



Approved May 19, 2020

Clackamas SWCD Board Meeting Minutes for April 21, 2020

PRESENT	Directors:	Via "Go to Meeting": Jeff Becker (Chair), Jim Johnson, Jan Lee, Jesse Nelson (Vice-Chair), Joan Zuber. In-Person: Roger Fantz (Treasurer), Don Guttridge (Secretary)
	Associate Directors:	Via "Go to Meeting": PK Melethil
	Directors Emeritus:	
	Staff:	Via "Go To Meeting": Nicole Ahr, Jason Faucera, Lisa Kilders, Clair Klock, Cathy McQueeney, Sam Leininger, Jenne Reische, Nathan Tucker In-Person: Tami Guttridge, Eann Rains
	Partners:	Via "Go to Meeting": Sandi Hiatt (Oregon Dept. of Agriculture), Brenda Sanchez (Oregon Dept. of Agriculture)
	Guest:	Via "Go to Meeting": Anna Rankin (Pudding River Watershed Council)
NOT PRESENT:		

1 – CALL TO ORDER and ACCEPT AGENDA / PUBLIC COMMENT / DIRECTOR REPORTS / MANAGER'S REPORT ON COMMITTEES

- A. **Call to order** – Chair Becker called the meeting to order with a quorum present at 4:00 p.m., on April 21, 2020, with a "Go to Meeting" conference call originating in the Clackamas SWCD conference room at 22055 S Beaver creek Rd, Beaver creek, Oregon.

Chair Becker asked if there were any requests for additions or changes to the agenda. No additions or changes were requested.
- B. **Public Comment** – No public comments were offered.
- C. **Director reports** – No Director reports were given.
- D. **Partner reports** – No Partner reports were given.

E. Manager's report on committees – Acting General Manager Kilders reported on the following committees:

- The Budget Committee met on March 31, 2020, and the next Budget meeting is scheduled for Tuesday, April 28, 2020.
- The Building Committee has been exchanging e-mails and will report later in the meeting.
- The Scholarship Committee met via phone on April 15, 2020, and will report later in the meeting.

2 – MINUTES

A. March 17, 2020, Regular Board Meeting minutes – The minutes of March 17, 2020, regular board meeting minutes were presented. The Board Secretary had reviewed the minutes.

Director Fantz/Guttridge moved/seconded to accept the minutes of March 17, 2020, regular board meeting as presented. Board directors were polled. In favor: Becker, Fantz, Guttridge, Johnson, Lee, Nelson. Motion carried unanimously.

B. March 17, 2020, Supplemental Budget Hearing minutes – The minutes of March 17, 2020, Supplemental Budget Hearing were presented. The Board Secretary had reviewed the minutes.

Director Guttridge/Lee moved/seconded to accept the minutes of March 17, 2020, Supplemental Budget Hearing as presented. Board directors were polled. In favor: Becker, Fantz, Guttridge, Johnson, Lee, Nelson. Motion carried unanimously.

C. March 31, 2020, Budget Committee minutes – The minutes of March 31, 2020, Budget Committee were presented. The Board Secretary had reviewed the minutes.

Director Guttridge/Fantz moved/seconded to accept the minutes of March 31, 2020, Budget Committee minutes as presented. Board directors were polled. In favor: Becker, Fantz, Guttridge, Lee, Nelson. Director Johnson abstained. Motion carried.

Director Zuber joined the meeting at 4:10 p.m.

D. April 3, 2020, Special Board Meeting minutes – The minutes of April 3, 2020, Special Board Meeting were presented. The Board Secretary had reviewed the minutes.

Director Fantz/Guttridge moved/seconded to accept the minutes of the April 3, 2020, Special Board Meeting as presented. Board directors were polled. In favor: Becker, Fantz, Guttridge, Lee, Nelson, Zuber. Director Johnson abstained. Motion carried.

- E. **Correction of February 18, 2020, Regular Board Meeting** – The minutes of February 18, 2020, Board Meeting were presented for correction. The date on the minutes was incorrect and a motion was incorrectly stated in the original minutes.

Director Fantz/Guttridge moved/seconded to accept the minutes of February 18, 2020, regular board meeting as corrected. Board directors were polled. In favor: Becker, Fantz, Guttridge, Johnson, Lee, Nelson, Zuber. Motion carried unanimously.

