



Clackamas SWCD Budget: FY 2018-2019

Proposed budget, April 3, 2018

Notes:

- Fiscal year 2018-2019 starts July 1, 2018 and ends on June 30, 2019.
- April 3, 2018: The first meeting of the Budget Committee will be held.
- May 1, 2018: The second meeting of the Budget Committee will be held, and public comment will be accepted.
- May 15, 2018: The Board of Directors will hold a public hearing on the budget.
- May 15, 2018: The Board of Directors may adopt the budget for fiscal year 2018-2019.

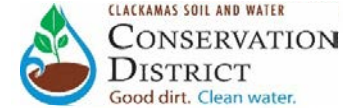
Structure of the budget:

- The budget contains five funds: General Fund, Conservation Grants Fund, Conservation Loans Fund, Working Lands Legacy Fund, and Building Reserve Fund.
- General Fund
 - Page 1 of the budget summarizes resources going into the General Fund. Most operating expenses come out of the General Fund.
 - Page 2 summarizes General Fund requirements by department, and page 3 summarizes General Fund requirements by object classification.
 - Pages 4, 5, 6, 7, 8, and 9 list requirements for the six departments in the General Fund. Those departments are: District Operations; Conservation Planning; WeedWise; Education and Outreach; Land Management; and Not Allocated. The Not Allocated department captures costs not easily attributable to other departments.
- Page 10 summarizes resources and requirements for the Conservation Grants Fund. Implementation of conservation practices comes from this resource.
- Page 11 summarizes resources and requirements for the Conservation Loans Fund.
- Page 12 summarizes resources and requirements for the Working Lands Legacy Fund.
- Page 13 summarizes resources and requirements for the Building Reserve Fund.
- Budget worksheets on pages 1W, 10W, 11W, 12W, and 13W may contain additional detail about resources and requirements.
- Historical data is shown on pages 3H, 4H, 5-6-7H, 8H, and 9H. Page numbers correspond to similar pages in the General Fund.

GENERAL FUND



**GENERAL FUND:
RESOURCES**



3/28/2018

Historical Data				RESOURCE DESCRIPTION	Budget for Fiscal Year 2018-19			
Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	Proposed by Budget Officer		Revised by Budget Cmte	Adopted by Governing Body		
1				RESOURCES				1
2	1,473,592	938,385	1,465,418	Beginning fund balance: Working capital (accrual basis)	1,083,589	0	0	2
3	0	0	0	Previously levied taxes estimated to be received	0	0	0	3
4	0	0	0		0	0	0	4
5				OTHER RESOURCES				5
6	9,307	7,500	29,803	Interest income	36,000	0	0	6
7	2,000	0	0	Grant income to General Fund	0	0	0	7
8	287,579	0	1,941	Other income	0	0	0	8
9	86,814	72,674	78,488	OWEB/ODA allocations to SWCDs (combined)	78,488	0	0	9
10	3,337	0	3,500	Reimbursements	0	0	0	10
11	2,439	3,300	2,850	Rental/donations received re: farm equipment lent out	2,850	0	0	11
12	43,316	507,700	77,250	Support from Partners: WeedWise (combined)	83,750	0	0	12
13	19,000	5,000	10,000	Support from Partners: other program work (combined)	0	0	0	13
14	0	0	0	Placeholder 1	0	0	0	14
15	0	0	0	Placeholder 2	0	0	0	15
16	0	0	0	Placeholder 3	0	0	0	16
17	1,927,384	1,534,559	1,669,250	Total resources, except taxes to be levied	1,284,677	0	0	17
18	0	0	2,221,910	Taxes necessary to balance	2,344,740	0	0	18
19	2,083,179	2,119,195	0	Taxes collected in year levied	0	0	0	19
20	4,010,563	3,653,754	3,891,160	TOTAL RESOURCES	3,629,417	0	0	20

NOTE: Since FY 2012-13, the District's financial accounting and audits have been done on an accrual basis. Accrual basis is a method of accounting that recognizes transactions when they occur. Budgets prior to FY 2015-16 were prepared on a cash basis. Cash basis recognizes revenues when received, and expenditures are accounted for only when paid. Budgets beginning with FY 2015-16 are prepared on an accrual basis.

GENERAL FUND: SUMMARY OF REQUIREMENTS



3/28/2018

Historical Data			By Department, and Not Allocated to Any Department	Budget for Fiscal Year 2018-19				
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	344,048	380,230	562,395	District Operations Department	393,689	0	0	2
3	<i>Included in line 7</i>	<i>Included in line 7</i>	<i>Included in line 7</i>	Conservation Planning Department	487,658	0	0	3
4	<i>Included in line 7</i>	<i>Included in line 7</i>	<i>Included in line 7</i>	WeedWise Department	329,677	0	0	4
5	<i>Included in line 7</i>	<i>Included in line 7</i>	<i>Included in line 7</i>	Education & Outreach Department	181,571	0	0	5
6	0	0	0	Land Management Department	0	0	0	6
7	876,168	1,012,196	1,080,326	<i>Conservation Services Department</i>				7
8	0	0	0	Not Allocated to Any Department	0	0	0	8
9	1,220,216	1,392,426	1,642,721	TOTAL PERSONNEL SERVICES	1,392,595	0	0	9
10	13.50	15.50	0.00	TOTAL FTE count for FY 18-19 is 15.4	15.40	0.00	0.00	10
11				MATERIALS AND SERVICES				11
12	158,084	204,318	189,190	District Operations Department	97,306	0	0	12
13	<i>Included in line 17</i>	<i>Included in line 17</i>	<i>Included in line 17</i>	Conservation Planning Department	7,000	0	0	13
14	<i>Included in line 17</i>	<i>Included in line 17</i>	<i>Included in line 17</i>	WeedWise Department	32,600	0	0	14
15	<i>Included in line 17</i>	<i>Included in line 17</i>	<i>Included in line 17</i>	Education & Outreach Department	72,020	0	0	15
16	34,002	56,250	36,000	Land Management Department	17,300	0	0	16
17	222,237	268,500	197,000	<i>Conservation Services Dept.</i>				17
18	0	0	0	Not Allocated to Any Department	126,448	0	0	18
19	414,323	529,068	422,190	TOTAL MATERIALS & SERVICES	352,674	0	0	19
20				CAPITAL OUTLAY				20
21	0	5,000	0	District Operations Department	0	0	0	21
22	<i>Included in line 26</i>	<i>Included in line 26</i>	<i>Included in line 26</i>	Conservation Planning Department	0	0	0	22
23	<i>Included in line 26</i>	<i>Included in line 26</i>	<i>Included in line 26</i>	WeedWise Department	0	0	0	23
24	<i>Included in line 26</i>	<i>Included in line 26</i>	<i>Included in line 26</i>	Education & Outreach Department	0	0	0	24
25	0	5,000	0	Land Management Department	11,000	0	0	25
26	1,845	46,100	0	<i>Conservation Services Dept.</i>				26
27	0	0	0	Not Allocated to Any Department	0	0	0	27
28	1,845	56,100	0	TOTAL CAPITAL OUTLAY	11,000	0	0	28
29				DEBT SERVICE				29
30	0	0	0	Not Allocated to Any Department	0	0	0	30
31	0	0	0	TOTAL DEBT SERVICE	0	0	0	31
32				SPECIAL PAYMENTS				32
33	0	0	190,000	Not Allocated to Any Department	296,000	0	0	33
34	0	0	190,000	TOTAL SPECIAL PAYMENTS	296,000	0	0	34
35				INTERFUND TRANSFERS				35
36	1,110,000	490,882	384,875	Transfers to Conservation Grants Fund	670,375	0	0	36
37	New Fund FY1617	0	0	Transfers to Conservation Loans Fund	0	0	0	37
38	0	27,000	10,000	Transfers to Working Lands Legacy Fund	124,000	0	0	38
39	154,796	0	125,000	Transfers to Building Reserve Fund	0	0	0	39
40	1,264,796	517,882	519,875	TOTAL INTERFUND TRANSFERS	794,375	0	0	40
41	0	0	0	OPERATING CONTINGENCY	0	0	0	41
42	30,400	0	0	Ending balance (prior years)	0	0	0	42
43	1,078,983	832,028	867,256	UNAPPROPRIATED ENDING FUND BALANCE	679,905	0	0	43
44	0	326,250	249,118	Reserved for future expenditure	102,868	0	0	44
45	4,010,563	3,653,754	3,891,160	TOTAL REQUIREMENTS	3,629,417	0	0	45

