	0	0	14		
15			362,277	WEEDWISE DEPT. TOTAL REQUIREMENTS	393,828	0	0	15		

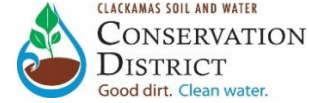
**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/30/2019

Historical Data				Education & Outreach Department	Budget for Fiscal Year 2019-20				
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body		
1				PERSONNEL SERVICES				1	
2			181,571	Salaries, wages, benefits	203,467			2	
3	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	181,571	TOTAL PERSONNEL SERVICES	203,467	0	0	3	
4			2.00	Total FTE for FY 19-20	2.00			4	
5					MATERIALS AND SERVICES				5
6					29,293	Contracted services	16,000		
7			4,300	Occupancy: Rent, utilities, telecomm, storage, maint.	5,850			7	
8			34,627	Supplies	28,960			8	
9			3,800	Training and travel	4,200			9	
10			72,020	TOTAL MATERIALS AND SERVICES	55,010	0	0	10	
11				CAPITAL OUTLAY				11	
12			0	Equipment				12	
13			0	Vehicles				13	
14			0	TOTAL CAPITAL OUTLAY	0	0	0	14	
15			253,591	EDUCATION & OUTREACH DEPT. TOTAL REQUIREMENTS	258,477	0	0	15	

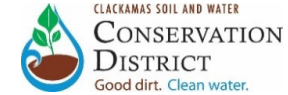
**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/30/2019

Historical Data				Land Management Department	Budget for Fiscal Year 2019-20					
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body			
1				PERSONNEL SERVICES				1		
2			0	Salaries, wages, benefits				2		
3			0	TOTAL PERSONNEL SERVICES	0	0	0	3		
4			0.00	Total FTE for FY 19-20	0.00			4		
5				MATERIALS AND SERVICES				5		
6	See Page 8 H: General Fund Requirements History: Land Management Dept: Historical Data	See Page 8 H: General Fund Requirements History: Land Management Dept: Historical Data	50,000	Contracted services	38,000			6		
7			4,000	Occupancy: Rent, utilities, telecomm, storage, maint.	0			7		
8			15,000	Supplies	10,000			8		
9			300	Training and travel	300			9		
10			69,300	TOTAL MATERIALS AND SERVICES	48,300	0	0	10		
11						CAPITAL OUTLAY				11
12					11,000	Equipment	0			12
13						Vehicles	0			13
14					11,000	TOTAL CAPITAL OUTLAY	0	0	0	14
15					80,300	LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS	48,300	0	0	15

**GENERAL FUND
REQUIREMENTS
NOT ALLOCATED TO A DEPARTMENT**



3/30/2019

Historical Data			Not Allocated to Any Department	Budget for Fiscal Year 2019-20				
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES Not Allocated				1
2			0	Salaries, wages, benefits				2
3			0	TOTAL PERSONNEL SERVICES	0	0	0	3
4			0.00	Total FTE for FY 19-20 is 0.0	0.00	0.00	0.00	4
5				MATERIALS AND SERVICES Not Allocated				5
6			0	Contracted services				6
7			111,108	Occupancy: Rent, utilities, telecomm, storage, maint.	95,000			7
8			15,340	Supplies, Vehicle Maint MOVING COSTS [\$17k]	37,000			8
9			0	Travel Training				9
10			126,448	TOTAL MATERIALS AND SERVICES	132,000	0	0	10
11				CAPITAL OUTLAY Not Allocated				11
12			0	Equipment				12
13			0	Vehicles				13
14			0	TOTAL CAPITAL OUTLAY	0	0	0	14
15				DEBT SERVICE Not Allocated				15
16				Eagle Creek - Zions Bank NA	151,827			16
17				CRC Bldg loan P&I: Zions Bank	365,041			17
18								18
19								19
20			0	TOTAL DEBT SERVICE	516,868	0	0	20
21				SPECIAL PAYMENTS Not Allocated				21
22			290,000	Grants to Partners (Partners' projects & general support)	335,675			22
23			6,000	Scholarships	6,000			23
24								24
25								25
26			296,000	TOTAL SPECIAL PAYMENTS	341,675	0	0	26
27				INTERFUND TRANSFERS				27
28			500,000	Transfers to Conservation Grants Fund	520,000	0	0	28
29			0	Transfers to Conservation Loans Fund	0	0	0	29
30			0	Transfers to Working Lands Legacy Fund	0	0	0	30
31			0	Transfers to Building Reserve Fund	0	0	0	31
32			500,000	TOTAL INTERFUND TRANSFERS	520,000	0	0	32
33			0	OPERATING CONTINGENCY	0	0	0	33
34				Ending balance (prior years)				34
35			754,853	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2020)	935,310	0	0	35
36			102,868	Reserved for future expenditure	0			36
37			1,780,169	TOTAL REQUIREMENTS NOT ALLOCATED	2,445,853	0	0	37

See Page 9 H: General Fund Requirements History: Not Allocated to Any Dept: Historical Data

