



Approved May 15, 2021

Clackamas SWCD Budget Committee Meeting Minutes for April 27, 2021

PRESENT	Directors:	Jeff Becker (Chair), Roger Fantz (Treasurer), Don Guttridge (Secretary) Jan Lee, Joan Zuber
	Budget Committee:	David Albrecht, John Borden, Steve Fedje, Terry Muilenburg, Rennie Squier (Budget Committee Chair), Mike Weinberg
	Staff:	Jason Faucera, Tami Guttridge, Lisa Kilders, Chris Lapp (Budget Officer), Eann Rains, Jenne Reische, Nathan Tucker
NOT PRESENT:		Jim Johnson (Director), Jesse Nelson (Vice-Chair)

1 – CALL TO ORDER and ACCEPT AGENDA / PUBLIC COMMENT / DIRECTOR REPORTS / MANAGER’S REPORT ON COMMITTEES

A. Call to order – Budget Committee Chair Squier called the meeting to order with a quorum present at 2:31 p.m., on April 27, 2021, via “Zoom” with the call originating from the home office of Staff Faucera.

A roll call of directors, committee members, and staff was taken. There were no members of the public present.

2 – AGENDA

Budget Committee Chair Squier reviewed the Budget Committee tasks that were to be addressed at the meeting.

- To Consider public comment.
- To discuss/revise the budget as needed.
- Approve the budget.
- Approve the property taxes to be levied.

3 – Budget Revisions

Budget Officer Lapp reviewed the one change requested previously by the committee that the \$3000 scholarship be broken out of the special payments line in the General Fund.

Staff Tucker reported that he had populated the 2021/2022 the columns titled Revised and Approved on the budget sheets based on the March 30, 2021 budget meeting.

4 – Public Comment

Budget Committee Chair Squier asked if there were members of the public present. No members were present. Squier asked if there was any written public comment to review. There were no written comments.

5 – Discussion

Budget Committee Chair Squier asked for discussion on the budget. Committee member Borden noted that there was still concern regarding the support of watershed councils. It was noted that there is increased support for the watershed councils in the budget, although not yet to the level of previous years. We are working toward that goal.

There were no additional topics brought to the committee.

Budget Officer Lapp reviewed the budget and funds with the committee members. Lapp reviewed the conservation grant funds, loans, the septic system repair loans. Lapp noted that the working lands committee currently holds an endowment for the upkeep of an easement.

Lapp also noted that the Building Reserve Fund will be dissolved as its purpose was to cover the construction of the Conservation Resource Center and all funds held in the account will be exhausted with the completion of the tenant improvements to be completed by the end of June 2021. A resolution to dissolve the account will be submitted at the next board meeting.

6 – Final Revisions

Budget Committee Chair Squier asked if there were any final revisions to be made to the 2021/2022 budget. No revisions were requested.

7 – Actions

There being no further discussion the following motions were made:

Motion to approve budget:

Committee members Borden/Guttridge moved/seconded that the Budget Committee of the Clackamas Soil and Water Conservation District approve the budget for the 2021-22 fiscal year in the amount of \$6,169,141.

How this figure for the total budget was calculated:

General Fund	\$4,726,616
Conservation Grants Fund	\$ 682,473
Conservation Loans Fund	\$ 620,125
Working Lands Legacy Fund	\$ 139,927
Building Reserve Fund	\$ 000,000
TOTAL	\$6,169,141

Motion carried unanimously by polled vote as follows: In Favor: Jeff Becker, Roger Fantz, Don Guttridge, Jan Lee, Joan Zuber, Dave Albrecht, John Borden, Steve Fedje, Terry Muilenburg, Rennie Squier, Mike Weinberg.

Motion to approve the budget:

Committee members Guttridge/Fantz moved/seconded that the Budget Committee of the Clackamas Soil and Water Conservation District approve property taxes for the 2021-22 fiscal year at the rate of \$.05 per \$1000.00 of assessed value for the permanent rate tax levy.

Motion carried unanimously by polled vote as follows: In Favor: Jeff Becker, Roger Fantz, Don Guttridge, Jan Lee, Joan Zuber, Dave Albrecht, John Borden, Steve Fedje, Terry Muilenburg, Rennie Squier, Mike Weinberg.

The volunteers and staff were thanked for their help in completing the process for the 2021-22 budget. Thanks were given to Staff Rains who has worked many years on the budget process and is retiring this year.

ADJOURN AND NEXT MEETING

There being no further business, Budget Committee Chair Squier adjourned the meeting at 3:01 p.m.

Respectfully submitted,



Tami L. Guttridge
Office Administrator