3 – FINANCIAL REPORTS

- A. **Review and accept financial reports** – Staff Tucker reported to the Board that the MIP accounting system had been down for four weeks, and was only recently available for data entry.

Tucker reviewed the March balance sheet with the Board. March 31, 2020, total assets were 11 million dollars and total liabilities were at 7.3 million dollars.

Tucker reviewed the profit and loss report for March and noted that the District had received \$70,000 in tax revenues, \$3,900 in interest, and approximately \$8,000 in a rebate from Energy Trust of Oregon for the solar panels. Expenses are down due to the shelter in place order.

Directors Fantz/Guttridge moved/seconded accept March 31, 2020, financial reports as presented. Board directors were polled. In favor: Becker, Fantz, Guttridge, Johnson, Lee, Nelson, Zuber. Motion carried unanimously.

- B. **Disbursements** – Staff Tucker reviewed the April disbursements with the Board. Checks were numbered 100143 to 100168 with no breaks or voids in the sequence. Disbursements totaled \$62,116.48 including grants to two farmers markets, Oregon City Farmers Market, and the Mt. Hood Farmers Market. Tucker did note that some checks were late payments, due to problems with the MIP accounting system being down.

Directors Guttridge/Fantz moved/seconded approve April 2020 disbursements as presented. Board directors were polled. In favor: Becker, Fantz, Guttridge, Johnson, Lee, Nelson, Zuber. Motion carried unanimously.

Anna Rankin joined the meeting at 4:30 p.m.

4 – OTHER FINANCIALS

- A. **Accounting system and operating procedure update** – Staff Tucker spoke to the Board regarding the problems with the MIP accounting system. The system is hosted off-site and had been hacked. MIP hired a forensic team to make sure the data was safe. We have been assured that none of our information was compromised. This took approximately four weeks. Tucker is still having printer issues since the system was fixed.

Tucker noted that the payroll system through ADP is working and that the Family First Coronavirus Response Act pay codes were added to the system to help with tracking.

Tucker requested that the Board consider having only one check run per month. The purpose of this proposal is to reduce the complexity of organizing invoices, gaining necessary approvals,

and printing checks. The requirement for board signatures creates an extra complexity under the current stay at home order. The proposal would combine the regular check run with the first-of-the-month recurring check run. Checks would be mailed out at the first of the month and reviewed by the Board at the monthly meeting.

Board members discussed the proposal. It was noted that the Board has a responsibility to review checks before they are distributed and that other special districts have had problems with a lack of review which allowed their accounting to be compromised. The proposal was not accepted at this time.

- B. Update on Farmers Market Grants** – Staff McQueeney reported to the Board that two Farmer Market Support grants had been released. One to the Oregon City Farmers Market and the other to the Mt. Hood Farmers Market. Both markets have filled out the required addendum stating how they will be using the funds and how they will operate their markets with the social distancing orders. Both markets are limiting what they sell to produce and foodstuffs only. Oregon City is putting in handwashing systems and using a mobile app and a drive-thru market to operate. At this time McQueeney has received communications from all markets except for Lake Oswego, all are currently planning to open. McQueeney stated that there is no funding proposal in the next fiscal year's budget and a letter will be sent to the markets.
- C. Update on Conservation Reserve Enhancement Program (CREP) Tech position** – Staff Faucera reviewed the Oregon Watershed Enhancement Board (OWEB) grant for hiring a CREP technician. The grant was awarded to Clackamas Soil and Water Conservation District (SWCD) to hire a CREP tech to work in three districts (Clackamas, Marion and Yamhill) to provide help with planning for the CREP program. The grant will cover the employee's salary and benefits. The technician will be housed at the Clackamas office and all districts will be providing some funding. The grant and funding from Marion SWCD and Yamhill SWCD make this a nearly revenue neutral impact on the budget. Faucera noted that the District is gearing up to advertise the position.

Board members asked if the funding from OWEB is still available as their main source of revenue is lottery sales and those have been reduced due to closures caused by the COVID-19 pandemic. We have had clarification from OWEB that our grant has already been signed and would be funded.

Guest Speaker

Brenda Sanchez with the Oregon Department of Agriculture (ODA) spoke to the Board regarding Strategic Implementation Areas (SIA). SIA's are voluntary incentive-based programs working with local landowners to protect water quality. One of the first SIAs in the state was in Clackamas County. Now ODA is circling back around to do another one here in the Clackamas River Watershed. ODA is hoping to move forward with landowner engagement and planning when the stay at home order is lifted.

