



Approved January 17, 2023

Clackamas SWCD Annual Meeting Minutes for December 20, 2022

PRESENT	Directors:	In Person: Jeff Becker (Chair), Roger Fantz (Treasurer), Don Guttridge (Secretary) Via Zoom: Jim Johnson, Jesse Nelson (Vice Chair), Jan Lee, Joan Zuber
	Associate Directors:	Via Zoom: PK Melethil, Anna Rankin
	Directors Emeritus:	
	Staff:	In Person: Scott Eden, Tami Guttridge, Gus Liszka, Cathy McQueeney, Heather Nielsen, Jenne Reische, Nathan Tucker, Lisa Kilders, Chris Lapp Via Zoom: Suzi Cloutier, Jason Faucera, Clair Klock, Sam Leininger
	Partners:	
	Guest:	Joe Matteo (Beavercreek Hamlet)
NOT PRESENT:		

1 – CALL TO ORDER and ACCEPT AGENDA / PUBLIC COMMENT / DIRECTOR REPORTS / MANAGER’S REPORT ON COMMITTEES

- A. **Call to order** – Chair Becker called the meeting to order with a quorum present at 4:00 p.m., December 20, 2022, in the Clackamas SWCD conference room at 22055 S Beavercreek Rd, Beavercreek, Oregon.

Becker asked if there were any amendments to the agenda. It was noted that agenda item 3 was postponed until January 17, 2023, Board Meeting.

2 – Introduction

- A. **Oregon Revised Statute 568.580** – Chair Becker read the following statement regarding the Annual meeting: *“This is an annual meeting as required by ORS 568.580 “Each year after the creation of the first board of directors at a time fixed by resolution of the board, the board, by giving due notice, shall call an annual meeting of the landowners in the district and present an annual report and audit.”*

3 – Tansley Tamers – Postponed until January 17, 2023

4 – Reports

- A. Presentation of Annual Audit** – Staff Tucker reported that Richard Winkel, the auditor, was unable to attend the meeting as originally planned.

Tucker reviewed the original budget to audit numbers with the ending fund balance at 2.2 million and gave a review of the capital assets, depreciation, and long-term debt. The District has paid down some long-term debt and incurred fewer liabilities in the 2021/2022 fiscal year. The auditor did not include his opinion statement in the audit report presented.

- B. Presentation of Annual Financial Reports** – Staff Tucker presented summary graphs of the District Finances from the Annual Report (please see the report which is a part of these minutes). The graphs outlined the on-the-ground financial assistance provided by the District and the General fund allocations for the year.

- C. Annual Report** – Staff Kilders presented highlights of the 2021-2022 Annual Report. She noted that the new staff picture on the front cover is already out of date as two staff members have moved on to other jobs and several staff positions will be filled soon.

Kilders drew attention to the number of videos produced by the district to help with outreach during the pandemic. She noted the many accomplishments of the Oak Conservation Implementation Strategy that was wrapping up after several years of funding. The District held several outreach events, and co-sponsored a pesticide collection event gathering 10,000 pounds of waste. The WeedWise program produced an impressive amount of invasive weed treatments, and the Eagle Creek Community Forest Advisory committee is back up and running. Please see the Annual Report which is a part of these minutes.

Board Directors complimented the staff for the work they had accomplished in the 2021/2022 Fiscal Year.

ADJOURN AND NEXT MEETING

- There being no further business, Chair Becker adjourned the meeting at 4:24 p.m.

Respectfully submitted,



Tami L. Guttridge
Office Administrator