



CLACKAMAS COUNTY

Soil and Water Conservation District

Approved 11/9/10

SWCD Business Meeting Minutes for October 19, 2010

Present:

Directors: Don Guttridge (Vice Chair), Jan Lee (Chair), Janiece Miller, Ron Oberg, Joan Zuber (Treasurer), Lowell Hanna (Secretary)

Associate Directors: Michael Weinberg

Staff: Lisa Bucy, Clair Klock, Tom Salzer

NRCS: Kris Homma

Guests: Roger Fantz, Mart Hughes, Mike Bondi

1 – CALL TO ORDER

Chair Lee called the meeting to order at 1:05 p.m. on Tuesday, October 19, 2010 in the Clackamas County SWCD (CCSWCD) conference room.

2 – AMEND/ACCEPT AGENDA: The agenda was amended to include the Tualatin Watershed Council group application for funding and discussion of the OWEB conference. These changes were accepted by consensus.

3 – MINUTES: Directors Hanna/Miller moved/seconded to accept the minutes of the September 21, 2010 regular business meeting with the following addition, Director Guttridge left the meeting at 10:35 a.m. The minutes of the September 7, 2010 Executive Committee meeting was accepted as submitted. Motion carried.

4- PUBLIC COMMENTS: Mike Bondi introduced himself as Chair of OSU/Clackamas County Cooperative Extension. He attended to talk about Tree School. Roger Fantz introduced himself as an organic farmer of 40 acres in the Dover area of Clackamas County. He was attending to find out more about the district. Mart Hughes introduced himself as a Portland Parks and Recreation employee who lives in Milwaukie. He manages approximately 70 acres of park land in Clackamas County. He wanted to find out how he might be able to participate with the District.

5 – FINANCIAL REPORT AND VOUCHERS: Directors Guttridge/Oberg moved/seconded to accept the financial report and approve vouchers, as submitted. Manager Salzer requested that 90% of Jason Faucera's IT training costs be moved to District Operations instead of being taken from the Rural Program budget. Motion carried.

6 – TREE SCHOOL SUPPORT: Directors Oberg/Guttridge moved/seconded to approve Tree School sponsorship at the Gold Level at \$750. Mike Bondi gave an overview of the upcoming Tree School, thanked us for participating in the past and requested input on possible classes that District staff may teach at the 2011 Tree School.

7– BOARD RETREAT: Manager Salzer reported that Ray Ledgerwood would be available to lead our board retreat. The date of March 1, 2011 was recommended. The location had not yet been determined. Approval by Consensus.

8 – HEALTH INSURANCE: Staff Salzer presented the staff recommended health insurance program requiring staff to pay 10% of insurance premiums. Also recommended, was the District paying the costs of the required Employee Assistance Program for District Employees. Directors Guttridge/Miller moved/seconded. Motion carried.

9 – ANNUAL DINNER: Staff Bucy reported that she, Tom, Clair and Ron Oberg had visited the County Events Center (fairgrounds) to investigate the possibility of holding our 2011 Annual Meeting at this location. The 4-H building seemed to be a good fit. Lori Bothwell, Event Center Director, noted that she had openings for this building during the week in September. A date of September 20, 2011 was proposed for the annual dinner. Approved by Consensus.

10 – PROJECT CONCEPT: Staff Klock described the possibility of assisting the Clackamas County Event Center with a rainwater harvesting project. The Event Center is experiencing a large rate increase in their water bill and wanted to investigate options. This project would also make potable water available to the Event Center in case of emergency with additional filtration capacity. The fair board would like more information. It was noted that Clair was elected to serve on the American Rainwater Catchment Systems Association board.

11 – OACD MEETING: Staff Bucy reported that all registrations (conference and hotel) had been completed. The check for the hotel and conference registrations was approved and signed.

12 – ODA REPORT: Staff Bucy reported that the report had been completed and submitted on time. Also, an additional \$2000 would be applied for from ODA for district administration.

13 – SDAO CHECKLIST: Manager Salzer reported that no extensions to the November deadline were allowed. He invited the board to give input on the form. The board approved giving Manager Salzer authority to adopt policy with the caveat that the policy go to the next board meeting for approval. Approved by Consensus. Motion carried. Also, Tom distributed copies of ORS 568, ORS 198 and ORS 244.

14 – SOUTH ABERNETHY CREEK PROJECT: Manager Salzer reported that he had signed the funding contract because the vegetation needed to be planted on the project site during this fall planting time window.

15 – INFRASTRUCTURE: Manager Salzer reported that he and Jason Faucera were testing the Google Mail program. Rhoda Givens was named fleet manager and is making a maintenance schedule. The lost title for the Dodge pickup is being replaced. The license tabs for the Dodge pickup were also replaced. There is a safety issue regarding a slippery muddy spot outside the back door. The District purchased cold patch and it was installed by Redside Development. Mike Garvison is in negotiation for a copier and printer. We have approval from OCIO to disconnect our cables from the federal system to install our telephone and computer system. The goal is to have both systems up and running by the end of the year.

16 – COMMITTEE REPORTS: Director Guttridge reported that the Personnel Committee approved the announcement of the accounting technician position. They requested that the job postings include the state job source website.

ADDITIONAL ITEMS:

- Chair Lee reported that the OWEB conference will be held on November 15-17, 2010 in Pendleton. She will be attending and recommended that Manager Salzer also attend.
- Manager Salzer reported that the Tualatin River Watershed Council had indeed submitted their application for partner support on time. Their application was a group request for

\$7500 between the Tualatin River Watershed Council, Lake Oswego Watershed Council and Tryon Creek Watershed Council for work to be done within the Clackamas County portion of their watersheds. Since there are funds remaining in the budget for partner support Manager Salzer recommended this request be funded. Directors Miller/Guttridge moved/seconded. Motion carried.

ADJOURN AND NEXT MEETING: Chair Lee requested the November meeting be moved from November 16th to November 9th.

There being no further business Chair Lee adjourned the meeting at 3:08 p.m.

The next regular business meeting will be on November 9, 2010.

Respectfully submitted,

/s/ Tom Salzer

Tom Salzer, Manager