

Clackamas SWCD Budget: FY 2021-2022

Proposed budget, March 25, 2021

Notes:

- Fiscal year 2021-2022 starts July 1, 2021 and ends on June 30, 2022.
- March 30, 2021: First meeting of the Budget Committee to be held.
- April 27, 2021: Second meeting of the Budget Committee to be held and public comment accepted.
- May 18, 2021: The Board of Directors will hold a public hearing on the budget.
- May 18, 2021: The Board of Directors may adopt the budget for fiscal year 2021-2022.

Structure of the budget:

- The budget contains four funds: General Fund, Conservation Grants Fund, Conservation Loans Fund, and Working Lands Legacy Fund.
- General Fund
 - Page 1 of the budget summarizes resources going into the General Fund. Most operating expenses come out of the General Fund.
 - Page 2 summarizes General Fund requirements by department, and page 3 summarizes General Fund requirements by object classification.
 - Pages 4, 5, 6, 7, 8, and 9 list requirements for the six departments in the General Fund. Those departments are: District Operations; Conservation Planning; WeedWise; Education and Outreach; Land Management; and Not Allocated. The Not Allocated department captures costs not easily attributable to other departments.
- Page 10 summarizes resources and requirements for the Conservation Grants Fund. Implementation of conservation practices comes from this resource.
- Page 11 summarizes resources and requirements for the Conservation Loans Fund.
- Page 12 summarizes resources and requirements for the Working Lands Legacy Fund.
- Budget worksheets on pages 1W, 10W, 11W, and 12W may contain additional detail about resources and requirements.
- Historical data for the Building Reserve Fund is shown on page 13H.

GENERAL FUND



CLACKAMAS SOIL AND WATER

CONSERVATION
DISTRICT

Good dirt. Clean water.

**GENERAL FUND:
RESOURCES**



3/25/2021

Historical Data				RESOURCE DESCRIPTION	Budget for Fiscal Year 2021-22			
Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)			Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				RESOURCES				1
2	1,311,274	1,420,975	1,081,077	Beginning fund balance: Working capital (accrual basis)	1,584,960	0	0	2
3	0	0	0	Previously levied taxes estimated to be received	0	0	0	3
4	0	0	0		0	0	0	4
5				OTHER RESOURCES				5
6	0	670,640	0	Transfers in to GF from other Funds	133,168	0	0	6
7	56,714	65,402	36,000	Interest income	12,000	0	0	7
8	0	1,436	75,464	Grant income to General Fund	20,000	0	0	8
9	0	0	4,000	Other income	10,000	0	0	9
10	79,645	83,198	83,315	OWEB/ODA allocations to SWCDs (combined)	108,315	0	0	10
11	3,179	30,796	0	Reimbursements	0	0	0	11
12	5,782	5,650	5,000	Rental/donations received re: farm equipment lent out	5,000	0	0	12
13	68,364	61,250	51,320	Support from Partners: WeedWise CWMA (combined)	67,250	0	0	13
14	45,000	5,000	5,000	Support from Partners: WeedWise (combined)	20,000	0	0	14
15	0	0	106,423	Support from Partners: other program work (combined)	76,220	0	0	15
16	90,000	73,610	73,610	Federal grant: NRCS EQIP NWQI Molalla	0	0	0	16
17	0	0	0	Sale of equipment/vehicles	0	0	0	17
18	0	0	146,130	Lease Revenues CRC Office Space	105,390	0	0	18
19	1,659,958	2,417,957	1,667,339	Total resources, except taxes to be levied	2,142,303	0	0	19
20	0	0	2,669,957	Taxes necessary to balance	2,584,313	0	0	20
21	2,366,214	2,500,074	0	Taxes collected in year levied	0	0	0	21
22	4,026,172	4,918,031	4,337,296	TOTAL RESOURCES	4,726,616	0	0	22

NOTE: The District budget is prepared on an accrual basis. Accrual basis is a method of accounting that recognizes transactions when they occur.