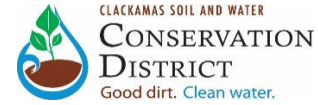
**GENERAL FUND:
SUMMARY OF REQUIREMENTS**

Historical Data			By Object Classification	Budget for Fiscal Year 2018-19		
Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body
1			PERSONNEL SERVICES			1
2			Salaries, wages, benefits	1,392,595	0	0
3	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data		TOTAL PERSONNEL SERVICES	1,392,595	0	0
4			Total FTE count for FY 18-19 is 15.4	15.4	0.0	0.0
5			MATERIALS AND SERVICES			5
6	See Page 3 H: General Fund Summary of Requirements History by Object Classification: Historical Data		Contracted services	70,893	0	0
7			Occupancy: Rent, utilities, telecomm, storage, maint.	130,708	0	0
8			Supplies	109,923	0	0
9			Training and travel	41,150	0	0
10			TOTAL MATERIALS AND SERVICES	352,674	0	0
11			CAPITAL OUTLAY			11
12	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data		Equipment	11,000	0	0
13			Vehicles	0	0	0
14			TOTAL CAPITAL OUTLAY	11,000	0	0
15			DEBT SERVICE			15
16	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data			0	0	0
17				0	0	0
18					0	0
19					0	0
20			TOTAL DEBT SERVICE	0	0	0
21			SPECIAL PAYMENTS			21
22	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data		Grants to Partners	290,000	0	0
23			Scholarships	6,000	0	0
24				0	0	0
25				0	0	0
26			TOTAL SPECIAL PAYMENTS	296,000	0	0
27			INTERFUND TRANSFERS			27
28	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data		Transfers to Conservation Grants Fund	670,375	0	0
29			Transfers to Conservation Loans Fund	0	0	0
30			Transfers to Working Lands Legacy Fund	124,000	0	0
31			Transfers to Building Reserve Fund	0	0	0
32			TOTAL INTERFUND TRANSFERS	794,375	0	0
33			OPERATING CONTINGENCY	0	0	0
34	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data		Ending balance (prior years)	0	0	0
35			UNAPPROPRIATED ENDING FUND BALANCE	679,905	0	0
36			Reserved for future expenditure	102,868	0	0
37			TOTAL REQUIREMENTS	3,629,417	0	0

DEPARTMENTS IN THE GENERAL FUND



**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/28/2018

Historical Data				District Operations Department	Budget for Fiscal Year 2018-19			
	Actual 1st Preceding Year 2015/16	Adopted Revised Budget Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2				Salaries, wages, benefits	393,689			2
3				TOTAL PERSONNEL SERVICES	393,689	0	0	3
4				Total FTE count for FY 18-19 is 4.0	4.00			4
5				MATERIALS AND SERVICES				5
6				Contracted services	29,600			6
7				Occupancy: Rent, utilities, telecomm, storage, maint.	2,000			7
8				Supplies	45,656			8
9				Training and travel	20,050			9
10				TOTAL MATERIALS AND SERVICES	97,306	0	0	10
11				CAPITAL OUTLAY				11
12				Equipment	0			12
13				Vehicles	0			13
14				TOTAL CAPITAL OUTLAY	0	0	0	14
15				DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS	490,995	0	0	15

See Page 4 H: General Fund Requirements History:
District Operations Dept: Historical Data

**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**

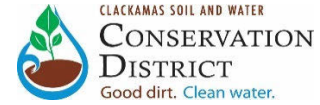


3/28/2018

Historical Data				Conservation Planning Department	Budget for Fiscal Year 2018-19			
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2				Salaries, wages, benefits	487,658			2
3				TOTAL PERSONNEL SERVICES	487,658	0	0	3
4				Total FTE for FY 18-19	5.40			4
5				MATERIALS AND SERVICES				5
6				Contracted services	0			6
7				Occupancy: Rent, utilities, telecomm, storage, maint.	0			7
8				Supplies	0			8
9				Training and travel	7,000			9
10				TOTAL MATERIALS AND SERVICES	7,000	0	0	10
11				CAPITAL OUTLAY				11
12				Equipment	0			12
13				Vehicles	0			13
14				TOTAL CAPITAL OUTLAY	0	0	0	14
15				CONSERVATION PLANNING DEPT. TOTAL REQUIREMENTS	494,658	0	0	15

This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data

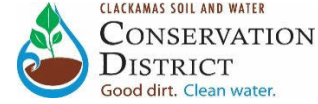
**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/28/2018

Historical Data			WeedWise Department	Budget for Fiscal Year 2018-19				
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2				Salaries, wages, benefits	329,677			2
3				TOTAL PERSONNEL SERVICES	329,677	0	0	3
4				Total FTE for FY 18-19	4.00			4
5				MATERIALS AND SERVICES				5
6				Contracted services	2,000			6
7	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data			Occupancy: Rent, utilities, telecomm, storage, maint.	9,300			7
8				Supplies	11,300			8
9				Training and travel	10,000			9
10				TOTAL MATERIALS AND SERVICES	32,600	0	0	10
11					CAPITAL OUTLAY			
12				Equipment	0			12
13				Vehicles	0			13
14				TOTAL CAPITAL OUTLAY	0	0	0	14
15				WEEDWISE DEPT. TOTAL REQUIREMENTS	362,277	0	0	15