5 – PROJECTS, PROGRAMS

- A. Future participation in Willamette Wildlife Mitigation Program Molalla River Grant** – Director Fantz noted that the Board has a diversity of views regarding this property and getting involved with the property owners. Board members wondered if there is another entity that might be willing to hold the easement and if the District could then help with the grant requests.

Acting General Manager Kilders reported that the staff had previously reached out to several land trusts and will do so again at the Board's request. Staff Faucera noted that there are still concerns regarding staff capacity, expertise, budget impacts, and unknown risks regarding holding easements. There is concern that stewardship funds will not be robust enough to pay legal fees if there were to be litigation regarding enforcement of easements. Faucera noted that the District had entered into several projects with no long-term strategic plans in place. Board members requested that staff provide them with a time-frame for addressing staff and Board concerns with the holding of easements.

- B. Scholarship Awards** – Chair Becker noted that the Scholarship committee met on April 15, 2020, and selected two candidates out of eight applications to recommend for the scholarship award. Becker asked Staff McQueeney to provide the Board the awardees' names and backgrounds.

McQueeney reported that the awardees were Maja Rowling and Alexa Hayes. Rowling is a sophomore at Clackamas Community College working toward a degree in integrated pest management and goat resource management. Hayes is a junior at Oregon State University majoring in animal sciences and hopes to have an internship with the Oregon Department of Fish and Wildlife.

Directors Guttridge/Nelson moved/seconded to approve awarding scholarships to Maja Rowling and Alexa Hayes as presented. Board directors were polled. In favor: Becker, Fantz, Guttridge, Johnson, Lee, Nelson, Zuber. Motion carried unanimously.

6 – PERSONNEL

- A. Manager Recruitment update** – Acting General Manager Kilders reported that she had received one more application since the last Board meeting. The job posting is still on the District website but is no longer in the Capital Press. There have been four applicants with only two meeting minimum qualifications. Kilders has contacted the applicants to let them know the opening is on hold until the COVID-19 stay-at-home orders are over. Kilders would like the Personnel committee to meet regarding moving forward. Director Lee noted it would be hard to interview until people can meet face to face.

Directors Johnson and Lee left the meeting at 5:50 p.m.

7 – BOARD AND MANAGER REPORTS

- A. Management Reports** – Chair Becker asked that Staff Leininger, Reische, McQueeney, Faucera, and Kilders present their reports.

- Staff Leininger reported that all of the WeedWise staff members are working from home. All of the WeedWise staff is actively controlling weeds. Please see the attached briefing memo.
- Directors noted that they were very appreciative of the written briefing memos that managers are providing.
- Staff Reische reported that planners have been busy working on Natural Resources Conservation Service programs including the Oak Conservation Initiative Strategy and providing requested technical services to the public. Planning staff is currently looking into outside funding for projects. Please see the attached briefing memo.
- Staff McQueeney noted that the Outreach department was busy helping to make the Conservation Districts message available to adults and children on-line. McQueeney has posted nine articles to the District website and had three more in the works. The District continues to utilize its social media outreach. Please see the attached briefing memo.
- Staff Faucera reported that he is spending much of his time focused on the budget.
- Faucera also reported that the National Water Quality Initiative is moving forward with an online presentation and public comment. The presentation will also include how to access an on-line form for public comment. Public comment is needed to move the process forward.
- Faucera continues to engage the Oregon Department of Fish and Wildlife regarding their tax deferral programs and how to move them forward.
- Faucera reported that the request for office space for the Natural Resources Conservation Service has finally been posted. He will be working on the District's response as it is due on May 1, 2020.
- Acting General Manager Kilders reported to the Board that steps are being put in place to track the Federal Family First Coronavirus Act for sick leave and family leave. Currently, local governments cannot be reimbursed, but this is being negotiated on a national level.
- Kilders reported that work is being done on a wildfire management plan for the Eagle Creek Community Forest. The plan needs to be in place as part of the District insurance coverage. The District needs to respond quickly to complaints about fire hazards, and complete and document periodic walkthrough inspections of the property.
- Kilders reported that she is having weekly staff meeting calls to keep all staff updated with on-going work and concerns.
- Kilders reported that producer involvement and input to the process is being sought for the Clackamas Basin Pesticide Strategic Plan.