See Page 9 H: General Fund Requirements History: Not Allocated to Any Dept: Historical Data

SPECIAL AND RESERVE FUNDS



**SPECIAL REVENUE FUND:
CONSERVATION GRANTS FUND**



3/30/2019

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2019-20			
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)				Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
				RESOURCES						
1										1
2	507,878	290,070	153,618	Beginning fund balance: Working capital (accrual basis)			246,035	0	0	2
3	490,882	384,875	500,000	Transferred from General Fund			520,000	0	0	3
9	0	15,000	0	Federal grants and retained receipts			186,250	0	0	9
10	10,000	11,232	518	State of Oregon grants and SEP funds			0	0	0	10
11	96,732	20,000	0	Local grants			15,000	0	0	11
7	0	29,980	0	Other grants			0	0	0	7
8	0	0	0	Interest from bank accounts			0	0	0	8
13	1,105,492	751,157	654,136	TOTAL RESOURCES			967,285	0	0	13
				REQUIREMENTS						
14										14
15				Department (Org. Unit)	Object Classification	Detail				15
16	New dept FY1819	177,777	162,550	Conservation Planning Dept.	Materials & Services	Grants, cost-share, and contracted services	248,879	0	0	16
17	New dept FY1819	342,504	385,000	WeedWise Dept.	Materials & Services	Grants and contracted services	576,000	0	0	17
18	0	0	0	District Operations Dept.	Materials & Services	Grants and contracted services	0	0	0	18
19	0	0	0				0	0	0	19
20	288,288	0	0	Conservation Services Dept.	Materials & Services	Contracted services				20
21	392,512	119,139	0	Not Allocated to any Dept.	Special Payments	Grants and cost-share				21
22	134,000	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Inter-fund transfer to Conservation Loans Fund				22
23	0	0	0							23
24	814,800	639,420	547,550	Total Expenses (See note on line 16)			824,879	0	0	24
25	290,070	111,737	106,586	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2020)			92,406	0	0	25
26	622	0	0	Reserved for future expenditure			50,000	0	0	26
27	1,105,492	751,157	654,136	TOTAL REQUIREMENTS			967,285	0	0	27

The Conservation Fund was set up as a Special Revenue Fund beginning in FY 2012-13. This fund was renamed the **Conservation Grants Fund** beginning in FY 2016-17.

UEFB and Reserved for future expenditure in this fund = carried over to next fiscal year to pay July-November 2020 expenses and to complete multi-year projects/contracts.

**SPECIAL REVENUE FUND:
CONSERVATION LOANS FUND**



3/30/2019

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2019-20				
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)				Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body		
				RESOURCES							
1										1	
2	0	181,548	166,548	Beginning fund balance: Working capital (accrual basis)			239,206	0	0	2	
3	134,000	0	0	Transferred from Conservation Grants Fund: Conservation loan Borrower repayments made from start of loan program through 6/30/16			0	0	0	3	
4	0	0	0	Transferred from General Fund			0	0	0	4	
5	45,624	0	0	Disbursements from DEQ CWSRF loan # R22405: Conservation loans			0	0	0	5	
6	0	50,000	150,000	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans			150,000	0	0	6	
7	0	10,800	100,000	Disbursements from DEQ CWSRF loan # R22407: Conservation loans			125,000	0	0	7	
8	45,614	49,349	26,252	Loans: principal received from borrowers			62,000	0	0	8	
9	1,932	2,148	2,881	Loans: interest received from borrowers			12,000	0	0	9	
10	0	0	0	Interest from bank accounts			0	0	0	10	
11	0	0	0				0	0	0	11	
12	0	0	0				0	0	0	12	
13	0	0	0				0	0	0	13	
14	0	0	0				0	0	0	14	
15	227,171	293,845	445,681	TOTAL RESOURCES			588,206	0	0	15	
				REQUIREMENTS							
16										16	
17				Department (Org. Unit)	Object Classification	Detail				17	
18			100,000	Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	150,000	0	0	18	
19			150,000	District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	150,000	0	0	19	
20	45,624	63,333	0	Not Allocated to any Dept.	Special Payments	Loans to borrowers	0	0	0	20	
21	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	Repayment of DEQ CWSRF loans	0	0	0	21	
22	0	0	0	Not Allocated to any Dept.	Interfund transfers		0	0	0	22	
23	0	0	0				0	0	0	23	
24	0	0	0				0	0	0	24	
25	45,624	63,333	250,000	Total Expenses			300,000	0	0	25	
26	51,547	70,512	45,681	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2020)			138,206	0	0	26	
27	130,000	160,000	150,000	Reserved for future expenditure			150,000	0	0	27	
28	227,171	293,845	445,681	TOTAL REQUIREMENTS			588,206	0	0	28	

This Conservation Loans Fund has been set up as a Special Revenue Fund beginning in FY 2016-17. Revenue and expenditures related to loans made by CSWCD to borrowers were shown in the Conservation Fund prior to FY 2016-17. Loan-related resources that had accumulated in that Fund (\$134,000) were transferred into the Conservation Loans Fund in FY 2016-17 to "seed" the new Fund.