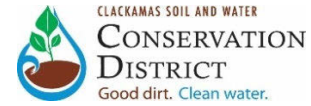
**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/28/2018

Historical Data			Education & Outreach Department	Budget for Fiscal Year 2018-19				
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2				Salaries, wages, benefits	181,571			2
3				TOTAL PERSONNEL SERVICES	181,571	0	0	3
4				Total FTE for FY 18-19	2.00			4
5				MATERIALS AND SERVICES				5
6				Contracted services	29,293			6
7	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data			Occupancy: Rent, utilities, telecomm, storage, maint.	4,300			7
8				Supplies	34,627			8
9				Training and travel	3,800			9
10				TOTAL MATERIALS AND SERVICES	72,020	0	0	10
11				CAPITAL OUTLAY				11
12				Equipment	0			12
13			Vehicles	0			13	
14				TOTAL CAPITAL OUTLAY	0	0	0	14
15				EDUCATION & OUTREACH DEPT. TOTAL REQUIREMENTS	253,591	0	0	15

**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**

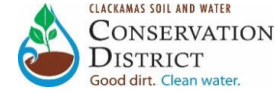


3/28/2018

Historical Data				Land Management Department	Budget for Fiscal Year 2018-19			
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2				Salaries, wages, benefits				2
3				TOTAL PERSONNEL SERVICES	0	0	0	3
4				Total FTE for FY 18-19	0.00			4
5				MATERIALS AND SERVICES				5
6				Contracted services	10,000			6
7				Occupancy: Rent, utilities, telecomm, storage, maint.	4,000			7
8				Supplies	3,000			8
9				Training and travel	300			9
10				TOTAL MATERIALS AND SERVICES	17,300	0	0	10
11				CAPITAL OUTLAY				11
12				Equipment	11,000			12
13				Vehicles				13
14				TOTAL CAPITAL OUTLAY	11,000	0	0	14
15				LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS	28,300	0	0	15

Focus is on managing land that the District owns, and on supporting local land managers.

**GENERAL FUND
REQUIREMENTS
NOT ALLOCATED TO A DEPARTMENT**



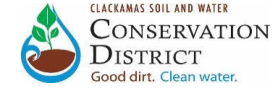
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Historical Data			Not Allocated to Any Department	Budget for Fiscal Year 2018-19				
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES Not Allocated				1
2				Salaries, wages, benefits	0			2
3				TOTAL PERSONNEL SERVICES	0	0	0	3
4				Total FTE for FY 18-19 is 0.0	0.00	0.00	0.00	4
5				MATERIALS AND SERVICES Not Allocated				5
6				Contracted services	0			6
7				Occupancy: Rent, utilities, telecomm, storage, maint.	111,108			7
8	See Page 9 H: General Fund Requirements History: Not Allocated to Any Dept: Historical Data			Supplies	15,340			8
9				Training and travel	0			9
10				TOTAL MATERIALS AND SERVICES	126,448	0	0	10
11				CAPITAL OUTLAY Not Allocated				11
12				Equipment	0			12
13			Vehicles	0			13	
14				TOTAL CAPITAL OUTLAY	0	0	0	14
15				DEBT SERVICE Not Allocated				15
16								16
17								17
18								18
19								19
20				TOTAL DEBT SERVICE	0	0	0	20
21				SPECIAL PAYMENTS Not Allocated				21
22				Grants to Partners (Partners' projects & general support)	290,000			22
23				Scholarships	6,000			23
24								24
25								25
26				TOTAL SPECIAL PAYMENTS	296,000	0	0	26
27	See Page 9 H: General Fund Requirements History: Not Allocated to Any Dept: Historical Data			INTERFUND TRANSFERS				27
28				Transfers to Conservation Grants Fund	670,375	0	0	28
29				Transfers to Conservation Loans Fund	0	0	0	29
30				Transfers to Working Lands Legacy Fund	124,000	0	0	30
31				Transfers to Building Reserve Fund	0	0	0	31
32				TOTAL INTERFUND TRANSFERS	794,375	0	0	32
33				OPERATING CONTINGENCY	0	0	0	33
34			Ending balance (prior years)				34	
35			UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2019)	679,905	0	0	35	
36			Reserved for future expenditure	102,868			36	
37			TOTAL REQUIREMENTS NOT ALLOCATED	1,999,596	0	0	37	

SPECIAL AND RESERVE FUNDS



**SPECIAL REVENUE FUND:
CONSERVATION GRANTS FUND**



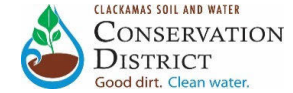
3/28/2018

Historical Data			RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2018-19			
Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18				Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
			RESOURCES						
1								1	
2	(86,779)	527,878	292,070	Beginning fund balance: Working capital (accrual basis)		108,415	0	0	
3	1,110,000	490,882	384,875	Transferred from General Fund		670,375	0	0	
4	0	12,830	14,094	OWEB Small Grants (combined) revenue for this FY		518	0	0	
5	44,058	0	49,980	Other grants and reimbursements		0	0	0	
6	0	0	0	SEP funding for projects		0	0	0	
7	0	0	0	Other funding sources to be combined here: see CGF worksheet lines 7 + 8		0	0	0	
8	2,192	0	0	Interest from bank accounts		0	0	0	
9	0	0	10,000	Other		0	0	0	
10	57,527	See Conservation Loans Fund	See Conservation Loans Fund	Disbursements from DEQ CWSRF: Conservation loan # R22405		See Conservation Loans Fund			
11	51,626	0	0	Conservation loans: repayments received from borrowers					
12	1,178,624	1,031,590	751,019	TOTAL RESOURCES		779,308	0	0	
			REQUIREMENTS						
			Department (Org. Unit)	Object Classification	Detail				
15	New dept FY1819	0	0	Conservation Planning Dept.	Materials & Services	Grants, cost-share, and contracted services	232,550	0	0
16	New dept FY1819	0	0	WeedWise Dept.	Materials & Services	Grants and contracted services	428,000	0	0
17	0	0	0	District Operations Dept.	Materials & Services	Grants and contracted services	0	0	0
18	0	0	0				0	0	0
19	209,558	314,882	419,000	Conservation Services Dept.	Materials & Services	Contracted services	Cons Svcs Dept has been discontinued beginning FY1819		
20	367,385	552,904	213,600	Not Allocated to any Dept.	Special Payments	Grants and cost-share	New guidance from OR Dept of Revenue: grants/cost-share managed in this Fund should be displayed as M&S by Dept.		
21	0	134,000	See Conservation Loans Fund	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Inter-fund transfer to Conservation Loans Fund (new fund)	See Conservation Loans Fund		
22	48,802	See Conservation Loans Fund	See Conservation Loans Fund	Not Allocated to any Dept.	Special Payments	Conservation loans to Cooperators			
23	625,745	1,001,786	632,600	Total Expenses (See note on line 16)		660,550	0	0	
24	49,676	29,804	118,419	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2019)			118,758	0	0
25	503,203	0	0	Reserved for future expenditure			0	0	0
26	1,178,624	1,031,590	751,019	TOTAL REQUIREMENTS			779,308	0	0

The Conservation Fund was set up as a Special Revenue Fund beginning in FY 2012-13. This fund was renamed the **Conservation Grants Fund** beginning in FY 2016-17.