GENERAL FUND: SUMMARY OF REQUIREMENTS



3/25/2021

Historical Data				By Department, and Not Allocated to Any Department	Budget for Fiscal Year 2021-22			
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	REQUIREMENTS	Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	478,163	424,653	456,383	District Operations Department	652,581	0	0	2
3	467,042	492,284	669,588	Conservation Planning Department	519,900	0	0	3
4	304,048	358,689	356,376	WeedWise Department	391,223	0	0	4
5	192,415	229,755	205,383	Education & Outreach Department	225,593	0	0	5
6	0	0	0	Land Management Department	45,000	0	0	6
7	0	0	0	Not Allocated to Any Department	0	0	0	7
8	1,441,669	1,505,382	1,687,730	TOTAL PERSONNEL SERVICES	1,834,297	0	0	8
9	15.40	16.00	17.00	TOTAL Full-Time Equivalent (FTE)	17.50	0.00	0.00	9
10				MATERIALS AND SERVICES				10
11	246,748	214,919	200,771	District Operations Department	188,800	0	0	11
12	45,752	108,139	55,078	Conservation Planning Department	7,500	0	0	12
13	32,490	19,302	123,510	WeedWise Department	145,396	0	0	13
14	52,683	22,949	69,822	Education & Outreach Department	86,916	0	0	14
15	13,729	33,715	40,350	Land Management Department	63,800	0	0	15
16	151,779	142,214	88,840	Not Allocated to Any Department	165,300	0	0	16
17	543,181	541,238	578,371	TOTAL MATERIALS & SERVICES	657,712	0	0	17
18				CAPITAL OUTLAY				18
19	0	0	153,592	District Operations Department	0	0	0	19
20	0	0	0	Conservation Planning Department	0	0	0	20
21	0	0	0	WeedWise Department	0	0	0	21
22	0	0	0	Education & Outreach Department	0	0	0	22
23	0	0	0	Land Management Department	0	0	0	23
24	0	0	0	Not Allocated to Any Department	0	0	0	24
25	0	0	153,592	TOTAL CAPITAL OUTLAY	0	0	0	25
26				DEBT SERVICE				26
27	0	531,141	535,041	Not Allocated to Any Department	531,028	0	0	27
28	0	531,141	535,041	TOTAL DEBT SERVICE	531,028	0	0	28
29				SPECIAL PAYMENTS				29
30	240,774	206,272	70,755	Not Allocated to Any Department	112,801	0	0	30
31	240,774	206,272	70,755	TOTAL SPECIAL PAYMENTS	112,801	0	0	31
32				INTERFUND TRANSFERS				32
33	400,000	320,000	91,117	Transfers to Conservation Grants Fund	207,800	0	0	33
34	0	0	0	Transfers to Conservation Loans Fund	0	0	0	34
35	0	0	0	Transfers to Working Lands Legacy Fund	34,000	0	0	35
36	115,000	712,282	0	Transfers to Building Reserve Fund	0	0	0	36
37	515,000	1,032,282	91,117	TOTAL INTERFUND TRANSFERS	241,800	0	0	37
38	0	0	0	OPERATING CONTINGENCY	0	0	0	38
39	0	0	0	Ending balance (prior years)	0	0	0	39
40	1,045,548	789,092	70,698	UNAPPROPRIATED ENDING FUND BALANCE	70,481	0	0	40
41	240,000	0	1,149,992	Reserved for future expenditure	1,278,497	0	0	41
42	4,026,172	4,605,406	4,337,296	TOTAL REQUIREMENTS	4,726,616	0	0	42

**GENERAL FUND:
SUMMARY OF REQUIREMENTS**



3/25/2021

Historical Data				By Object Classification	Budget for Fiscal Year 2021-22			
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	REQUIREMENTS	Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	1,441,669	1,505,382	1,687,730	Salaries, wages, benefits	1,834,297	0	0	2
3	1,441,669	1,505,382	1,687,730	TOTAL PERSONNEL SERVICES	1,834,297	0	0	3
4	15.4	16.0	17.0	TOTAL Full-Time Equivalent (FTE)	17.5	0.0	0.0	4
5				MATERIALS AND SERVICES				5
6	98,165	160,609	156,572	Contracted services	154,910	0	0	6
7	346,543	285,154	147,116	Occupancy: Rent, utilities, telecomm, storage, maint.	162,456	0	0	7
8	36,384	59,659	226,921	Supplies & CWMA	309,496	0	0	8
9	62,089	35,816	47,762	Training and travel	30,850	0	0	9
10	543,181	541,238	578,371	TOTAL MATERIALS AND SERVICES	657,712	0	0	10
11				CAPITAL OUTLAY				11
12	0	0	0	Equipment	0	0	0	12
13	0	0	153,592	Leasehold Improvements CRC Office Space	0	0	0	13
14	0	0	0	Vehicles	0	0	0	14
15	0	0	153,592	TOTAL CAPITAL OUTLAY	0	0	0	15
16				DEBT SERVICE				16
17	0	170,733	170,000		170,067	0	0	17
18	0	360,408	365,041		360,961	0	0	18
19	0	0	0		0	0	0	19
20	0	0	0		0	0	0	20
21	0	531,141	535,041	TOTAL DEBT SERVICE	531,028	0	0	21
22				SPECIAL PAYMENTS				22
23	234,774	200,272	70,755	Grants to Partners	112,801	0	0	23
24	6,000	6,000	0	Scholarships	0	0	0	24
25	0	0	0		0	0	0	25
26	0	0	0		0	0	0	26
27	240,774	206,272	70,755	TOTAL SPECIAL PAYMENTS	112,801	0	0	27
28				INTERFUND TRANSFERS				28
29	400,000	320,000	91,117	Transfers to Conservation Grants Fund	207,800	0	0	29
30	0	0	0	Transfers to Conservation Loans Fund	0	0	0	30
31	0	0	0	Transfers to Working Lands Legacy Fund	34,000	0	0	31
32	115,000	712,282	0	Transfers to Building Reserve Fund	0	0	0	32
33	515,000	1,032,282	91,117	TOTAL INTERFUND TRANSFERS	241,800	0	0	33
34	0	0	0	OPERATING CONTINGENCY	0	0	0	34
35	0	0	0	Ending balance (prior years)	0	0	0	35
36	1,045,548	789,092	70,698	UNAPPROPRIATED ENDING FUND BALANCE	70,481	0	0	36
37	240,000	0	1,149,992	Reserved for future expenditure	1,278,497	0	0	37
38	4,026,172	4,605,406	4,337,296	TOTAL REQUIREMENTS	4,726,616	0	0	38