B. Associate member recruitment – Chair Becker reported that Anna Rankin has expressed an interest in becoming an associate board member of the Clackamas Soil and Water Conservation District. Becker asked Rankin to please forward a letter to the Board stating her

interest and qualifications.

8 – PROPERTY, PLANNING

- A. Building Update** – Director Guttridge reported the Natural Resource Conservation Service (NRCS) had finally posted their bid for office space. In regards to the building itself, the door hardware is still missing, but it is hoped that the punch list will be completed by May 8, 2020.

Staff Faucera reported that it had been expressed to P&C Construction that the District wants the building closed out before the end of the Fiscal Year 2019/2020 to meet budgeting constraints.

Faucera reported that the first “Expression of Interest” in regards to renting space to NRCS is due by Friday, May 1, 2020. The local NRCS staff is very interested in moving out to the Conservation Resource Center. Faucera will have to fill out a 134-page “Request for Lease Proposal” which is fully cost loaded (including utilities, insurance, maintenance, etc.). This information will have to be provided within 30 days of the release. Hopefully, this will be finished by mid-June.

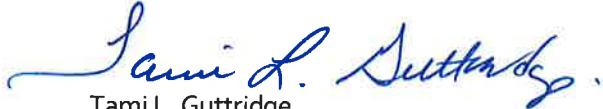
Faucera noted that there were some additional storm-water improvements to the landscaping that the Building Committee had approved. These must be implemented to keep soil and water from moving off the property.

9 – OTHER REPORTS

- Staff Klock commended Staff Leininger for his videos that he has been posting.
- Staff Rains reported that the farm equipment is still being rented out. The no-till drill, the manure spreader, and spin spreader have been out for use. The no-till drill requires some repairs, but that will have to wait until the budgeting process is finished.
- Rains reported that the Department of Environmental Quality has some additional requirements that may impact the septic loan program. The contractors will be required to register under System for Award Management (SAM). It is a federal registry to be able to receive federal grants and contracts and receive payments from the federal government.
- Director Nelson noted that he was required to register with SAM and it was not a hard process and only took about 5 minutes.
- Staff Faucera reminded the Board that the next Budget meeting is scheduled for Tuesday, April 28, 2020, at 2:30 p.m. Please send any public comments you receive or requests for information about the budget to Faucera.
- Director Fantz appreciated Faucera’s comments regarding watershed councils and the expectation of push back regarding the budget. Fantz would also like to see a report regarding the output of the solar panels. He feels that the billing for the electricity should be less than what we have seen.
- Sandi Hiatt with the Oregon Department of Agriculture commented that she felt the Board had conducted a good meeting. She wanted to let the Board know that there would be a letter coming regarding Soil and Water Conservation District capacity grants.

- **ADJOURN AND NEXT MEETING**
- Budget Committee is scheduled to meet Tuesday, April 28, 2020, at 2:30 p.m.
- The next regular meeting will be on May 19, 2020, at 4:00 p.m.
- There being no further business, Chair Becker adjourned the meeting at 6:20 p.m.

Respectfully submitted,



Tami L. Guttridge
Office Administrator



April 10, 2020

BRIEFING NOTE FOR THE CLACKAMAS SWCD BOARD OF DIRECTORS

RE: WeedWise Program Update

Garlic Mustard: Weed of the Month

The WeedWise program is highlighting garlic mustard as our [April Weed-of-the-Month](#). April is the month when garlic mustard really starts taking off for the season. The weather is mild, but dry enough to allow for garlic mustard control.

April is the ideal time to target garlic mustard because rosettes are large and easily identifiable, but are just starting to bolt. The ground is also generally still moist, allowing for easy hand pulling of these plants as well. Late April is also when interest in Garlic mustard peaks, and landowners are [seeking information about garlic mustard](#).

Unfortunately, due to budget constraints we will also be limiting garlic mustard control efforts in the county. We have changed the designation of garlic mustard on our [Clackamas County Weed List](#), downgrading it from “priority” to “containment”. As a result we will only be targeting garlic mustard patches outside of the Northwest corner of the county. The northwest corner of the county, predominantly within our urban areas is being defined as our containment area. As a result of this decision, we will be notifying landowners that we will no longer be treating garlic mustard in this area, and will instead be referring them to our [Garlic Mustard Best Management Practices](#) for control and management by the landowners themselves.