UEFB and Reserved for future expenditure in this fund = carried over to next fiscal year to pay July-November 2018 expenses and to complete multi-year projects/contracts.

**SPECIAL REVENUE FUND:
CONSERVATION LOANS FUND**



3/28/2018

Historical Data			RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2018-19			
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18		Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body		
1				RESOURCES				1	
2		0	181,548	Beginning fund balance: Working capital (accrual basis)	166,548	0	0	2	
3		134,000	0	Transferred from Conservation Grants Fund: Conservation loan Borrower repayments made from start of loan program through 6/30/16	0	0	0	3	
4		0	0	Transferred from General Fund	0	0	0	4	
5		41,373	0	Disbursements from DEQ CWSRF loan # R22405: Conservation loans	0	0	0	5	
6		57,000	100,000	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans	150,000	0	0	6	
7	NEW FUND NO HISTORY	150,000	110,800	Disbursements from DEQ CWSRF loan # R22407: Conservation loans	100,000	0	0	7	
8		39,167	43,857	Loans: principal received from borrowers	26,252	0	0	8	
9		2,168	2,479	Loans: interest received from borrowers	2,881	0	0	9	
10		500	0	Interest from bank accounts	0	0	0	10	
11		0	0		0	0	0	11	
12		0	0		0	0	0	12	
13		0	0		0	0	0	13	
14		0	0		0	0	0	14	
15	0	424,208	438,684	TOTAL RESOURCES	445,681	0	0	15	
16				REQUIREMENTS				16	
17				Department (Org. Unit)	Object Classification	Detail		17	
18				Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	100,000	0	0
19				District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	150,000	0	0
20	NEW FUND NO HISTORY	282,000	203,979	Not Allocated to any Dept.	Special Payments	Loans to borrowers	0	0	0
21	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	Repayment of DEQ CWSRF loans	0	0	0
22	0	0	0	Not Allocated to any Dept.	Interfund transfers		0	0	0
23		0	0				0	0	0
24		0	0				0	0	0
25	0	282,000	203,979	Total Expenses			250,000	0	0
26	0	12,208	74,705	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2019)			45,681	0	0
27	0	130,000	160,000	Reserved for future expenditure			150,000	0	0
28	0	424,208	438,684	TOTAL REQUIREMENTS			445,681	0	0

This Conservation Loans Fund has been set up as a Special Revenue Fund beginning in FY 2016-17. Revenue and expenditures related to loans made by CSWCD to borrowers were shown in the Conservation Fund prior to FY 2016-17. Loan-related resources that had accumulated in that Fund were transferred to the Conservation Loans Fund in FY 2016-17 to "seed" the new Fund.

UEFB and Reserved for future expenditure in this fund = carried over to next fiscal year to pay July-November 2018 expenses and to complete multi-year projects/contracts.

**SPECIAL REVENUE FUND:
WORKING LANDS LEGACY FUND**



3/28/2018

Historical Data				RESOURCES and REQUIREMENTS						Budget for Fiscal Year 2018-19			
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18							Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				RESOURCES									1
2	72,500	57,686	31,432	Beginning fund balance: Working capital (accrual basis)						41,432	0	0	2
3	0	0	0	Earning from temporary investments						0	0	0	3
4	0	27,000	10,000	Transferred from General Fund						124,000	0	0	4
5	0	600	0	Interest						1,800	0	0	5
6	0	0	0	Donations to acquire/maintain land and/or conservation easements						0	0	0	6
7	0	131,900	0	Grants to acquire/maintain land and/or conservation easements						100,000	0	0	7
8	0	0	1,300,000	Loans to acquire/maintain land and/or conservation easements						0	0	0	8
9	0	0	0							0	0	0	9
10	0	0	0							0	0	0	10
11	72,500	217,186	1,341,432	TOTAL RESOURCES						267,232	0	0	11
12				REQUIREMENTS									12
13				Department (Org. Unit)	Object Classification	Detail						13	
14	0	0	1,300,000	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements		0	0	0	0	14	
15	14,814	65,286	15,000	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees		0	0	0	0	15	
16	0	20,000	0	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements		1,800	0	0	0	16	
17	0	0	0	Not Allocated to a Dept.	Debt Service	Loan principal & interest		160,000	0	0	0	17	
18	0	0	0					0	0	0	0	18	
19	0	0	0					0	0	0	0	19	
20	0	0	0					0	0	0	0	20	
21	0	0	0					0	0	0	0	21	
22	14,814	85,286	1,315,000	Total Expenses				161,800	0	0	0	22	
23	57,686	74,214	26,432	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2019)						5,432	0	0	23
24	0	57,686	0	Reserved for future expenditure						100,000	0	0	24
25	72,500	217,186	1,341,432	TOTAL REQUIREMENTS						267,232	0	0	25

This fund is focused on long-term conservation of working lands: farms, fields, and forests.

Grants to acquire land and/or conservation easements:

REVIEWED/CONTINUED March 21, 2017
 This reserve fund must be reviewed again, and continued, or abolished, by 2027

**RESERVE FUND:
 Building Reserve Fund**



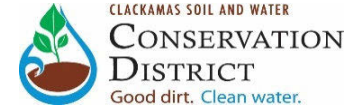
3/28/2018

Historical Data			This fund is authorized and established by resolution in 2007, and renewed in 2017, for the following specified purpose: Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD			Budget for Fiscal Year 2018-19				
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				RESOURCES						1
2	163,002	117,768	3,131	Beginning fund balance: Working capital (accrual basis)			3,931,131	0	0	2
3	0	0	0	Earning from temporary investments			0	0	0	3
4	154,796	0	125,000	Transferred from General Fund			0	0	0	4
5	1,348	1,500	3,000	Interest			60,000	0	0	5
6	0	4,000,000	4,000,000	Long-term debt proceeds			0	0	0	6
7	66,853	0	0	Sale of property			0	0	0	7
8	0	0	0				0	0	0	8
9	0	0	0				0	0	0	9
10	385,999	4,119,268	4,131,131	TOTAL RESOURCES			3,991,131	0	0	10
11				REQUIREMENTS						11
12				Department (Org. Unit)	Object Classification	Detail				12
13	0	20,000	0	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	2,400,000	0	0	13
14	0	150,000	200,000	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	350,000	0	0	14
15	0	0	0	District Operations Dept.	Materials & Services	General costs	0	0	0	15
16	5,379	0	0	District Operations Dept.	Materials & Services	Bank fees	0	0	0	16
17	0	0	0	Not Allocated to any Dept.	Debt Service	Building loan principal & interest	250,000	0	0	17
18	Included in line 21	0	0	Not Allocated to any Dept.	Debt Service	Beavercreek farm loan principal + interest	0	0	0	18
19	286,084	0	0	Not Allocated to any Dept.	Debt Service	Beavercreek farm loan pay-off (principal + interest)	0	0	0	19
20	291,463	170,000	200,000	Total Expenses			3,000,000	0	0	20
21	0	3,949,268	1,631,131	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2019)			991,131	0	0	21
22	94,536	0	2,300,000	Reserved for future expenditure			0	0	0	22
23	385,999	4,119,268	4,131,131	TOTAL REQUIREMENTS			3,991,131	0	0	23