DEPARTMENTS IN THE GENERAL FUND



**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/25/2021

Historical Data				District Operations Department	Budget for Fiscal Year 2021-22			
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	REQUIREMENTS	Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	478,163	424,653	456,383	Salaries, wages, benefits	652,581			2
3	478,163	424,653	456,383	TOTAL PERSONNEL SERVICES	652,581	0	0	3
4	4.00	4.50	4.50	TOTAL Full-Time Equivalent (FTE)	5.50	0.00	0.00	4
5				MATERIALS AND SERVICES				5
6	29,549	36,089	48,000	Contracted services	47,500			6
7	175,313	150,178	93,496	Occupancy & MIS/IT	95,416			7
8	3,095	6,189	39,875	Supplies	34,684			8
9	38,791	22,463	19,400	Training and travel	11,200			9
10	246,748	214,919	200,771	TOTAL MATERIALS AND SERVICES	188,800	0	0	10
11				CAPITAL OUTLAY				11
12	0			Equipment	0			12
13		0	153,592	Leasehold Improvements CRC Office Space	0		0	13
14	0			Vehicles	0			14
15	0	0	153,592	TOTAL CAPITAL OUTLAY	0	0	0	15
16	724,911	639,572	810,746	DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS	841,381	0	0	16

**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/25/2021

Historical Data			Conservation Planning Department	Budget for Fiscal Year 2021-22				
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	REQUIREMENTS	Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	467,042	492,284	669,588	Salaries, wages, benefits	519,900			2
3	467,042	492,284	669,588	TOTAL PERSONNEL SERVICES	519,900	0	0	3
4	5.40	5.50	6.50	TOTAL Full-Time Equivalent (FTE)	5.00	0.00	0.00	4
5				MATERIALS AND SERVICES				5
6	29,658	97,091	37,572	Contracted services			0	6
7	972			Occupancy: Rent, utilities, telecomm, storage, maint.			0	7
8	1,400	2,983	4,800	Supplies	1,000		0	8
9	13,722	8,065	12,706	Training and travel	6,500		0	9
10	45,752	108,139	55,078	TOTAL MATERIALS AND SERVICES	7,500	0	0	10
11				CAPITAL OUTLAY				11
12	0	0	0	Equipment				12
13	0	0	0	Vehicles				13
14	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	14
15	512,794	600,422	724,666	CONSERVATION PLANNING DEPT. TOTAL REQUIREMENTS	527,400	0	0	15

**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/25/2021

Historical Data				WeedWise Department	Budget for Fiscal Year 2021-22			
Line Item	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	REQUIREMENTS	Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	304,048	358,689	356,376	Salaries, wages, benefits	391,223			2
3	304,048	358,689	356,376	TOTAL PERSONNEL SERVICES	391,223	0	0	3
4	4.00	4.00	4.00	TOTAL Full-Time Equivalent (FTE)	4.00	0.00	0.00	4
5				MATERIALS AND SERVICES				5
		10,512		CWMA (CG/4C)	118,896			
6	2,000	2,000	0	Contracted services	2,000		0	6
7	16,456	0		Occupancy: Rent, utilities, telecomm, storage, maint.			0	7
8	7,588	4,651	115,386	Supplies	17,500		0	8
9	6,446	2,139	8,124	Training and travel	7,000		0	9
10	32,490	19,302	123,510	TOTAL MATERIALS AND SERVICES	145,396	0	0	10
11				CAPITAL OUTLAY				11
12	0	0	0	Equipment				12
13	0	0	0	Vehicles				13
14	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	14
15	336,538	377,992	479,886	WEEDWISE DEPT. TOTAL REQUIREMENTS	536,619	0	0	15

