



Approved May 17, 2022

### **Clackamas SWCD Budget Committee Teleconference Minutes for March 29, 2022**

<b>PRESENT via Electronics</b>	<b>Directors:</b>	Jeff Becker (Chair), Roger Fantz (Treasurer), Don Guttridge (Secretary) Jim Johnson, Jan Lee, Jesse Nelson (Vice-chair), Joan Zuber
	<b>Budget Committee:</b>	John Borden, David Bugni, Steve Fedje, PK Melethil, Terry Muilenburg, Rennie Squier, Michael Weinberg
	<b>Staff:</b>	Jason Faucera, Tami Guttridge, Lisa Kilders, Chris Lapp (Budget Officer), Sam Leininger, Jenne Reische, Nathan Tucker

#### **1 – CALL TO ORDER**

Chair Becker called the meeting to order with a quorum present at 2:30 p.m., March 29, 2022, via "Zoom" initiated from Clackamas Soil and Water Conservation District located at 22055 S Beaver Creek Rd, Beaver Creek, OR 97004.

Staff Guttridge conducted a roll call of the Budget Committee Members.

Chair Becker welcomed the Committee Members and asked for introductions. Becker reviewed the meeting guidelines with everyone.

#### **2 – Agenda**

Chair Becker reviewed the agenda with the Committee. He noted that Staff Kilders would be acting as moderator.

#### **3 – Budget Calendar**

Budget Officer Lapp reviewed the budget calendar and noted that no public comment would be taken at this meeting. Lapp noted that the next budget meeting has been scheduled for April 26, 2022, at 2:30. Public comment will be taken at the April meeting, and a Public Hearing on the Budget will be held on May 17, 2022. The Regular Board will convene their meeting after the Public Hearing to adopt the budget unless changes are required. Lapp also reviewed the Budget Committee membership and duties.

*Committee Member Zuber joined the meeting at 2:50 p.m.*

#### **4 – Budget Message**

Budget Officer Lapp presented the budget message to the committee and asked Staff Tucker to review the proposed draft budget.

Tucker noted the District's priorities, existing budget funds, proposed changes, additional staffing requests, tax rates and tax growth, and the general fiscal overview. Tucker reviewed each of the special funds currently in the budget and the proposed need for a deferred maintenance fund.

Committee members asked questions regarding the budget, special funds, employee numbers, partner support, and loan funds.

*Committee Member Nelson left the meeting at 3:50 p.m.*

#### **5 – Presiding Officer**

Chair Becker asked if any member of the Committee was interested in serving as the Presiding Budget Officer. After some discussion, Michael Weinberg agreed that he would be willing to serve.

John Borden/David Bugni moved/seconded to elect Michael Weinberg to the position of Presiding Officer. The vote was as follows: In Favor: Becker, Borden, Bugni, Fantz, Fedje, Guttridge, Johnson, Lee, Melethil, Muilenburg, Squier, Weinberg, Zuber. Motion carried unanimously.

#### **6 – Discussion**

Presiding Officer Weinberg called for discussion. Staff answered questions regarding proposed staffing, lease payments, scholarships, and partner support.

*Committee Member Johnson left the meeting at 4:00 p.m.*

#### **7 – Assignments**

Presiding Officer Weinberg asked if there were any questions that the staff need to address for the Committee before the next meeting. There was a request for more information regarding the deferred maintenance fund. Staff Tucker reported that the funding for this is addressed in the general fund, and not as a direct line item or special fund.

The Committee made no additional requests for information.

### **ADJOURN AND NEXT MEETING**

- The next Budget Committee meeting will be on April 26, 2022, at 2:30 p.m., most likely via "Zoom".
- There being no further business, Presiding Officer Weinberg adjourned the meeting at 4:11 p.m.

Respectfully submitted,

  
Tami L. Guttridge  
Office Administrator