BUDGET WORKSHEETS



**RESOURCES
GENERAL FUND
Worksheet**



3/28/2018

Historical Data				RESOURCES	Budget for Fiscal Year 2018-19			
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18		Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1	1,473,592	938,385	1,465,418	Beginning fund balance: Working capital (accrual basis)	1,083,589			1
2				Previously levied taxes estimated to be received				2
3								3
4				OTHER RESOURCES				4
5	9,307	7,500	29,803	Interest income	36,000			5
6	2,000	0	0	Grant income to General Fund	0			6
7	287,579	0	1,941	Other income	0			7
8	65,040	50,900	54,942	OWEB/ODA grant: TA/LMA	54,942			8
9	21,774	21,774	23,546	OWEB/ODA grant: District Operations & Admin	23,546			9
10	3,337	0	3,500	Reimbursements	0			10
11	2,439	3,300	2,850	Rental/donations received re: farm equipment lent out	2,850			11
12	43,316	10,750	16,250	WeedWise Coop Weed Mgmt Area partners: 4 County	21,250			12
13		13,700	11,000	WeedWise Coop Weed Mgmt Area partners: Col Gorge	12,500			13
14		5,000	5,000	WeedWise CWMA partner: BLM for Col Gorge CWMA	5,000			14
15		431,250	0	WeedWise CRISP partner: PGE grant	0			15
16		8,500	7,500	WeedWise CRISP partner: BLM	7,500			16
17		30,000	30,000	WeedWise CRISP partner: Metro	30,000			17
18		8,500	7,500	WeedWise Sandy Basin (SBVRC) partner: BLM	7,500			18
19	0	5,000	10,000	Clackamas River Water Providers MOA	0			19
20	19,000			OACD/NOWC	0			20
21				Placeholder 1				21
22				Placeholder 2				22
23				Placeholder 3				23
24	1,927,384	1,534,559	1,669,250	Total resources, except taxes to be levied	1,284,677	0	0	24
25			2,221,910	Taxes necessary to balance	2,344,740	0	0	25
26	2,083,179	2,119,195		Taxes collected in year levied				26
27	4,010,563	3,653,754	3,891,160	TOTAL RESOURCES	3,629,417	0	0	27

SPECIAL REVENUE FUND

Conservation Grants Fund

Clackamas SWCD

Worksheet

This is a special fund

3/28/2018

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2018-19		
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18				Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body
1				RESOURCES					
2	(86,779)	527,878	292,070	Beginning fund balance: Working capital			108,415		
3	1,110,000	490,882	384,875	Transferred from General Fund			670,375		
4		12,830	14,094	OWEB Small Grants (combined) revenue for this FY			518		
5	44,058	0	49,980	Other grants and reimbursements			0		
6	0	0	0	SEP funding for projects			0		
7		New item in FY1819		Other funding source (to be filled in)			0		
8		New item in FY1819		Other funding source (to be filled in)			0		
9	2,192	0	0	Interest from bank accounts			0		
10	0	0	10,000	Other			0		
11	57,527	See Conservation Loans Fund	See Conservation Loans Fund	Disbursements from DEQ CWSRF: Conservation loan # R22405			See Conservation Loans Fund		
12	51,626			Conservation loans: principal received from borrowers					
13	Included on line 12			Conservation loans: interest received from borrowers					
14	1,178,624	1,031,590	751,019	TOTAL RESOURCES			779,308	0	0
15				REQUIREMENTS					
16				Department (Org. Unit)	Object Classification	Detail			
17		New dept FY1819		Conservation Planning Dept.	Materials & Services	Grants and cost-share to Cooperators (projects)	170,000		
18		New dept FY1819		Conservation Planning Dept.	Materials & Services	Grants to Partners (projects)	4,950		
19		New dept FY1819		Conservation Planning Dept.	Materials & Services	Contracted services	57,600		
20		New dept FY1819		WeedWise Dept.	Materials & Services	Grants to Partners (projects)	20,000		
21		New dept FY1819		WeedWise Dept.	Materials & Services	Contracted services	408,000		
22	0	0	0	District Operations Dept.	Materials & Services	Grants to Partners (projects)	0		
23	0	0	0	District Operations Dept.	Materials & Services	Contracted services	0		
24							0		
25	207,181	215,000	419,000	Conservation Services Dept.	Materials & Services	Contracted services	Conservation Services Dept has been discontinued beginning FY1819.		
26	2,377	4,000	Included in line 28	Conservation Services Dept.	Materials & Services	Milk Creek Meadowbrook project			
27		95,882	Included in line 28	Conservation Services Dept.	Materials & Services	CRISP partnership			
28	194,557	332,604	120,000	Not Allocated to any Dept.	Special Payments	Grants and cost-share to Cooperators	New guidance from OR Dept of Revenue: grants/cost-share managed in this Fund should be displayed as M&S by Dept.		
29	172,828	220,300	93,600	Not Allocated to any Dept.	Special Payments	Grants to Partners			
30		134,000	See Conservation Loans Fund	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Inter-fund transfer to Conservation Loans Fund (new fund)	See Conservation Loans Fund		
31	48,802	See Conservation Loans Fund	See Conservation Loans Fund	Not Allocated to any Dept.	Special Payments	Conservation loans to Cooperators			
32	625,745	1,001,786	632,600	Total Expenses (See note on line 16)			660,550	0	0
33	49,676	29,804	118,419	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2019)			118,758	0	0
34	503,203	0	0	Reserved for future expenditure			0	0	0
35	1,178,624	1,031,590	751,019	TOTAL REQUIREMENTS			779,308	0	0

The Conservation Fund was set up as a Special Revenue Fund beginning in FY 2012-13. This fund was renamed the **Conservation Grants Fund** beginning in FY 2016-17.

Revenue and expenditures related to loans made by CSWCD to borrowers for conservation practices/equipment were shown in the Conservation Fund in past years. A Conservation Loans Fund was established in FY 2016-17 to track loan-related revenue and expenditures. Loan-related resources that had accumulated in the old Conservation Fund were transferred to the Conservation Loans Fund in FY 2016-17.

UEFB and Reserved for future expenditure in this fund = carried over to next fiscal year to pay July-November 2018 expenses and to complete multi-year projects/contracts.

