



CLACKAMAS
SWCD

*RFP #2013-WW-02
Priority Invasive Weed
and Terrestrial Vegetation Management*

Proposal Forms

To be returned to Clackamas County Soil and Water Conservation District

Note: Please ensure that all of your responses are fully visible in the form fields. If more space is needed for your responses, attach additional pages as specified in each section.

PROPOSAL FORM #1

Company Information:

Company Name			
Owner/Manager			Number of Employees
Email Address			
Phone Number		Fax Number	
Mailing Address			
Business License # and type	Exp. Date	Oregon Department of Agriculture Herbicide License # and type	Exp. Date
Oregon MWESB Certification & Type:			

Cooperative Procurement:

Check the appropriate box.

- Yes Other Agencies may purchase at the unit prices and/or hourly labor rates contained in the proposal.
- No Other Agencies may not purchase at the unit prices and/or hourly labor rates contained in the proposal.

This proposal will be valid for ninety (90) days.

Submitted on behalf of:

Name of Individual or Entity submitting proposal: _____

Attachments Completed By: _____
Printed Name Today's Date:

Signature: _____

Title, if applicable: _____

PROPOSAL FORM #2

References:

Provide a minimum of two (2) references for vegetation management work that you have completed.

Company Name/Project	Type of Work	Term of Contract/Amount	Contact Person	Phone Number

Company Capacity:

Describe your company's capacity to work on multiple sites throughout Clackamas County. **Attach up to one (1) additional page**

Experience:

*Convey company experience as it applies to the work categories you are proposing unit rate prices on in Proposal Form 3.
Attach up to nine (9) additional pages*

Sustainable Business Practices:

*Describe steps your company has taken to utilize sustainable business practices on a regular basis. Examples include use of recycled paper, use of biodiesel, recycling of materials, etc. **Attach up to two (2) additional pages***

Diversity in Employment and Contracting:

*Describe efforts your company has made on past or current projects to ensure a diverse workforce, including policies and practices to promote the hiring of women and ethnic minorities. List if your business, business that you intend to sub-contract with, or business that you purchase materials from have MWESB status with the State of Oregon. **Attach up to two (2) additional pages***

PROPOSAL FORM #3

Instructions: Fill in the unit price for each work task you seek to provide. Detailed work task descriptions are included in section 6 of Attachment A-Exhibit 1: Scope of Work in to this RFP

Category 1: Manual Site Preparation and Maintenance

Examples of work in this category include priority invasive weed treatments under various site conditions including forests, right of ways, urban and residential sites, and natural area. Activities include invasive weed control, site preparation, and maintenance of native tree and shrub planting ranging in size from less than 1 acre to 1000 acres. The Clackamas SWCD at its sole discretion may choose to have Contractor work hourly. Clackamas SWCD will reimburse Contractor at cost plus 10% for herbicide, surfactants and indicator dye that Contractor uses while performing herbicide application work tasks. Unit prices for work tasks requiring mechanized equipment shall include a qualified equipment operator, all materials like oil and gas, and the necessary safety equipment. Contractor shall be responsible for transportation of crew to and from the site and equipping the crew with tools and safety equipment necessary to complete the work tasks.

<i>Work Task</i>	<i>Unit</i>	<i>Unit Price</i>
Site Prep - Backpack Spot or Area Spray	Acre	
Site Prep - Hack and Squirt	Hr	
Site Prep – Cut Stump	Hr	
Site Prep - Hand Mow/Cut	Acre	
Site Prep - Push Mow	Acre	
Site Prep - Cut Blackberry/Brush	Acre	
Maintenance - Hand Mow/Cut	Acre	
Maintenance - Backpack Spot or Area Spray	Acre	
Maintenance - Backpack Ring or Row Spray	Acre	
Maintenance - Hourly Spray	Hr	
Maintenance - Hourly Cut	Hr	
Maintenance - Hourly Labor	Hr	

Category 2: Survey and Monitoring

Control efforts within the project area will be ongoing and the Contractor must be able to survey for targeted weeds included on the District’s Target Species List provided in Attachment A, Exhibit 2. Survey work for most species will be summarized as presence or absence information for each parcel or site. For targeted weeds currently being treated or slated for future treatment patches, patch size, and percent cover will be recorded. Contractor is responsible for collecting GPS coordinates for each nascent patch, sufficient enough to characterize the infestation and allow for relocation of the targeted weed(s).