UEFB and Reserved for future expenditure in this fund = carried over to next fiscal year to pay July-November 2020 expenses and to complete multi-year projects/contracts.

**SPECIAL REVENUE FUND:
WORKING LANDS LEGACY FUND**



3/30/2019

Historical Data							Budget for Fiscal Year 2019-20			
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1				RESOURCES						1
2	57,686	31,433	32,849	Beginning fund balance: Working capital (accrual basis)			142,495	0	0	2
3	0	0	0	Earning from temporary investments			0	0	0	3
4	0	0	0	Transferred from General Fund			0	0	0	4
5	0	1,055	0	Interest			0	0	0	5
6	0	0	0	Donations to acquire/maintain land and/or conservation easements			0	0	0	6
7	0	0	150,000	Grants to acquire/maintain land and/or conservation easements			0	0	0	7
8	0	0	1,300,000	Loans to acquire/maintain land and/or conservation easements			0	0	0	8
9	0	0	0				0	0	0	9
10	0	0	0				0	0	0	10
11	57,686	32,488	1,482,849	TOTAL RESOURCES			142,495	0	0	11
12				REQUIREMENTS						12
13				Department (Org. Unit)	Object Classification	Detail				13
14	0	0	1,300,000	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements	0	0	0	14
15	35,898	0	50,000	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees	0	0	0	15
16	17,355	0	2,000	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements	0	0	0	16
17	0	0	30,849	Not Allocated to a Dept.	Debt Service	Loan principal & interest	0	0	0	17
18	0	0	0				0	0	0	18
19	0	0	0				0	0	0	19
20	0	0	0				0	0	0	20
21	0	0	0				0	0	0	21
22	53,253	0	1,382,849	Total Expenses			0	0	0	22
23	4,433	32,488	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2020)			42,495	0	0	23
24	0	0	100,000	Reserved for future expenditure			100,000	0	0	24
25	57,686	32,488	1,482,849	TOTAL REQUIREMENTS			142,495	0	0	25

This fund is focused on long-term conservation of working lands: farms, fields, and forests.

REVIEWED/CONTINUED March 21, 2017
 This reserve fund must be reviewed again, and continued, or abolished, by 2027

**RESERVE FUND:
 Building Reserve Fund**



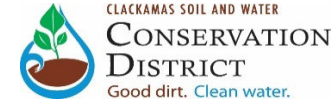
3/30/2019

Historical Data				This fund is authorized and established by resolution in 2007, and renewed in 2017, for the following specified purpose: Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD	Budget for Fiscal Year 2019-20						
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	RESOURCES and REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body				
				RESOURCES							
1								1			
2	117,768	3,131	24,895	Beginning fund balance: Working capital (accrual basis)	2,517,547	0	0	2			
3	0	0	0	Earning from temporary investments	0	0	0	3			
4	0	125,000	0	Transferred from General Fund	0	0	0	4			
5	1,928	3,430	10,000	Interest	8,000	0	0	5			
6	0	0	5,500,000	Long-term debt proceeds	0	0	0	6			
7	0	0	0	Sale of property	0	0	0	7			
8	0	0	0		0	0	0	8			
9	0	0	0		0	0	0	9			
10	119,696	131,561	5,534,895	TOTAL RESOURCES	2,525,547	0	0	10			
				REQUIREMENTS							
11								11			
12				Department (Org. Unit)	Object Classification	Detail		12			
13	6,127	0	2,500,000	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	2,517,547	0	0	13	
14	92,956	101,704	517,348	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	8,000	0	0	14	
15	0	0	0	District Operations Dept.	Materials & Services	General costs	0	0	0	15	
16	0	0	0	District Operations Dept.	Materials & Services	Bank fees	0	0	0	16	
17	0	0	0	Not Allocated to any Dept.	Debt Service	CRC Bldg loan P&I: Zions Bank	0	0	0	17	
19	0	0	0	Not Allocated to any Dept.	Debt Service		0	0	0	19	
20	99,083	101,704	3,017,348	Total Expenses			2,525,547	0	0	20	
21	20,612	29,857	2,517,547	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2020)				0	0	0	21
22	0	0	0	Reserved for future expenditure				0	0	0	22
23	119,696	131,561	5,534,895	TOTAL REQUIREMENTS				2,525,547	0	0	23