SPECIAL REVENUE FUND
Conservation Loans Fund

Clackamas SWCD

Worksheet

This is a special fund

3/28/2018

Historical Data			RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2018-19		
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18		Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				RESOURCES				1
2		0	181,548	Beginning fund balance: Working capital (accrual basis)	166,548			2
3		134,000	0	Transferred from Conservation Grants Fund: Conservation loan Borrower repayments made from start of loan program through 6/30/16				3
4		0	0	Transferred from General Fund	0			4
5		41,373	0	Disbursements from DEQ CWSRF loan # R22405: Conserva ion loans	0	0	0	5
6		57,000	100,000	Disbursements from DEQ CWSRF loan # R22406: Residen ial septic repair loans	150,000			6
7		150,000	110,800	Disbursements from DEQ CWSRF loan # R22407: Conserva ion loans	100,000			7
8	NEW FUND NO HISTORY	39,167	43,857	Conservation loans: principal received from borrowers	24,267			8
9		2,168	2,479	Conservation loans: interest received from borrowers	1,684			9
10		0	0	Septic system repair loans: principal rec'vd from borrowers	1,985			10
11		0	0	Septic system repair loans: interest rec'vd from borrowers	1,197			11
12		500		Interest from bank accounts				12
13		0						13
14		0						14
15		0						15
16		0						16
17	0	424,208	438,684	TOTAL RESOURCES	445,681	0	0	17
18				REQUIREMENTS				18
19				Department (Org. Unit)	Object Classification	Detail		19
20				Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	100,000	20
21				District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	150,000	21
22	NEW FUND NO HISTORY	225,000	103,979	Not Allocated to any Dept.	Special Payments	Conserva ion loans to borrowers	0	0
23		57,000	100,000	Not Allocated to any Dept.	Special Payments	Septic repair loans to borrowers	0	0
24		0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22405: principal + interest + fees	0	24
25		0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22406: principal + interest + fees	0	25
26			0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22407: principal + interest + fees	0	26
27		0		Not Allocated to any Dept.	Interfund transfers		0	27
28								28
29								29
30								30
31	0	282,000	203,979	Total Expenses	250,000	0	0	31
32	0	12,208	74,705	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2019)	45,681	0	0	32
33	0	130,000	160,000	Reserved for future expenditure	150,000			33
34	0	424,208	438,684	TOTAL REQUIREMENTS	445,681	0	0	34

This Conservation Loans Fund has been set up as a Special Revenue Fund beginning in FY 2016-17. Revenue and expenditures related to loans made by CSWCD to borrowers were shown in the Conservation Fund prior to FY 2016-17. Loan-related resources that had accumulated in that Fund were transferred to the Conservation Loans Fund in FY 2016-17 to "seed" the new Fund.

UEFB and Reserved for future expenditure in this fund = carried over to next fiscal year to pay July-November 2018 expenses and to complete multi-year projects/contracts.

SPECIAL REVENUE FUND

Working Lands Legacy Fund

Worksheet

Clackamas SWCD

3/28/2018

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2018-19		
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18				Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body
1				RESOURCES					
2	72,500	57,686	31,432	Beginning fund balance: Working capital (accrual basis)			41,432		
3	0		0	Earning from temporary investments					
4	0	27,000	10,000	Transferred from General Fund			124,000		
5	0	600	0	Interest			1,800		
6	0			Donations to acquire/maintain land and/or conservation easements			0		
7	0	131,900	0	Grants to acquire/maintain land and/or conservation easements			100,000		
8			1,300,000	Loans to acquire/maintain land and/or conservation easements			0		
9									
10									
11	72,500	217,186	1,341,432	TOTAL RESOURCES			267,232	0	0
12				REQUIREMENTS					
13				Department (Org. Unit)	Object Classification	Detail			
14	0		1,300,000	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements			
15	14,814	65,286	15,000	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees			
16	0	20,000	0	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements	1,800		
17				Not Allocated to any Dept.	Debt Service	Loan principal & interest	160,000		
18									
19									
20									
21									
22	14,814	85,286	1,315,000	Total Expenses			161,800	0	0
23	57,686	74,214	26,432	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2019)			5,432	0	0
24	0	57,686	0	Reserved for future expenditure			100,000		
25	72,500	217,186	1,341,432	TOTAL REQUIREMENTS			267,232	0	0

Grants to acquire land and/or conservation easements:

RESERVE FUND

This fund is authorized and established by resolution in 2007 for the following specified purpose:

Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD

Building Reserve Fund

Worksheet

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

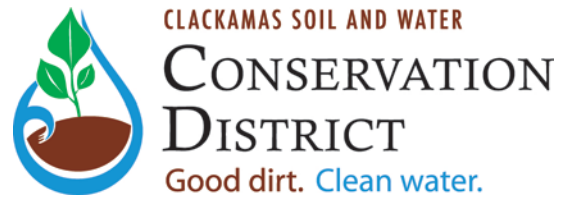
REVIEW YEAR : 2027

Clackamas SWCD

3/28/2018

Historical Data			RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2018-19		
Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18				Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body
			RESOURCES					
1								1
2	163,002	117,768	3,131	Beginning fund balance: Working capital (accrual basis)		3,931,131		2
3			0	Earning from temporary investments		0		3
4	154,796	0	125,000	Transferred from General Fund		0		4
5	1,348	1,500	3,000	Interest		60,000		5
6		4,000,000	4,000,000	Long-term debt proceeds		0		6
7	66,853		0	Sale of property		0		7
8								8
9								9
10	385,999	4,119,268	4,131,131	TOTAL RESOURCES		3,991,131	0	0
			REQUIREMENTS					
11								11
12				Department (Org. Unit)	Object Classification	Detail		
13	0	20,000	0	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	2,400,000	
14	0	150,000	200,000	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	350,000	
15	0	0	0	District Operations Dept.	Materials & Services	General costs	0	
16	5,379		0	District Operations Dept.	Materials & Services	Bank fees	0	
17			0	Not Allocated to any Dept.	Debt Service	Building loan principal & interest	250,000	
18	Included in line 21	0		Not Allocated to any Dept.	Debt Service	Beavercreek farm loan principal + interest		
19	286,084	0		Not Allocated to any Dept.	Debt Service	Beavercreek farm loan pay-off (principal + interest)		
20	291,463	170,000	200,000	Total Expenses		3,000,000	0	0
21	0	3,949,268	1,631,131	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2019)		991,131	0	0
22	94,536	0	2,300,000	Reserved for future expenditure		0		
23	385,999	4,119,268	4,131,131	TOTAL REQUIREMENTS		3,991,131	0	0

