



CLACKAMAS COUNTY

Soil and Water Conservation District

Approved 9/21/10

SWCD Business Meeting Minutes for August 17, 2010

Present:

Directors: Guttridge, Hanna, Lee, Miller, Oberg, Zuber

Associate Directors: Weinberg

Staff: Baker, Bucy, Givens, Klock, Salzer

NRCS: Homma

CALL TO ORDER

The Business Meeting was called to order at 1:05 p.m. on Tuesday, August 17, 2010 at the District Office by Chair Lee. Chair Lee welcomed the new District Manager, Tom Salzer.

AMEND/ACCEPT AGENDA: Chair Lee requested Kris Homma's NRCS report be moved to the beginning of the meeting. Director Miller requested time to discuss the District's building fund and Chair Lee added a brief OACD report. The board agreed to the additions by consensus

NRCS Report: Kris Homma reported she had given the civil rights/EEO presentation to the attending District Board and staff at the Brown Bag before the board meeting. Kris went on to tell the meeting that NRCS is coming up on its year end and her office is focusing on getting all payments made; there are two CSP projects that have been accepted. Kris is tying up loose ends within the office. The EQIP dates have not been set yet. The office will be working on water quality and outreach in south county first and then outreach, partnering with the District, in east county with a focus of keeping bodies of water not on the TMDL list and keeping them in good shape. Director Miller asked Staff Bucy to send her a Pesticide Partnership report on current creek monitoring. Director Zuber asked Kris about attending a rural development forum in Keizer, OR and Kris felt it would be a good meeting to attend. General discussion followed.

PUBLIC COMMENT: Associate Director Weinberg let the board know he is running for the At-Large position. Director Hanna said he would be requesting to be appointed an Associate Director in 2011. Chair Lee asked if the board felt they wanted the public comment time at the beginning or ending of the meetings. General discussion followed. It was decided by consensus to provide for a public comment period both at the beginning and the end of the meeting. Commenters would not repeat discussion on the same subject they already spoke to in the first public comment period.

APPROVAL OF MINUTES: Directors Zuber/Miller 2nd made a motion to accept both the July 20, 2010 Board minutes, with one correction to page four, paragraph one, and the August 10, 2010 Executive Committee minutes, **unanimously passed**.

OLD DISTRICT BUSINESS:

Past District Manager Report: Staff Bucy updated the board on the District's fair plans. Staff Bucy updated the board on the Water Environmental Services report on their "green street concept" and Staff Cerra's involvement. The annual dinner invitations are going out in the mail today and the annual report is on track. Staff Bucy reported the NRCS Conservation Innovations Project the District is partnering with is finishing the pavers on the platform for the rainwater

harvesting tank and NRCS will host a tour of the site. Directors might want to participate; Staff Bucy will email the schedule to Directors. All ODA funding reports were in the mail yesterday. There was a potluck at the office on Monday to welcome the new District Manager.

Director Oberg expressed his thanks to Staff Bucy for the "bang up" job she has done as the Interim District Manager and the meeting attendees gave Staff Bucy a round of applause. Chair Lee said District Manager Salzer has asked the Personnel Committee to consider, at a later date, asking Staff Bucy to be Assistant District Manager.

New District Manger Report: Staff Salzer briefed the board on several ideas. Tom spoke of combining a cost share arrangement with a loan program for clients who rent equipment from the District equipment rental program and have a conservation plan; he will be talking to Staff Raines about this. Staff Salzer has been reviewing old files to get a better understanding of how the District works and he is developing resiliency and back up procedures for critical business procedures. Staff Salzer will continue interviews with Staff and Board members to see what is working well and what needs to be improved and thanked the group for a warm welcome.

Technical Staff Supervisor Report: Staff Klock reported four participants in the large tanks class and this was now a four hour class. He told the board there will be another large tank class in October, partnering with Christine Hollenbeck of Clackamas River Water Providers. Staff Klock outlined new ideas for the rainwater harvesting portion of the website based on the one and four hour classes. The registration for the ARCSA professional classes at Clackamas Community College is going well and there will be a tour of a harvesting project each day after class. Staff Klock will be attending a Clackamas Stewardship Partners tour next Tuesday, the 24th, and the CRWP tour will be on September 18th (the District will be presenting). Director Zuber asked about the meeting with Dave Rygell, Fire Plan Forester with Oregon Dept of Forestry. There is an information sheet in the meeting packet. General discussion followed.

Director Oberg asked if the rainwater harvesting program had been around long enough to evaluate the effectiveness of rain barrels on landowner properties for the landowner time and money spent. Staff Klock reported that past buyers have been contacted and the fifty gallon barrels are for education to harvesting. General discussion followed.

Staff Baker reported he has had a few calls from landowners he is working with that want to do in-ground tanks, which are becoming popular with equestrian facilities for arena watering.