**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/25/2021

Historical Data				Education & Outreach Department	Budget for Fiscal Year 2021-22			
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	REQUIREMENTS	Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	192,415	229,755	205,383	Salaries, wages, benefits	225,593			2
3	192,415	229,755	205,383	TOTAL PERSONNEL SERVICES	225,593	0	0	3
4	2.00	2.00	2.00	TOTAL Full-Time Equivalent (FTE)	2.00	0.00	0.00	4
5				MATERIALS AND SERVICES				5
6	24,246	8,000	36,700	Contracted services	33,410		0	6
7	18,325	0		Occupancy: Rent, utilities, telecomm, storage, maint.	0		0	7
8	7,399	12,380	25,640	Supplies	47,756		0	8
9	2,713	2,569	7,482	Training and travel	5,750		0	9
10	52,683	22,949	69,822	TOTAL MATERIALS AND SERVICES	86,916	0	0	10
11				CAPITAL OUTLAY				11
12	0	0	0	Equipment				12
13	0	0	0	Vehicles				13
14	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	14
15	245,098	252,704	275,205	EDUCATION & OUTREACH DEPT. TOTAL REQUIREMENTS	312,509	0	0	15

**GENERAL FUND
REQUIREMENTS
ALLOCATED TO A DEPARTMENT**



3/25/2021

Historical Data				Land Management Department	Budget for Fiscal Year 2021-22			
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	REQUIREMENTS	Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				PERSONNEL SERVICES				1
2	0	0	0	Salaries, wages, benefits	45,000			2
3	0	0	0	TOTAL PERSONNEL SERVICES	45,000	0	0	3
4	0.00	0.00	0.00	TOTAL Full-Time Equivalent (FTE)	1.00	0.00	0.00	4
5				MATERIALS AND SERVICES				5
6	12,712	17,429	34,300	Contracted services	34,000			6
7	0	0		Occupancy: Rent, utilities, telecomm, storage, maint.				7
8	600	15,705	6,000	Supplies	29,400			8
9	417	581	50	Training and travel	400			9
10	13,729	33,715	40,350	TOTAL MATERIALS AND SERVICES	63,800	0	0	10
11				CAPITAL OUTLAY				11
12	0	0	0	Equipment				12
13		0	0	Vehicles				13
14	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	14
15	13,729	33,715	40,350	LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS	108,800	0	0	15

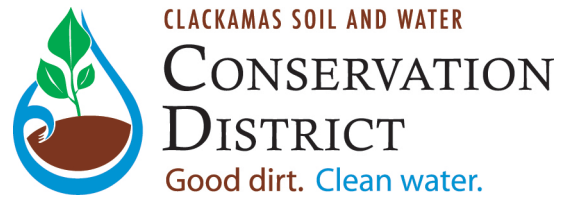
**GENERAL FUND
REQUIREMENTS
NOT ALLOCATED TO A DEPARTMENT**



3/25/2021

Historical Data				Not Allocated to Any Department	Budget for Fiscal Year 2021-22		
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	REQUIREMENTS	Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body
1				PERSONNEL SERVICES Not Allocated			1
2	0	0	0	Salaries, wages, benefits	0		2
3	0	0	0	TOTAL PERSONNEL SERVICES	0	0	3
4	0.00	0.00	0.00	TOTAL Full-Time Equivalent (FTE)	0.00	0.00	4
5				MATERIALS AND SERVICES Not Allocated			5
6	0	0	0	Contracted services	38,000		6
7	135,477	134,976	53,620	Occupancy: Rent, utilities, telecomm, storage, maint.	67,040		7
8	16,302	7,238	35,220	Supplies, Vehicle Maint	60,260		8
9	0	0	0	Travel Training			9
10	151,779	142,214	88,840	TOTAL MATERIALS AND SERVICES	165,300	0	10
11				CAPITAL OUTLAY Not Allocated			11
12	0	0	0	Equipment		0	12
13	0	0	0	Vehicles			13
14	0	0	0	TOTAL CAPITAL OUTLAY	0	0	14
15				DEBT SERVICE Not Allocated			15
16		170,733	170,000	Eagle Creek - Zions Bank NA	170,067		16
17		360,408	365,041	CRC Bldg loan P&I: Zions Bank	360,961		17
18							18
19							19
20	0	531,141	535,041	TOTAL DEBT SERVICE	531,028	0	20
21				SPECIAL PAYMENTS Not Allocated			21
22	234,774	200,272	70,755	Grants to Partners (Partners' projects & general support)	112,801		22
23	6,000	6,000	0	Scholarships	0		23
24							24
25							25
26	240,774	206,272	70,755	TOTAL SPECIAL PAYMENTS	112,801	0	26
27				INTERFUND TRANSFERS			27
28	400,000	320,000	91,117	Transfers to Conservation Grants Fund	207,800	0	28
29	0	0	0	Transfers to Conservation Loans Fund	0	0	29
30	0	0	0	Transfers to Working Lands Legacy Fund	34,000	0	30
31	115,000	712,282	0	Transfers to Building Reserve Fund	0	0	31
32	515,000	1,032,282	91,117	TOTAL INTERFUND TRANSFERS	241,800	0	32
33	0	0	0	OPERATING CONTINGENCY	0	0	33
34				Ending balance (prior years)			34
35	1,045,548	789,092	70,698	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2022)	70,481		35
36	240,000	0	1,149,992	Reserved for future expenditure	1,278,497		36
37	2,193,101	2,701,001	2,006,443	TOTAL REQUIREMENTS NOT ALLOCATED	2,399,907	0	37