BUDGET WORKSHEETS



**RESOURCES
GENERAL FUND
Worksheet**



3/30/2019

Historical Data				RESOURCES	Budget for Fiscal Year 2019-20			
Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)			Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1	938,085	1,311,274	1,083,589	Beginning fund balance: Working capital (accrual basis)	1,880,833			1
2		0		Previously levied taxes estimated to be received				2
3								3
4				OTHER RESOURCES				4
5	0	0	0	Transfers in to GF from other Funds				5
6	22,142	33,674	36,000	Interest income	40,000			6
7	0	0	550,000	Grant income to General Fund				7
8	296	2,476	0	CWMA Pull Together	9,700			8
9	50,900	54,942	54,942	OWEB/ODA grant: SOW	50,000			9
10	21,774	23,546	23,546	OWEB/ODA grant: District Operations & Admin	47,000			10
11	0		0	Reimbursements				11
12	1,475	2,850	2,850	Rental/donations received re: farm equipment lent out	4,500			12
13	15,925	16,650	21,250	WeedWise Coop Weed Mgmt Area partners: 4 County	33,750			13
14	12,625	12,000	12,500	WeedWise Coop Weed Mgmt Area partners: Col Gorge	24,000			14
15	0	5,000	5,000	WeedWise CWMA partner: BLM for Col Gorge CWMA	5,000			15
16	335,368	0	0	WeedWise CRISP partner: PGE grant	0			16
17	22,000	10,000	7,500	WeedWise CRISP partner: BLM	2,500			17
18	30,000	30,000	30,000	WeedWise CRISP partner: Metro	15,000			18
19	0	0	7,500	WeedWise Sandy Basin (SBVRC) partner: BLM	2,500			19
20	0	0	0	Clackamas River Water Providers MOA				20
21	0	0	0	OACD/NOWC	0			21
22	0			Federal grant: NRCS EQIP NWQI Molalla	0			22
23	0			Sale of equipment/vehicles	0			23
24	0			Placeholder				24
25	1,450,590	1,502,412	1,834,677	Total resources, except taxes to be levied	2,114,783	0	0	25
26			1,627,313	Taxes necessary to balance	2,425,998	0	0	26
27	2,113,969	2,285,388		Taxes collected in year levied				27
28	3,564,559	3,787,800	3,461,990	TOTAL RESOURCES	4,540,781	0	0	28

SPECIAL REVENUE FUND

Conservation Grants Fund

Clackamas SWCD

Worksheet

This is a *special* fund

3/30/2019

Historical Data				Budget for Fiscal Year 2019-20						
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
				RESOURCES						
1									1	
2	507,878	290,070	153,618	Beginning fund balance: Working capital			246,035		2	
3	490,882	384,875	500,000	Transferred from General Fund			400,000		3	
11			0	Prior Grants transferred from General Fund: WeedWise PGE			120,000		11	
8	New item in FY1819	15,000	0	WW BLM grant			10,000		8	
10	0		0	USFS Sandy			24,375		10	
			0	USFS CRISP			61,875			
12			0	NRCS Assignment of Payment			0		12	
13			0	USFS retained receipts			90,000		13	
				Other federal grants			0			
				SEP funds for projects			0			
4	10,000	11,232	518	OWEB Small Grants (combined) revenue for this FY			0		4	
				Other State of Oregon grants			0			
5	96,732	20,000	0	Local grant: WeedWise Metro grant: CRBC contracted svcs			15,000		5	
				Other local grants			0			
7	New item in FY1819	14,980	0	Other grants			0		7	
9	0	15,000	0	Milk Creek-Mulino			0		9	
				Interest from bank accounts			0			
14	1,105,492	751,157	654,136	TOTAL RESOURCES			967,285	0	0 14	
				REQUIREMENTS						
15										15
16				Department (Org. Unit)	Object Classification	Detail			16	
17	New dept FY1819	26,990	100,000	Conservation Planning Dept.	Materials & Services	Grants and cost-share to Cooperators (projects)	245,879		17	
18	New dept FY1819	14,194	4,950	Conservation Planning Dept.	Materials & Services	Grants to Partners (projects)	3,000		18	
19	New dept FY1819	136,593	57,600	Conservation Planning Dept.	Materials & Services	Contracted services			19	
20	New dept FY1819	58,514	0	WeedWise Dept.	Materials & Services	Grants to Partners (projects)	0		20	
21	New dept FY1819	283,990	385,000	WeedWise Dept.	Materials & Services	Contracted services	576,000		21	
22	0	0	0	District Operations Dept.	Materials & Services	Grants to Partners (projects)			22	
23	0	0	0	District Operations Dept.	Materials & Services	Contracted services			23	
24	0	0	0						24	
25	193,220	0		Conservation Services Dept.	Materials & Services	Contracted services			25	
26	0	0		Conservation Services Dept.	Materials & Services	Milk Creek Meadowbrook project			26	
27	95,068	0		Conservation Services Dept.	Materials & Services	CRISP partnership			27	
28	194,319	32,251		Not Allocated to any Dept.	Special Payments	Grants and cost-share to Cooperators			28	
29	198,193	86,888		Not Allocated to any Dept.	Special Payments	Grants to Partners			29	
30	134,000	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Inter-fund transfer to Conservation Loans Fund			30	
31	0	0	0						31	
32	814,800	639,420	547,550	Total Expenses (See note on line 16)			824,879	0	0 32	
33	290,070	111,737	106,586	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2020)			92,406	0	0 33	
34	622	0	0	Reserved for future expenditure			50,000	0	0 34	
35	1,105,492	751,157	654,136	TOTAL REQUIREMENTS			967,285	0	0 35	

The Conservation Fund was set up as a Special Revenue Fund beginning in FY 2012-13. This fund was renamed the **Conservation Grants Fund** beginning in FY 2016-17.