NEW BUSINESS

CFO REPORT: CFO Garvison is on vacation.

Voucher List/Financial Report: Staff Bucy presented the voucher list. Directors **Guttridge/Miller 2nd** made the motion to accept the Voucher Approval List for 8/17/2010. The motion was **unanimously passed**.

Probationary status change – Don Guttridge: Director Guttridge reported for the personnel committee. Directors **Miller/Zuber 2nd** made the motion to approve CFO Garvison for completion of the probationary period. Chair Lee asked for discussion,

Chair Lee recessed the meeting at 1:55 p.m.

Chair Lee brought the meeting to order at 2:10 p.m.

Director **Zuber/Hanna** made a motion to table the former motion to approve CFO Garvion for completion of the probationary period. The motion was **unanimously passed**. Discussion with the CFO will take place at the next meeting; the board needed his feedback to proceed.

Staff Bucy reported she had confirmed the Estacada Food Bank as recipient of this year's annual dinner food drive. General discussion followed.

Directors **Oberg/Zuber 2nd** made a motion to donate \$500.00 to the Estacada Food Bank. Director Hanna brought up the question as to whether a donation would meet the district's purpose. Discussion followed. Director Oberg withdrew the motion. Staff Bucy will remind RSVP's to the dinner to bring a donation. Director Miller asked if the Estacada Food Bank accepted donations of pet food. Chair Lee said they did.

Discussion on Cooperator of the Year and/or other Recognition at the annual dinner: Staff Bucy gave a history of Cooperator and Business Cooperator of the Year in the past. Staff Bucy then suggested some names for both categories. General discussion followed. Associate Director Weinberg requested the board address this item at least two months before the next annual dinner.

Directors **Oberg/Guttridge 2nd** made a motion to name Jason Garvey of Portland Purple Water, LLC as the District Special Conservation Partner of Merit. The motion was **unanimously passed**. Chair Lee suggested having one of the rainwater harvesting barrels at the annual dinner.

Question on Building Fund: Director Miller asked how the District stands on acquiring a building site. Director Guttridge pointed out the District has a lease for the next four or five years. Staff Klock said that he, Staff Leininger and Staff Reiche had attended the East Multnomah SWCD Open House and talked about their building's low impact developments as an example of how a district facility can also provide education benefits. General discussion followed.

Board Member Reports and Comments: Chair Lee reminded the meeting of the upcoming OACD Annual on October 27th through October 29th. Jerry Nicolescu is the new OACD Executive Director. Chair Lee attended the coalition retreat supporting the ballot measure to extend OWEB financing and gave a report on ballot measure #76. General discussion followed. Chair Lee has been asked to attend a one day meeting with the Clackamas county commissioners on August 26th to provide input on their strategic plan. Staff Klock said that Metro Commissioner Michael Jordan would like input at his recommendation presentation for the urban areas, on September 13th. Chair Lee reminded the staff there is a 45 minute presentation by the executive director of CRBC and the SWCD district manager, scheduled for the OACD Annual Meeting in October.

Director Hanna reported Clackamas River Basin Council had Anita Yam, representative for the City of Damascus, speak and he recommended the District participate in the changes that city will be going through in the future. Staff Klock said he would be willing to participate in their meetings with an eye to cost effectiveness.

Director Zuber asked if anyone was going to the Yamhill SWCD Grand Island Tour on August 18th. General discussion followed.

Director Miller reported there has been a lot more coyotes reports lately.

Director Guttridge reported there would be District outreach opportunities at the Springwater Grange. The Grange breakfast, on the first Saturday of each month, is starting up again on September 4th and continuing through the winter. The Springwater Grange Community Fair is on September 18th.

Director Oberg reported the Clackamas County Fair started today and there are a lot of networking opportunities at the county fair. Ron reported he had a good start on implementing his conservation plan.

Associate Director Weinberg, on behalf of the Clackamas River Basin Council, invited Staff Salzer to one of their monthly CRBC meetings (on the third Thursday of each month). Director Weinberg and Staff Klock pointed out there are several watershed councils that Staff Salzer could become familiar with. Director Weinberg reported on the upcoming CRBC/PGE thirty mile riparian shade program. This program is in development with PGE to plant thirty river miles along tributaries in the lower portion of the Clackamas River. General discussion followed.

Chair Lee called for any other business; there was none. Directors **Guttridge/Miller 2nd** made a motion to adjourn the meeting. The motion was **unanimously passed**. Chair Lee adjourned the meeting at 3:20 p.m.

NEXT MEETING DATES:

Annual Dinner: September 20, 2010, 6:30 p.m. at Springwater Grange

Board meeting: September 21, 2010, 9:30 a.m.

Respectfully submitted,

Lowell Hanna
Secretary