SPECIAL AND RESERVE FUNDS



**SPECIAL REVENUE FUND:
CONSERVATION GRANTS FUND**



3/25/2021

Historical Data				Budget for Fiscal Year 2021-22							
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body		
1				RESOURCES							1
2	153,618	147,710	292,837	Beginning fund balance: Working capital (accrual basis)			189,954	0	0	2	
3	400,000	320,000	91,117	Transferred from General Fund			207,800	0	0	3	
4	111,078	87,348	140,349	Federal grants and retained receipts			222,569	0	0	4	
5	23,242	15,000	0	State of Oregon grants and SEP funds			3,765	0	0	5	
6	0	30,000	33,000	Local grants			18,000	0	0	6	
7	0	258,192	2,690	Other grants			35,000	0	0	7	
8	1,679	3,575	5,887	Reimbursements			5,385	0	0	8	
9	0	0	0	Interest from bank accounts			0	0	0	9	
10	689,617	861,825	565,880	TOTAL RESOURCES			682,473	0	0	10	
11				REQUIREMENTS							11
12				Department (Org. Unit)	Object Classification	Detail				12	
13	140,135	202,848	62,968	Conservation Planning Dept.	Materials & Services	Grants, cost-share, and contracted services	71,473	0	0	13	
14	388,481	366,140	502,912	WeedWise Dept.	Materials & Services	Grants and contracted services	611,000	0	0	14	
15	0	0	0	District Operations Dept.	Materials & Services	Grants and contracted services	0	0	0	15	
16	0	0	0				0	0	0	16	
17	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Inter-fund transfer to Conservation Loans Fund	0	0	0	17	
18	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	0	0	0	18	
19	528,616	568,988	565,880	Total Expenses (See note on line 16)			682,473	0	0	19	
20	161,001	171,531	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2022)			0	0	0	20	
21	0	121,306	0	Reserved for future expenditure			0	0	0	21	
22	689,617	861,825	565,880	TOTAL REQUIREMENTS			682,473	0	0	22	

**SPECIAL REVENUE FUND:
CONSERVATION LOANS FUND**



3/25/2021

Historical Data				Budget for Fiscal Year 2021-22							
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body		
1				RESOURCES							1
2	236,206	251,200	146,694	Beginning fund balance: Working capital (accrual basis)			104,661	0	0	2	
3	0	0	0	Transferred from General Fund			0	0	0	3	
4	25,000	43,400	168,200	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans			0	0	0	4	
5	33,843	22,000	250,000	Disbursements from DEQ CWSRF loan # R22407: Conservation loans			443,288	0	0	5	
6	82,156	52,319	49,109	Loans: principal received from borrowers			70,490	0	0	6	
7	3,691	1,383	1,778	Loans: interest received from borrowers			1,686	0	0	7	
8	0	0	0	Interest from bank accounts			0	0	0	8	
9	0	0	0				0	0	0	9	
10	0	0	0				0	0	0	10	
11	0	0	0				0	0	0	11	
12	0	0	0				0	0	0	12	
13	380,896	370,302	615,781	TOTAL RESOURCES			620,125	0	0	13	
14				REQUIREMENTS							14
15				Department (Org. Unit)	Object Classification	Detail				15	
16	32,850	22,000	103,200	Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	37,500	0	0	16	
17	25,000	51,608	318,200	District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	418,288	0	0	17	
18	0	0	32,033	Not Allocated to any Dept.	Debt Service (long-term debt)	Repayment of DEQ CWSRF loans	31,169	0	0	18	
19	0	150,000	162,348	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	133,168	0	0	19	
20	0	0	0				0	0	0	20	
21	0	0	0				0	0	0	21	
22	0	0	0				0	0	0	22	
23	57,850	223,608	615,781	Total Expenses			620,125	0	0	23	
24	173,046	145,700	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2022)			0	0	0	24	
25	150,000	994	0	Reserved for future expenditure			0	0	0	25	
26	380,896	370,302	615,781	TOTAL REQUIREMENTS			620,125	0	0	26	