Revenue and expenditures related to loans made by CSWCD to borrowers for conservation practices/equipment were shown in the Conservation Fund in past years. A Conservation Loans Fund was established in FY 2016-17 to track loan-related revenue and expenditures. Loan-related resources (\$134,000) that had accumulated in the old Conservation Fund were transferred out of this Fund to the Conservation Loans Fund in FY 2016-17.

UEFB and Reserved for future expenditure in this fund = carried over to next fiscal year to pay July-November 2020 expenses and to complete multi-year projects/contracts.

SPECIAL REVENUE FUND

Conservation Loans Fund

Clackamas SWCD

Worksheet

This is a special fund

3/30/2019

Historical Data				RESOURCES and REQUIREMENTS	Budget for Fiscal Year 2019-20		
Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	Proposed by Budget Officer		Revised/Approved by Budget Committee	Adopted by Governing Body	
				RESOURCES			
1							1
2	0	181,548	166,548	Beginning fund balance: Working capital (accrual basis)	239,206		2
3	134,000	0	0	Transferred from Conservation Grants Fund: Conservation loan Borrower repayments made from start of loan program through 6/30/16			3
4	0	0	0	Transferred from General Fund			4
5	45,624	0	0	Disbursements from DEQ CWSRF loan # R22405: Conservation loans	0		5
6	0	50,000	150,000	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans	150,000		6
7	0	10,800	100,000	Disbursements from DEQ CWSRF loan # R22407: Conservation loans	125,000		7
8	45,614	49,349	24,267	Conservation loans: principal received from borrowers	50,000		8
9	1,932	2,148	1,684	Conservation loans: interest received from borrowers	5,000		9
10	0	0	1,985	Septic system repair loans: principal rec'd from borrowers	12,000		10
11	0	0	1,197	Septic system repair loans: interest rec'd from borrowers	7,000		11
12	0		0	Interest from bank accounts			12
13	0						13
14	0						14
15	0						15
16	0						16
17	227,171	293,845	445,681	TOTAL RESOURCES	588,206	0	0
				REQUIREMENTS			
18							18
19				Department (Org. Unit)	Object Classification	Detail	
20			100,000	Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	150,000
21			150,000	District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	150,000
22	45,624	13,333	0	Not Allocated to any Dept.	Special Payments	Conservation loans to borrowers	0
23	0	50,000	0	Not Allocated to any Dept.	Special Payments	Septic repair loans to borrowers	0
24	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22405: principal + interest + fees	0
25	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22406: principal + interest + fees	
26		0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22407: principal + interest + fees	
27	0	0	0	Not Allocated to any Dept.	Interfund transfers		
28							
29							
30							
31	45,624	63,333	250,000	Total Expenses			300,000
32	51,547	70,512	45,681	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2020)			138,206
33	130,000	160,000	150,000	Reserved for future expenditure			150,000
34	227,171	293,845	445,681	TOTAL REQUIREMENTS	588,206	0	0

This Conservation Loans Fund has been set up as a Special Revenue Fund beginning in FY 2016-17. Revenue and expenditures related to loans made by CSWCD to borrowers were shown in the Conservation Fund prior to FY 2016-17. Loan-related resources that had accumulated in that Fund (\$134,000) were transferred to the Conservation Loans Fund in FY 2016-17 to "seed" the new Fund. UEFB and Reserved for future expenditure in this fund = carried over to next fiscal year to pay July-November 2020 expenses and to complete multi-year projects/contracts.

SPECIAL REVENUE FUND

Working Lands Legacy Fund

Worksheet

Clackamas SWCD

3/30/2019

Historical Data				Budget for Fiscal Year 2019-20			
Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	RESOURCES and REQUIREMENTS		Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body
RESOURCES							
1							1
2	57,686	31,433	32,849	Beginning fund balance: Working capital (accrual basis)	142,495		2
3	0	0	0	Earning from temporary investments			3
4	0	0	0	Transferred from General Fund			4
5	0	1,055	0	Interest			5
6	0		0	Donations to acquire/maintain land and/or conservation easements			6
7	0	0	150,000	Grants to acquire/maintain land and/or conservation easements			7
8	0	0	1,300,000	Loans to acquire/maintain land and/or conservation easements			8
9							9
10							10
11	57,686	32,488	1,482,849	TOTAL RESOURCES	142,495	0	0
REQUIREMENTS							
12							12
13				Department (Org. Unit)	Object Classification	Detail	
14	0	0	1,300,000	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements	0
15	35,898	0	50,000	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees	0
16	17,355	0	2,000	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements	0
17	0	0	30,849	Not Allocated to any Dept.	Debt Service		0
18							
19							
20							
21							
22	53,253	0	1,382,849	Total Expenses	0	0	0
23	4,433	32,488	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2020)		42,495	0
24	0	0	100,000	Reserved for future expenditure		100,000	
25	57,686	32,488	1,482,849	TOTAL REQUIREMENTS	142,495	0	0