Field Operations under the Stay-at-Home Order

The coronavirus is having a significant impact on our program and field operations. Following the growing concerns related to COVID-19, we made the decision to continue field operations with modifications to ensure employee, contractor, and landowner safety. We published these preliminary provisions on our website on March 19th (<https://weedwise.conservatondistrict.org/2020/combating-invasive-weeds-in-the-shadow-of-the-novel-coronavirus.html>).

Upon the announcement of Governor Brown’s Stay at Home Order issued on March 23rd we began crafting protocols that would meet the conditions of the Governor’s order and allow us to continue working in a safe and conscientious manner. These protocols were based on feedback from an *ad hoc* group of land managers from across the region. On March 25th, we notified our contractors of provisions we felt needed to be met to ensure the safe resumption of work.

Since drafting out protocols, we subsequently shared them with other regional land managers. As a result, several other notable organizations including, West Multnomah SWCD, Tualatin SWCD, and

to the District to support our the CRISP, Lolo pass hawkweed and other priority weed control in the Sandy River Basin, as well as support for the Columbia Gorge Cooperative Weed Management Area.

Work is already being coordinated amongst staff working in the field. Lindsey is scheduling work in the upper Clackamas to survey and treat many campgrounds, which have proven difficult to manage during the growing season. The current closures are allowing us to access these sites and survey for priority weeds without disruption.

Courtney is also coordinating partner organizations for our Lolo Pass hawkweed control work to build upon the huge success of last year. We are currently planning activities for early summer, with partners from the Forest Service, ODA Noxious Weed Program, Portland Water Bureau, Bonneville Power Administration, Hood River SWCD, and EcoTrust in support of the project. Despite the many challenges this season, work is moving forward.

Eagle Creek Forest Maintenance Planning

The WeedWise program has been doing some preliminary planning to maintain the Eagle Creek Forest Property. Justin and Jenne were out on site this last week to meet with David Bugni, about planned stream enhancement work on Suter Creek, to discuss the siting of staging areas and to inspect the condition of the forest roads.

As a cost cutting measure, Justin is also researching skid mounted power sprayers for use at the Eagle Creek Forest and the Beaver Creek Farm. This unit should allow us to increase capacity, reduce our contracted services on the forest, and maintain our roads and access to the forest property.

Cooperative Weed Management Areas

The 4-County and Columbia Gorge CWMA's continue to function well during the Governor's Stay-at Home order. The CWMA's made the decision last fall to broadcast our committee and general meetings via GotoMeeting to help facilitate more partner involvement. This decision has served us well, and allowed us to continue to operate uninterrupted.

Activities that have been interrupted are our outreach events and Field Days. The Columbia Gorge CWMA has partnered with Friends of the Gorge to host our [BootBrush Kickoff event during Earth Day week](#). With the Columbia Gorge National Scenic Area (CGNSA) being closed, we are postponing the kickoff. Despite this setback, Courtney is still coordinating volunteer packets for the event, for when the CGNSA reopens to the public.

Both the Columbia Gorge and 4-County CWMA's also host annual Field Days, typically in late spring and early summer. These events are currently being postponed until later in the summer, and field sites are being re-evaluated based on their relevance and applicability for these late summer. The 4-County CWMA is currently scheduled to occur in Clackamas County this year, and we are assessing when best to host the event.



March 25, 2020

Good Morning Restoration Contractors,

I hope this email finds you, your employees, and your loved ones healthy and happy. We are dealing with unprecedented challenges to our daily work and we want to do our best to keep everyone safe and healthy during these unsettling times.

The recent shelter at home executive order from Governor Brown has placed necessary restrictions on our work. All of our businesses and organizations are all dealing with these new restrictions both in the office and in the field. We are focusing on being as adaptive as possible to changing guidelines. What looks reasonable now may not be acceptable tomorrow, so we will keep you updated on any new developments.

We fully understand that the new restrictions, including ongoing school closures, are going to be disruptive to everyone's ability to work. Some employees may be unable or unwilling to work for a whole host of reasons. For those that are still able and willing, we feel confident that we can continue to work safely. We have been in consultation with other organizations across the Portland Metro region to develop best practices for those continuing work during the shelter at home order. You may have already seen some of these provisions, but I wanted to relay them to you and give you some additional specifics as they relate to my organization in particular. Please share suggestions and feedback about these practices as the season progresses.