**SPECIAL REVENUE FUND:
WORKING LANDS LEGACY FUND**

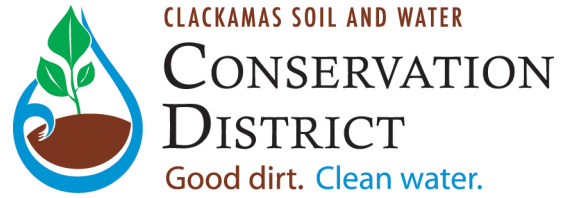


3/25/2021

Historical Data				Budget for Fiscal Year 2021-22						
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
1				RESOURCES						1
2	32,849	621,487	104,327	Beginning fund balance: Working capital (accrual basis)			105,127	0	0	2
3	0	0	0	Earning from temporary investments			0	0	0	3
4	0	0	0	Transferred from General Fund			34,000	0	0	4
5	4,058	3,480	2,136	Interest			800	0	0	5
6	0	0	0	Donations to acquire/maintain land and/or conservation easements			0	0	0	6
7	700,000	0	0	Grants to acquire/maintain land and/or conservation easements			0	0	0	7
8	1,340,000	0	0	Loans to acquire/maintain land and/or conservation easements			0	0	0	8
9	0	0	0				0	0	0	9
10	0	0	0				0	0	0	10
11	2,076,907	624,967	106,463	TOTAL RESOURCES			139,927	0	0	11
12				REQUIREMENTS						12
13				Department (Org. Unit)	Object Classification	Detail				13
14	1,293,100	0	0	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements	0	0	0	14
15	51,683	0	0	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees	0	0	0	15
16	0	0	0	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements	0	0	0	16
17	10,276	0	0	Not Allocated to a Dept.	Debt Service	Loan principal & interest	0	0	0	17
18	0	520,640	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfers to General Fund	0	0	0	18
19	0	0	0				0	0	0	19
20	0	0	0				0	0	0	20
21	1,355,059	520,640	0	Total Expenses			0	0	0	21
22	621,848	0	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2022)			0	0	0	22
23	100,000	104,327	106,463	Reserved for future expenditure			139,927	0	0	23
24	2,076,907	624,967	106,463	TOTAL REQUIREMENTS			139,927	0	0	24

This fund is focused on long-term conservation of working lands: farms, fields, and forests.

BUDGET WORKSHEETS



**RESOURCES
GENERAL FUND
Worksheet**



3/25/2021

Historical Data				RESOURCES	Budget for Fiscal Year 2021-22			
Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)	Proposed by Budget Officer		Revised (or Approved) by Budget Committee	Adopted by Governing Body		
1	1,311,274	1,420,975	1,081,077	Beginning fund balance: Working capital (accrual basis)	1,584,960		0	1
2	0	0	0	Previously levied taxes estimated to be received			0	2
3							0	3
4				OTHER RESOURCES				4
5	0	670,640	0	Transfers in to GF from other Funds	133,168	0	0	5
6	56,714	65,402	36,000	Interest income	12,000		0	6
7	0	1,436	75,464	Grant income to General Fund	20,000		0	7
8	0	0	4,000	CWMA Pull Together	10,000		0	8
9	56,099	58,204	58,320	OWEB/ODA grant: SOW	58,320		0	9
10	23,546	24,994	24,995	OWEB/ODA grant: District Operations & Admin	24,995		0	10
11	0	0	0	OWEB/ODA grant: Clackamas SIA	25,000		0	11
12	3,179	30,796		Reimbursements	0		0	12
13	5,782	5,650	5,000	Rental/donations received re: farm equipment lent out	5,000		0	13
14	31,551	38,150	31,000	WeedWise Coop Weed Mgmt Area partners: 4 County	38,250		0	14
15	31,813	10,100	7,100	WeedWise Coop Weed Mgmt Area partners: Col Gorge	24,000		0	15
16	5,000	5,000	5,000	WeedWise CWMA partner: BLM for Col Gorge CWMA	5,000		0	16
17	0	8,000	8,220	WeedWise CWMA partner: Mt Hood NF for Col Gorge CWMA	0		0	17
18	0	0	0	WeedWise CRISP partner: PGE grant	0		0	18
19	7,500	2,500	2,500	WeedWise CRISP partner: BLM	2,500		0	19
20	30,000	0		WeedWise CRISP partner: Metro	15,000		0	20
21	7,500	2,500	2,500	WeedWise Sandy Basin (SBVRC) partner: BLM	2,500		0	21
22	0	0	10,000	Clackamas River Water Providers MOA	10,000		0	22
23			96,423	CREP Tech total from partners	66,220		0	23
24	90,000	73,610	73,610	Federal grant: NRCS EQIP NWQI Molalla	0		0	24
25	0	0		Sale of equipment/vehicles	0		0	25
26		0	146,130	Lease Revenues CRC Office Space	105,390		0	26
27	1,659,958	2,417,957	1,667,339	Total resources, except taxes to be levied	2,142,303	0	0	27
28		0	2,669,957	Taxes necessary to balance	2,584,313	0	0	28
29	2,366,214	\$ 2,500,074		Taxes collected in year levied				29
30	4,026,172	4,918,031	4,337,296	TOTAL RESOURCES	4,726,616	0	0	30