RESERVE FUND

This fund is authorized and established by resolution in 2007 for the following specified purpose:

Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD

**Building Reserve Fund
Worksheet**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

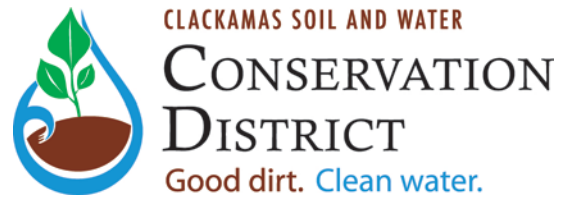
REVIEW YEAR : 2027

Clackamas SWCD

3/30/2019

Historical Data			RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2019-20				
Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)				Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body		
			RESOURCES							
1								1		
2	117,768	3,131	24,895	Beginning fund balance: Working capital (accrual basis)			2,517,547		2	
3		0	0	Earning from temporary investments					3	
4	0	125,000	0	Transferred from General Fund			0		4	
5	1,928	3,430	10,000	Interest			8,000		5	
6	0	0	5,500,000	Long-term debt proceeds					6	
7		0	0	Sale of property					7	
8									8	
9									9	
10	119,696	131,561	5,534,895	TOTAL RESOURCES			2,525,547	0	0	10
			REQUIREMENTS							
11										11
12				Department (Org. Unit)	Object Classification	Detail				12
13	6,127	0	2,500,000	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	2,517,547			13
14	92,956	101,704	517,348	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	8,000			14
15	0	0	0	District Operations Dept.	Materials & Services	General costs	0			15
16	0	0	0	District Operations Dept.	Materials & Services	Bank fees				16
17	0	0	0	Not Allocated to any Dept.	Debt Service		0			17
19	0	0	0	Not Allocated to any Dept.	Debt Service					19
20	99,083	101,704	3,017,348	Total Expenses			2,525,547	0	0	20
21	20,612	29,857	2,517,547	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2020)			0	0	0	21
22	0	0	0	Reserved for future expenditure			0	0	0	22
23	119,696	131,561	5,534,895	TOTAL REQUIREMENTS			2,525,547	0	0	23

BUDGET HISTORICAL SHEETS



**GENERAL FUND SUMMARY OF
REQUIREMENTS HISTORY**



3/30/2019

Historical Data			By Object Classification: Historical Data	Budget for Fiscal Year 2019-20			
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body
1				PERSONNEL SERVICES			1
2	1,079,798	0	See Page 3: General Fund Summary of Requirements by Object Classification	Salaries, wages, benefits			2
3	85,392	0		Payroll liabilities (District share of taxes)			3
4	193,044	0		Employee benefits			4
5	0	0		Deferred compensation - Employer contribution			5
6	0	0		Temporary employees & interns			6
7	0	0		COLAs and merit increases for staff			7
8	0	0		Compensated absences (annual leave)			8
9	0	0		Salary adjustments (includes related taxes & def comp)			9
10	1,358,234	1,556,801		TOTAL PERSONNEL SERVICES			10
11	13.50	15.50		Total FTE count for FY 18-19 is 15.4			11
12				MATERIALS AND SERVICES			12
13	104,419	99,925	See Page 3: General Fund Summary of Requirements by Object Classification	Contracted services			13
14	50,696	10,427		Partner support			14
15	97,679	123,307		Occupancy: Rent, utilities, telecomm, storage, maint.			15
16	9,954	13,425		Fuel/maint/repair of District vehicles/equipment			16
17	9,852	802		Meetings, workshops, events			17
18	13,147	12,968		Insurance			18
19	28,865	37,863		Supplies			19
20	23,285	6,590		Printing, publication			20
21	42,959	7,387		Dues, subscriptions, licenses			21
22	16,971	20,522		Training and travel			22
23	27,073	13,297		Staff & Director expenses			23
24	24	0		Volunteer/cooperator recognition			24
25	3,097	0		Bank fees, interest paid			25
26	8,700	0		Scholarships			26
27	436,723	346,513	TOTAL MATERIALS AND SERVICES			27	
28				CAPITAL OUTLAY			28
29	0	0	See Page 3: GF Summary of Requirements by Object Classification	Equipment			29
30	2,892	0		Office equipment/capitalized building repairs			30
31	3,530	8,759		Field equipment			31
32	28,769	3,330		Vehicles			32
33	35,191	12,089		TOTAL CAPITAL OUTLAY			33
34				DEBT SERVICE			34
35	0	0	See Page 3: GF Summary of Requirements by Object Classification				35
36	0	0					36
37	0	0					37
38	0	0					38
39	0	0		TOTAL DEBT SERVICE			39
40				SPECIAL PAYMENTS			40
41	0	158,877	See Page 3: GF Summary of Requirements by Object Classification	Grants to Partners			41
42	See Page 8 H: General Fund Requirements History: Land Mgmt Dept Historical Data	6,000		Scholarships			42
43	0	0					43
44	0	0					44
45	0	164,877	TOTAL SPECIAL PAYMENTS			45	
46				INTERFUND TRANSFERS			46
47	490,882	384,875	See Page 3: GF Summary of Requirements by Object Classification	Transfers to Conservation Grants Fund			47
48	0	0		Transfers to Conservation Loans Fund			48
49	0	0		Transfers to Working Lands Legacy Fund			49
50	0	125,000		Transfers to Building Reserve Fund			50
51	490,882	509,875		TOTAL INTERFUND TRANSFERS			51
52	0	0		OPERATING CONTINGENCY			52
53	0	0	See Page 3: GF Summary of Requirements by Object Classification	Ending balance (prior years)			53
54	805,259	867,256		UNAPPROPRIATED ENDING FUND BALANCE			54
55	438,270	249,118		Reserved for future expenditure			55
56	3,564,559	3,706,529	TOTAL REQUIREMENTS			56	