BUDGET HISTORICAL SHEETS



GENERAL FUND SUMMARY OF REQUIREMENTS HISTORY



3/28/2018

Historical Data			By Object Classification: Historical Data	Budget for Fiscal Year 2018-19					
Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body			
			PERSONNEL SERVICES						
			Salaries, wages, benefits						
880,519	972,975	1,262,135	Payroll liabilities (District share of taxes)						
84,792	102,732	115,743	Employee benefits						
198,225	212,018	264,843	Deferred compensation - Employer contribution	See Page 3: General Fund Summary of Requirements by Object Classification	See Page 3: General Fund Summary of Requirements by Object Classification	See Page 3: General Fund Summary of Requirements by Object Classification			
56,680	65,586	0	Temporary employees & interns						
0	0	0	COLAs and merit increases for staff						
0	39,115	0	Compensated absences (annual leave)						
0	0	0	Salary adjustments (includes related taxes & def comp)						
1,220,216	1,392,426	1,642,721	TOTAL PERSONNEL SERVICES						
13.50	15.50	15.40	Total FTE count for FY 18-19 is 15.4						
			MATERIALS AND SERVICES						
			Contracted services						
123,824	166,158	112,430	Partner support	See Page 3: General Fund Summary of Requirements by Object Classification	See Page 3: General Fund Summary of Requirements by Object Classification	See Page 3: General Fund Summary of Requirements by Object Classification			
24,514	55,000	7,240	Occupancy: Rent, utilities, telecomm, storage, maint.						
102,213	103,920	132,480	Fuel/maint/repair of District vehicles/equipment						
18,777	23,640	17,000	Meetings, workshops, events						
7,480	10,400	13,500	Insurance						
11,244	16,200	18,110	Supplies						
32,271	42,400	42,625	Printing, publication						
22,485	25,600	10,200	Dues, subscriptions, licenses						
32,202	33,200	26,355	Training and travel						
20,287	31,200	23,000	Staff & Director expenses						
15,543	14,850	19,250	Volunteer/cooperator recognition						
29	0	0	Bank fees, interest paid						
3,454	2,500	0	Scholarships						
0	4,000	0	TOTAL MATERIALS AND SERVICES						
414,323	529,068	422,190							
			CAPITAL OUTLAY						
			Equipment	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification			
0	0	0	Office equipment/capitalized building repairs						
1,039	10,000	0	Field equipment						
806	13,100	0	Vehicles						
0	33,000	0	TOTAL CAPITAL OUTLAY						
1,845	56,100	0							
			DEBT SERVICE						
				See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification			
0	0	0							
0	0	0							
0	0	0							
0	0	0	TOTAL DEBT SERVICE						
0	0	0							
			SPECIAL PAYMENTS						
			Grants to Partners	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification			
0	0	184,000	Scholarships						
0	0	6,000							
0	0	0							
0	0	0	TOTAL SPECIAL PAYMENTS						
0	0	190,000							
			INTERFUND TRANSFERS						
			Transfers to Conservation Grants Fund	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification			
1,110,000	490,882	384,875	Transfers to Conservation Loans Fund						
New Fund FY1617	0	0	Transfers to Working Lands Legacy Fund						
0	27,000	10,000	Transfers to Building Reserve Fund						
154,796	0	125,000	TOTAL INTERFUND TRANSFERS						
1,264,796	517,882	519,875							
			OPERATING CONTINGENCY						
			Ending balance (prior years)	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification	See Page 3: GF Summary of Requirements by Object Classification			
0	0	0							
30,400	0	0	UNAPPROPRIATED ENDING FUND BALANCE						
1,078,983	832,028	867,256	Reserved for future expenditure						
0	326,250	249,118	TOTAL REQUIREMENTS						
4,010,563	3,653,754	3,891,160							

GENERAL FUND REQUIREMENTS HISTORY

Clackamas SWCD

3/28/2018

Historical Data				District Operations Dept: Historical Data	Budget for Fiscal Year 2018-19						
	Actual 1st Preceding Year 2015/16	Adopted Revised Budget Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body				
1				PERSONNEL SERVICES				1			
2	222,386	265,687	358,070	Salaries and wages				2			
3	47,888	28,072	115,743	Payroll liabilities (District share of taxes)				3			
4	59,735	56,968	88,582	Employee benefits				4			
5	14,039	18,027	Incl. in line 2	Deferred compensation - Employer contribution	See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	5			
6	0	0		Temporary Employees & Interns				6			
7	0	11,476		COLAs and merit increases for staff (incl taxes & def comp)				7			
8		0		Compensated absences (annual leave)				8			
9		0		Salary adjustments (includes related taxes & def comp)				9			
10	344,048	380,230	562,395	TOTAL PERSONNEL SERVICES							10
11	3.50	4.00	4.00	Total FTE							11
12				MATERIALS AND SERVICES							12
13	68,806	88,058	50,000	Contracted services				See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	13
14	374	15,000	2,100	Partner support							14
15	23,836	25,820	43,200	Occupancy: Rent, utilities, telecomm, storage, maint.	15						
16	9,197	11,940	15,000	Fuel/maint/repair of District vehicles/equipment	16						
17	0	4,000	500	Meetings, workshops, events	17						
18	8,675	9,000	2,950	Insurance	18						
19	7,638	7,000	31,500	Supplies & non-capitalized equipment	19						
20	5,184	4,000	1,500	Printing, publication	20						
21	13,807	15,000	16,240	Dues, subscriptions, licenses	21						
22	7,617	13,000	12,000	Staff & Director training	22						
23	9,467	9,000	14,200	Staff & Director expenses	23						
24	29	0	0	Volunteer/Board/staff/cooperator recognition	24						
25	3,454	2,500	0	Bank fees, interest paid	25						
26	0	0	0	Scholarships	26						
27	158,084	204,318	189,190	TOTAL MATERIALS AND SERVICES				27			
28				CAPITAL OUTLAY				28			
29	0	5,000		Office equipment	See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	29			
30	0	0		Field equipment				30			
31	0	0		Vehicles				31			
32	0	5,000	0	TOTAL CAPITAL OUTLAY							32
33	502,132	589,548	751,585	DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS				33			