Work Task	Unit	Unit Price
Survey & Monitoring	Hr	

Category 3: Mechanical Site Preparation and Maintenance

Examples of work in this category include mechanical treatments to manage terrestrial vegetation, including, spraying herbicide with a 10 foot boom or boomless nozzles, and field flailing on sites ranging from 1 to 1000 acres. The District will reimburse Contractor at cost plus 10% for herbicide, surfactants and indicator dye that Contractor uses while performing herbicide application work tasks. Contractor shall provide a lump sum cost to mobilize the equipment to and from the project site at the time the work is requested. See section 17 and 18 in the Scope of Work for additional details on equipment cleaning and fueling requirements. Unit prices for work tasks requiring mechanized equipment shall include a qualified equipment operator, all materials like oil and gas, and the necessary safety equipment. Provide both hourly and acre unit rate prices for these work tasks. List multiple types of equipment as applicable.

Work Task	Unit	Unit Price
Site Prep - Boom or Boomless Nozzle Spray	Acre	
<i>Equipment Type # 1:</i>	Hr	
<i>Equipment Type # 2:</i>	Hr	
<i>Mobilization</i>	Each	
Site Prep - Field Flail or Mow	Acre	
<i>Equipment Type # 1:</i>	Hr	
<i>Equipment Type # 2:</i>	Hr	
<i>Mobilization</i>	Each	
Site Prep - Field Tilling or Disc Harrow	Acre	
<i>Equipment Type # 1:</i>	Hr	
<i>Equipment Type # 2:</i>	Hr	
<i>Mobilization</i>	Each	

Maintenance - Field Mowing Between Planting Rows or Clusters of Plants	Acre	
<i>Equipment Type # 1:</i>	<i>Hr</i>	
<i>Equipment Type # 2:</i>	<i>Hr</i>	
<i>Mobilization</i>	<i>Each</i>	
Maintenance - Field Haying	Acre	
<i>Equipment Type # 1:</i>	<i>Hr</i>	
<i>Equipment Type # 2:</i>	<i>Hr</i>	
<i>Equipment Type # 3:</i>	<i>Hr</i>	
<i>Mobilization</i>	<i>Each</i>	

Category 4: Forest Stand Management

Examples of work in this category include directional falling mature trees, using an excavator to pile brush and load slash into a dump truck, and hand piling brush on sites ranging from 1 to 100 acres. Contractor shall provide a lump sum cost to mobilize the equipment to and from the project site at the time the work is requested. See section 17 and 18 in the Scope of Work for additional details on equipment cleaning and fueling requirements. Unit prices for work tasks requiring mechanized equipment shall include a qualified equipment operator, all materials like oil and gas, and safety equipment. Contractor shall be responsible for transportation of crew to and from the site and equipping the crew with tools and safety equipment necessary to complete the work tasks. List multiple types of equipment as applicable.

Work Task	Unit	Unit Price
Maintenance – Tree Cutting	Hr	
Maintenance - Hand Hauling of Slash	Hr	
Maintenance - Loading and Hauling of Slash		
<i>Equipment Type # 1:</i>	<i>Hr</i>	
<i>Mobilization</i>	<i>Each</i>	
Maintenance – Tree Shearing	Acre	
<i>Equipment Type # 1:</i>	<i>Hr</i>	
<i>Mobilization</i>	<i>Each</i>	

Maintenance – Tree and Brush Chipping with Portable Chipper		
<i>Equipment Type # 1:</i>	Hr	
<i>Equipment Type # 2:</i>	Hr	
<i>Mobilization</i>	Each	
Maintenance – Hauling Trees, Slash, or Chips		
<i>Equipment Type # 1:</i>	Hr	
<i>Equipment Type # 2:</i>	Hr	
<i>Mobilization</i>	Each	

Category 5: Project Management

Project Management include additional site visits, site monitoring, telephone calls, photo monitoring, and email correspondence for the purpose of determining the proper timing of cutting, spraying, or other activities. Project Management does not include time spent generating or submitting invoices or any other activity associated with completing work tasks described in the Contract.

Work Task	Unit	Unit Price
Project Management	Hr	