GENERAL FUND REQUIREMENTS HISTORY

Clackamas SWCD

3/30/2019

Historical Data			District Operations Dept: Historical Data	Budget for Fiscal Year 2019-20				
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	291,945		See Page 4: General Fund Requirements Allocated To District Operations Dept.	Salaries and wages				2
3	78,967			Payroll liabilities (District share of taxes)				3
4	56,296			Employee benefits				4
5	Incl. in line 2	0		Deferred compensation - Employer contribution				5
6	0	0		Temporary Employees & Interns				6
7	Incl. in line 2	0		COLAs and merit increases for staff (incl taxes & def comp)				7
8	0	0		Compensated absences (annual leave)				8
9	0			Salary adjustments (includes related taxes & def comp)				9
10	427,208	0		TOTAL PERSONNEL SERVICES				10
11	4.00	4.00		Total FTE				11
12					MATERIALS AND SERVICES			
13	40,158	59,754	See Page 4: General Fund Requirements Allocated To District Operations Dept.	Contracted services				13
14	750	6,302		Partner support				14
15	96,352	103,420		Occupancy: Rent, utilities, telecomm, storage, maint.				15
16	5,608	9,138		Fuel/maint/repair of District vehicles/equipment				16
17	1,656	128		Meetings, workshops, events				17
18	5,532	12,968		Insurance				18
19	11,436	18,715		Supplies & non-capitalized equipment				19
20	8,663	368		Printing, publication				20
21	29,900	2,802		Dues, subscriptions, licenses				21
22	11,855	12,173		Staff & Director training				22
23	19,288	4,309		Staff & Director expenses				23
24	24	0	Volunteer/Board/staff/cooperator recognition				24	
25	3,097	0	Bank fees, interest paid				25	
26	200	0	Scholarships				26	
27	234,519	230,077	TOTAL MATERIALS AND SERVICES				27	
28				CAPITAL OUTLAY				28
29	2,892		See Page 4: General Fund Requirements Allocated To District Operations Dept.	Office equipment				29
30	0			Field equipment				30
31	28,769	3,330		Vehicles				31
32	31,661	3,330	TOTAL CAPITAL OUTLAY				32	
33	693,388	233,407		DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS				33

GENERAL FUND REQUIREMENTS HISTORY

Clackamas SWCD

3/30/2019

Historical Data			Conservation Services Dept: Historical Data	Budget for Fiscal Year 2019-20				
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
1			Beginning with FY 1819, the Conservation Services Dept is discontinued, and is now divided into the following departments: Conservation Planning Dept, WeedWise Dept, and Education & Outreach Dept. See Pages 5, 6, 7: General Fund Requirements Allocated To a Department for the relevant department.	PERSONNEL SERVICES				1
2	787,853			Salaries and wages				2
3	6,426			Payroll liabilities (District share of taxes)				3
4	136,747			Employee benefits				4
5	Incl. in line 2	Incl. in line 2		Deferred compensation - Employer contribution				5
6	0			Temporary employees & interns				6
7	Incl. in line 2			COLAs and merit increases for staff (incl taxes & def comp)				7
8	0			Compensated absences (annual leave)				8
9	0			Salary adjustments (includes related taxes & def comp)				9
10	931,026	0		TOTAL PERSONNEL SERVICES				10
11	11,50	11,50		Total FTE				11
12				MATERIALS AND SERVICES				12
13	49,711	28,454		Contracted services				13
14	49,946	4,125		Partner support				14
15	786	19,887		Occupancy: Rent, utilities, telecomm, storage, maint.				15
16	4,138	0		Fuel/maint/repair of District vehicles/equipment				16
17	8,196	674		Meetings, workshops, events				17
18	7,615	0		Insurance				18
19	17,429	17,508		Supplies & non-capitalized equipment				19
20	14,622	6,222		Printing, publication				20
21	13,059	640		Dues, subscriptions, licenses				21
22	5,117	8,349		Staff & Director training				22
23	7,715	8,914		Staff & Director expenses				23
24	0	0		Volunteer/cooperator recognition				24
25	0	0		Bank fees, interest paid				25
26	0	0		Scholarships				26
27	178,334	94,773		TOTAL MATERIALS AND SERVICES				27
28				CAPITAL OUTLAY				28
29	0	0		Office equipment				29
30	3,530	0		Field equipment				30
31	0	0		Vehicles				31
32	3,530	0		TOTAL CAPITAL OUTLAY				32
33	1,112,890	94,773		CONSERVATION SVCS DEPT. TOTAL REQUIREMENTS				33