SPECIAL REVENUE FUND

Conservation Grants Fund

Clackamas SWCD

Worksheet

This is a special fund

3/25/2021

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2021-22		
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)				Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body
1				RESOURCES					1
2	153,618	147,710	292,837	Beginning fund balance: Working capital			189,954		0 2
3	400,000	320,000	81,099	Transferred from General Fund					0 3
4		0	10,018	Prior Grants transferred from General Fund: WeedWise PGE			207,800		0 4
5	0	10,000	50,000	WW BLM grant			40,000		0 5
6	0	0	24,375	USFS Sandy			0		0 6
7		71,300	59,000	USFS CRISP			0		0 7
8	13,291	0	2,224	NRCS Assignment of Payment			17,978		0 8
9	90,000	0		USFS retained receipts			30,000		0 9
10	7,787	6,048	4,750	Other federal grants			134,591		0 10
11	21,920	0		SEP funds for projects			0		0 11
12	1,322	0		OWEB Small Grants (combined) revenue for this FY			3,765		0 12
13		15,000		Other State of Oregon grants			0		0 13
14	0	30,000	30,000	Local grant: WeedWise Metro grant: CRBC contracted svcs			15,000		0 14
15		0	3,000	Other local grants -- Clackamas County Grant			3,000		0 15
16	0	258,192	2,690	Other grants			35,000		0 16
17	0	0		Milk Creek-Mulino			0		0 17
18	1,679	3,575	5,887	Reimbursements from landowners			5,385		0 18
19		0		Interest from bank accounts			0		0 19
20	689,617	861,825	565,880	TOTAL RESOURCES			682,473	0	0 20
21				REQUIREMENTS					21
22				Department (Org. Unit)	Object Classification	Detail			22
23	116,175	202,848	62,968	Conservation Planning Dept.	Materials & Services	Grants and cost-share to Cooperators (projects)	71,473		0 23
24	3,798	0		Conservation Planning Dept.	Materials & Services	Grants to Partners (projects)			0 24
25	20,162	0		Conservation Planning Dept.	Materials & Services	Contracted services			0 25
26	0	0		WeedWise Dept.	Materials & Services	Grants to Partners (projects)			0 26
27	388,481	366,140	502,912	WeedWise Dept.	Materials & Services	Contracted services	611,000		0 27
28	0	0		District Operations Dept.	Materials & Services	Grants to Partners (projects)			0 28
29	0	0		District Operations Dept.	Materials & Services	Contracted services			0 29
30	0								30
31	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to Conservation Loans Fund	0		31
32	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	0		32
33	528,616	568,988	565,880	Total Expenses (See note on line 16)			682,473	0	0 33
34	161,001	171,531	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2022)			0	0	0 34
35	0	121,306	0	Reserved for future expenditure				0	0 35
36	689,617	861,825	565,880	TOTAL REQUIREMENTS			682,473	0	0 36

SPECIAL REVENUE FUND
Conservation Loans Fund

Clackamas SWCD

Worksheet

This is a special fund

3/25/2021

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2021-22		
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)				Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body
1				RESOURCES					
2	236,206	251,200	146,694	Beginning fund balance: Working capital (accrual basis)			104,661		0
3	0	0		Transferred from General Fund			0		
4	25,000	43,400	168,200	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans			0		0
5	33,843	22,000	250,000	Disbursements from DEQ CWSRF loan # R22407: Conservation loans and septic repair loans			443,288		0
6	80,347	45,098	34,260	Conservation loans: principal received from borrowers			37,183		0
7	2,583	1,383	1,778	Conservation loans: interest received from borrowers			1,686		0
8	1,809	7,221	14,849	Septic system repair loans: principal recv'd from borrowers			33,307		0
9	1,108	0		Septic system repair loans: interest rec'vd from borrowers					0
10	0	0		Interest from bank accounts					0
11									
12									
13									
14									
15	380,896	370,302	615,781	TOTAL RESOURCES			620,125	0	0
16				REQUIREMENTS					
17				Department (Org. Unit)	Object Classification	Detail			
18	32,850	22,000	103,200	Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	37,500		0
19	25,000	51,608	318,200	District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	418,288		0
20	0	0	32,033	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22405: principal + interest + fees	18,136		0
21	0	0		Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22406: principal + interest + fees	13,033		0
22	0	0		Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22407: principal + interest + fees	0		0
23	0	150,000	162,348	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	133,168		0
24									
25									
26									
27	57,850	223,608	615,781	Total Expenses			620,125	0	0
28	173,046	145,700	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2022)			0	0	0
29	150,000	994	0	Reserved for future expenditure			0		
30	380,896	370,302	615,781	TOTAL REQUIREMENTS			620,125	0	0