GENERAL FUND REQUIREMENTS HISTORY

Clackamas SWCD

3/28/2018

Historical Data				Conservation Services Dept: Historical Data	Budget for Fiscal Year 2018-19			
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	658,133	707,288	904,065	Salaries and wages				2
3	36,904	74,660	0	Payroll liabilities (District share of taxes)				3
4	138,490	155,050	176,261	Employee benefits				4
5	42,641	47,559	Incl. in line 2	Deferred compensation - Employer contribution	Beginning with FY 1819, the Conservation Services Dept is discontinued, and is now divided into the following departments: Conservation Planning Dept, WeedWise Dept, and Education & Outreach Dept. See Pages 5, 6, 7: General Fund Requirements Allocated To a Department for the relevant department.			5
6	0	0		Temporary employees & interns				6
7	0	27,639		COLAs and merit increases for staff (incl taxes & def comp)				7
8	0	0		Compensated absences (annual leave)				8
9	0	0		Salary adjustments (includes related taxes & def comp)				9
10	876,168	1,012,196	1,080,326	TOTAL PERSONNEL SERVICES				10
11	10.00	11.50	11.40	Total FTE				11
12				MATERIALS AND SERVICES				12
13	37,231	50,000	29,430	Contracted services				13
14	24,140	40,000	5,140	Partner support				14
15	73,311	74,200	89,280	Occupancy: Rent, utilities, telecomm, storage, maint.				15
16	6,047	6,700	0	Fuel/maint/repair of District vehicles/equipment				16
17	7,480	6,400	13,000	Meetings, workshops, events				17
18	2,569	7,200	15,160	Insurance	Beginning with FY 1819, the Conservation Services Dept is discontinued, and is now divided into the following departments: Conservation Planning Dept, WeedWise Dept, and Education & Outreach Dept. See Pages 5, 6, 7: General Fund Requirements Allocated To a Department for the relevant department.			18
19	17,065	20,400	10,175	Supplies & non-capitalized equipment				19
20	17,301	21,600	8,700	Printing, publication				20
21	18,395	18,200	10,115	Dues, subscriptions, licenses				21
22	12,670	18,200	11,000	Staff & Director training				22
23	6,028	5,600	5,000	Staff & Director expenses				23
24	0	0	0	Volunteer/cooperator recognition				24
25	0	0	0	Bank fees, interest paid	25			
26	0	0	0	Scholarships	26			
27	222,237	268,500	197,000	TOTAL MATERIALS AND SERVICES	27			
28				CAPITAL OUTLAY				28
29	1,039	5,000	0	Office equipment				29
30	806	8,100	0	Field equipment	See Pages 5, 6, 7: General Fund Requirements Allocated To a Department for the relevant department.			30
31	0	33,000	0	Vehicles				31
32	1,845	46,100	0	TOTAL CAPITAL OUTLAY				32
33	1,100,250	1,326,796	1,277,326	CONSERVATION SVCS DEPT. TOTAL REQUIREMENTS				33

GENERAL FUND REQUIREMENTS HISTORY

Clackamas SWCD

3/28/2018

Historical Data			Land Management Dept: Historical Data	Budget for Fiscal Year 2018-19		
Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body
			PERSONNEL SERVICES			
		0	Salaries and wages			
		0	Payroll liabilities (District share of taxes)			
		0	Employee benefits			
		Incl. in line 2	Deferred compensation - Employer contribution	See Page 8: General Fund Requirements Allocated To Land Management Dept.	See Page 8: General Fund Requirements Allocated To Land Management Dept.	See Page 8: General Fund Requirements Allocated To Land Management Dept.
		0	Temporary employees & interns			
		0	COLAs and merit increases for staff (incl taxes & def comp)			
		0	Compensated absences (annual leave)			
		0	Salary adjustments (includes related taxes & def comp)			
0	0	0	TOTAL PERSONNEL SERVICES			
0.00	0.00	0.00	Total FTE count for FY 18-19 is 0.0			
			MATERIALS AND SERVICES			
17,787	28,100	33,000	Contracted services			
0			Partner support			
5,066	3,900		Occupancy: Rent, utilities, telecomm, storage, maint.			
3,533	5,000	2,000	Fuel/maint/repair of District vehicles/equipment			
0			Meetings, workshops, events			
0			Insurance			
7,568	15,000	950	Supplies & non-capitalized equipment	See Page 8: General Fund Requirements Allocated To Land Management Dept.	See Page 8: General Fund Requirements Allocated To Land Management Dept.	See Page 8: General Fund Requirements Allocated To Land Management Dept.
0			Printing, publication			
0			Dues, subscriptions, licenses			
0			Staff & Director training			
48	250	50	Staff & Director expenses			
0			Volunteer/cooperator recognition			
0			Bank fees, interest paid			
		Moved to "Not Allocated to Any Dept: Special Payments"				
0	4,000		Scholarships			
34,002	56,250	36,000	TOTAL MATERIALS AND SERVICES			
			CAPITAL OUTLAY			
0			Office equipment	See Page 8: General Fund Requirements Allocated To Land Management Dept.	See Page 8: General Fund Requirements Allocated To Land Management Dept.	See Page 8: General Fund Requirements Allocated To Land Management Dept.
0	5,000	0	Field equipment			
0			Vehicles			
0	5,000	0	TOTAL CAPITAL OUTLAY			
34,002	61,250	36,000	LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS			

Focus is on managing land that the District owns, and on supporting local land managers.

GENERAL FUND REQUIREMENTS HISTORY

Clackamas SWCD

3/28/2018

Historical Data			Not Allocated to Any Department: Historical Data	Budget for Fiscal Year 2018-19				
	Actual 2nd Preceding Year 2015/16	Actual 1st Preceding Year 2016/17	Revised & Adopted Budget Year 2017/18	REQUIREMENTS	Proposed by Budget Officer	Revised by Budget Cmte	Adopted by Governing Body	
1				PERSONNEL SERVICES Not Allocated				1
2				Salaries, wages, benefits				2
3	0	0	0	TOTAL PERSONNEL SERVICES	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	3
4								4
5				MATERIALS AND SERVICES Not Allocated				5
6				Contracted services				6
7				Occupancy: Rent, utilities, telecomm, storage, maint.	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	7
8				Supplies				8
9				Training and travel				9
10	0	0	0	TOTAL MATERIALS AND SERVICES	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	10
11				CAPITAL OUTLAY Not Allocated				11
12				Equipment				12
13				Vehicles	See Page 9	See Page 9	See Page 9	13
14	0	0	0	TOTAL CAPITAL OUTLAY				14
15				DEBT SERVICE Not Allocated				15
16		0	0					16
17					See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	17
18								18
19								19
20	0	0	0	TOTAL DEBT SERVICE	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	20
21				SPECIAL PAYMENTS Not Allocated				21
22			184,000	Grants to Partners				22
23		See Page 8 H: General Fund Requirements History: Land Mgmt Dept Historical Data	6,000	Scholarships	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	23
24								24
25								25
26	0	0	190,000	TOTAL SPECIAL PAYMENTS				26
27				INTERFUND TRANSFERS				27
28	1,110,000	490,882	384,875	Transfers to Conservation Grants Fund				28
29	New Fund FY1617	0	0	Transfers to Conservation Loans Fund				29
30	0	27,000	10,000	Transfers to Working Lands Legacy Fund				30
31	154,796	0	125,000	Transfers to Building Reserve Fund	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	See Page 9: General Fund Requirements Not Allocated to a Dept	31
32	1,264,796	517,882	519,875	TOTAL INTERFUND TRANSFERS				32
33				OPERATING CONTINGENCY				33
34	30,400			Ending balance (prior years)				34
35	1,078,983	832,028	867,256	UNAPPROPRIATED ENDING FUND BALANCE				35
36		326,250	249,118	Reserved for future expenditure				36
37	2,374,179	1,676,160	1,826,249	TOTAL REQUIREMENTS NOT ALLOCATED				37