GENERAL FUND REQUIREMENTS HISTORY

Clackamas SWCD

3/30/2019

Historical Data			Land Management Dept: Historical Data	Budget for Fiscal Year 2019-20			
Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body	
			PERSONNEL SERVICES				1
	0		Salaries and wages				2
	0		Payroll liabilities (District share of taxes)				3
	0		Employee benefits				4
	Incl. in line 2		Deferred compensation - Employer contribution				5
	0		Temporary employees & interns				6
	0		COLAs and merit increases for staff (incl taxes & def comp)				7
	0		Compensated absences (annual leave)				8
	0		Salary adjustments (includes related taxes & def comp)				9
0	0		TOTAL PERSONNEL SERVICES				10
0.00	0.00		Total FTE count for FY 18-19 is 0.0				11
			MATERIALS AND SERVICES				12
14,551	11,717		Contracted services				13
			Partner support				14
541			Occupancy: Rent, utilities, telecomm, storage, maint.				15
208	4,287		Fuel/maint/repair of District vehicles/equipment				16
			Meetings, workshops, events				17
			Insurance				18
0	1,640		Supplies & non-capitalized equipment				19
			Printing, publication				20
	3,945		Dues, subscriptions, licenses				21
			Staff & Director training				22
70	74		Staff & Director expenses				23
			Volunteer/cooperator recognition				24
			Bank fees, interest paid				25
8,500		Moved to "Not Allocated to Any Dept: Special Payments"	Scholarships				26
23,870	21,663		TOTAL MATERIALS AND SERVICES				27
			CAPITAL OUTLAY				28
			Office equipment				29
0	8,759		Land				30
			Vehicles				31
0	8,759		TOTAL CAPITAL OUTLAY				32
23,870	30,422	0	LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS				33

GENERAL FUND REQUIREMENTS HISTORY

Clackamas SWCD

3/30/2019

Historical Data			Not Allocated to Any Department: Historical Data	Budget for Fiscal Year 2019-20			
	Actual 2nd Preceding Year 2016-17	Actual 1st Preceding Year 2017-18	Revised & Adopted Budget Year 2018-19 (Incl. Supp Budget 9/18/18)	REQUIREMENTS	Proposed by Budget Officer	Revised/Approved by Budget Committee	Adopted by Governing Body
1				PERSONNEL SERVICES Not Allocated			1
2				Salaries, wages, benefits			2
3	0	0	See Page 9: General Fund Requirements Not Allocated to a Dept	TOTAL PERSONNEL SERVICES			3
4							4
5				MATERIALS AND SERVICES Not Allocated			5
6			See Page 9: General Fund Requirements Not Allocated to a Dept	Contracted services			6
7				Occupancy: Rent, utilities, telecomm, storage, maint.			7
8				Supplies			8
9				Training and travel			9
10	0	0		TOTAL MATERIALS AND SERVICES			10
11				CAPITAL OUTLAY Not Allocated			11
12			See Page 9	Equipment			12
13				Vehicles			13
14	0	0		TOTAL CAPITAL OUTLAY			14
15				DEBT SERVICE Not Allocated			15
16		0	See Page 9: General Fund Requirements Not Allocated to a Dept				16
17							17
18							18
19							19
20	0	0		TOTAL DEBT SERVICE			20
21				SPECIAL PAYMENTS Not Allocated			21
22		158,877	See Page 9: General Fund Requirements Not Allocated to a Dept	Grants to Partners			22
23	See Page 8 H: General Fund Requirements History: Land Mgmt Dept Historical Data	6,000		Scholarships			23
24							24
25							25
26	0	164,877			TOTAL SPECIAL PAYMENTS		
27				INTERFUND TRANSFERS			27
28	490,882	384,875	See Page 9: General Fund Requirements Not Allocated to a Dept	Transfers to Conservation Grants Fund			28
29	0	0		Transfers to Conservation Loans Fund			29
30	0	0		Transfers to Working Lands Legacy Fund			30
31	0	125,000		Transfers to Building Reserve Fund			31
32	490,882	509,875			TOTAL INTERFUND TRANSFERS		
33				OPERATING CONTINGENCY			33
34				Ending balance (prior years)			34
35	805,259	867,256		UNAPPROPRIATED ENDING FUND BALANCE			35
36	438,270	249,118		Reserved for future expenditure			36
37	1,734,411	1,791,126		TOTAL REQUIREMENTS NOT ALLOCATED			37