SPECIAL REVENUE FUND

Working Lands Legacy Fund

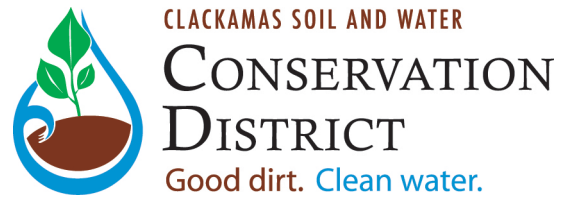
Worksheet

Clackamas SWCD

3/25/2021

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2021-22		
Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)		Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body			
RESOURCES									
1								1	
2	32,849	621,487	104,327	Beginning fund balance: Working capital (accrual basis)	105,127		0	2	
3	0	0		Earning from temporary investments			0	3	
4	0	0		Transferred from General Fund	34,000		0	4	
5	4,058	3,480	2,136	Interest	800		0	5	
6	0	0		Donations to acquire/maintain land and/or conservation easements			0	6	
7	700,000	0		Grants to acquire/maintain land and/or conservation easements			0	7	
8	1,340,000	0		Loans to acquire/maintain land and/or conservation easements			0	8	
9							0	9	
10							0	10	
11	2,076,907	624,967	106,463	TOTAL RESOURCES	139,927	0	0	11	
REQUIREMENTS									
12								12	
13				Department (Org. Unit)	Object Classification	Detail			
14	1,293,100	0		Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements		0	
15	51,683	0		Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees		0	
16	0	0		Land Management Dept.	Materials & Services	Land/easement stewardship & improvements		0	
17	10,276	0		Not Allocated to any Dept.	Debt Service			0	
18		520,640		Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund: Grant rcvd in FY1819 for Eagle Creek acquisition		0	
19		0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund		0	
20								20	
21								21	
22	1,355,059	520,640	0	Total Expenses			0	0	
23	621,848	0	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2022)			0	0	
24	100,000	104,327	106,463	Reserved for future expenditure			139,927	0	
25	2,076,907	624,967	106,463	TOTAL REQUIREMENTS			139,927	0	

BUDGET HISTORICAL SHEETS



REVIEWED/CONTINUED March 21, 2017
 This reserve fund must be reviewed again, and continued, or abolished, by 2027

**RESERVE FUND:
 Building Reserve Fund**



3/25/2021

This fund is authorized and established by resolution in 2007, and renewed in 2017, for the following specified purpose: Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD

Budget for Fiscal Year 2021-22

Historical Data				RESOURCES and REQUIREMENTS			Proposed by Budget Officer	Revised (or Approved) by Budget Committee	Adopted by Governing Body	
	Actual 2nd Preceding Year 2018-19	Actual 1st Preceding Year 2019-20	Revised & Adopted Budget Year 2020-21 (Supplemental Budget 1/19/21)							
				RESOURCES						
1										1
2	24,895	2,872,718	17,408	Beginning fund balance: Working capital (accrual basis)			0	0	0	2
3	0	0	0	Earning from temporary investments			0	0	0	3
4	115,000	712,282	0	Transferred from General Fund			0	0	0	4
5	4,698	751	0	Interest			0	0	0	5
6	5,475,000	0	0	Long-term debt proceeds			0	0	0	6
7	0	0	0	Sale of property			0	0	0	7
8	0	0	0	Other Revenue			0	0	0	8
9	0	0	0				0	0	0	9
10	5,619,593	3,585,751	17,408	TOTAL RESOURCES			0	0	0	10
				REQUIREMENTS						
11										11
12				Department (Org. Unit)	Object Classification	Detail				12
13	2,353,513	3,568,343	17,408	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	0	0	0	13
14	288,237	0	0	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	0	0	0	14
15	0	0	0	District Operations Dept.	Materials & Services	General costs	0	0	0	15
16	48,300	0	0	District Operations Dept.	Materials & Services	Bank fees	0	0	0	16
17	0	0	0	Not Allocated to any Dept.	Debt Service	CRC Bldg loan P&I: Zions Bank	0	0	0	17
18	0	0	0	Not Allocated to any Dept.	Debt Service		0	0	0	18
19	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfers to General Fund	0	0	0	19
20	2,690,050	3,568,343	17,408	Total Expenses			0	0	0	20
21	2,929,543	17,408	0	UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2022)			0	0	0	21
22	0	0	0	Reserved for future expenditure			0	0	0	22
23	5,619,593	3,585,751	17,408	TOTAL REQUIREMENTS			0	0	0	23