



CLACKAMAS COUNTY

## Soil and Water Conservation District

Approved July 15, 2014

### ***Clackamas County SWCD Special Meeting Minutes for June 17, 2014***

#### **Present:**

**Directors:** Roger Fantz, Jan Lee, Jesse Nelson, Ron Oberg (Chair), Joan Zuber (Vice Chair)

**Associate Director:** Robin Harrower

**Staff:** Clair Klock, Cathy McQueeney, Tom Salzer

**Guest:** Amy Cleary

#### ***CALL TO ORDER and AMEND/ACCEPT AGENDA/PUBLIC COMMENT***

Chair Oberg called the special meeting to order with a quorum present at 2:05 p.m. on Tuesday, June 17, 2014 in the Clackamas County SWCD conference room at 221 Molalla Ave., Suite 102, in Oregon City for the purpose of Board planning with facilitator Amy Cleary.

The proposed agenda was accepted without revision.

#### ***DISCUSSION***

Amy Cleary provided a brief summary of the notes from the May planning meeting.

The Board explored the advantages and disadvantages of relocating the District office to a new site including the County's Red Soils Campus, existing commercial real estate property in the Oregon City area, Clackamas Community College, the Beaver Creek Farm and the Pleasant Avenue property.

The Board discussed the possibility of sharing office space with the Oregon State University Extension office, Natural Resources Conservation Service and Farm Service Area.

There was general consensus that more information was needed in order to proceed effectively.

Manager Salzer will continue to consult with area realtors to explore existing commercial properties, including flat roofed buildings, in the Oregon City area.

The Building Committee will meet to identify a design consultant who will be able to outline various construction options and potential building costs and attend a future meeting to answer Board questions.

The Board may choose to authorize Manager Salzer to issue a Qualification Based Selection (QBS) to hire a design consultant not-to-exceed \$10,000. This item will be added to the June 17, 2014 Regular Board Meeting agenda.

Director Lee will talk with Commissioner Schrader regarding options for the District to lease land from the County on a long term basis for the purpose of constructing a new office building.

The next Board Planning Meeting will be scheduled in August.

***ADJOURN and NEXT MEETING***

The next Regular Board Meeting will be held on Tuesday, June 17, 2014 at 4:00 p.m. at the District office.

There being no further business, Chair Oberg adjourned the meeting at 3:36 p.m.

Respectfully submitted,



Cathy McQueeney