Understand that this in no way suggests that we are advocating that your organization continue to provide service. You need to make that determination. If you feel that you are unable to offer services at this time, please let us know.

We Understand the Disruption to Capacity and Services

We understand your concerns and limitations. We share these same concerns. We want you to feel confident that thoughtful decisions regarding whether or not to suspend operations that are made now will not adversely impact future decision-making.

Invoicing and Operations

We also want you to know that our organization is continuing to operate with minimal disruption to our normal administrative procedures. At the Clackamas SWCD, we have robust protocols in place to ensure that invoices are processed in a reasonable amount of time. District employees are currently working

communicate any anticipated costs associated with equipment cleaning with project leads issuing a work order prior to initiating work. This will ensure that project leads have sufficient resources to offset these expenses.

Travel and Mileage

To reduce exposure between employees of contracted crews we are asking that contractors avoid carpooling, unless employees already occupy shared housing. This will help to prevent exposure between co-workers, but will require travel in separate vehicles. As of March 24th, 2020 we are authorizing contractors to seek reimbursement for staff-incurred costs associated with additional vehicles. To process these reimbursement costs we will need additional documentation of mileage for ***each additional vehicle, each day of operation.*** We ask that contractors submit a detailed mileage record that includes the ***starting location, site location(s) and total miles*** spent driving for each day. Mileage will be reimbursed at the current federal mileage rate of \$0.575 per mile. The mileage rate will be updated with any revisions to mileage rate.

Mileage can only be claimed on ***additional vehicles and mileage employed outside of normal operations.*** For example, mileage cannot be claimed for field vehicles that would have been on site prior to the current social distancing guidelines. For additional vehicles, we ask that mileage start at the location of standard operation. If employees normally meet at an office or agreed upon location and then carpool to a site, we ask that mileage calculations start at this office or meeting location. If staff were picked up at their residence, employees may calculate mileage from their residence.

These mileage reimbursements are intended to offset additional costs to your employees. We expect that all travel reimbursement will be redistributed to employees for direct costs that they incur. This mileage reimbursement process will be rescinded when social distancing and shelter in place orders are lifted.

To qualify for the additional mileage reimbursement you MUST communicate any anticipated mileage reimbursement costs with project leads issuing a work order prior to initiating work. This will ensure that project leads have sufficient resources to offset these expenses.

Help If You Can

We share a lot of the same PPE that our medical professionals use. Due to the pandemic, these resources are in short supply. If you have a surplus of spray gloves we ask that you check with the state of Oregon, at the link below, to see if these meet their standards. If so please consider donating extra supplies to meet demand of medical professionals on frontline.

<https://www.myoregon.gov/2020/03/19/medical-professionals-asked-to-donate-surplus-ppe/> .



April 21, 2020

BRIEFING NOTE FOR THE CLACKAMAS SWCD BOARD OF DIRECTORS

RE: Conservation Planning Program Update

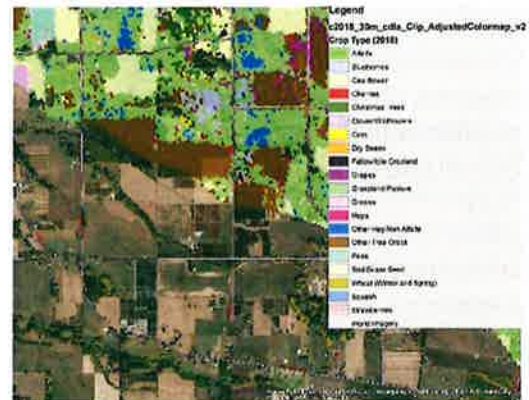
Oak Conservation Projects

NRCS EQIP applications, including those for the Oak Conservation Initiative Strategy (CIS), were due on April 17. Three applications for the Oak CIS were received and all are good potential projects for oak habitat restoration. District planning staff will be working with the Oak CIS applicants to complete their conservation plans and practice specifications. Later this spring we will know which of these will become contracts and will start assisting the landowners with implementation.

Also, related to the Oak CIS, planning staff Nicole Ahr drafted and submitted an extension proposal for the Clackanomah Oak CIS to NRCS requesting two more years of EQIP funding for Oregon white oak habitat projects in the Molalla and Rock Creek Watersheds. Our plan is to take advantage of the momentum we have in this oak rich area. Looking to the future, we think the Eagle Creek area would be a great potential area to consider for oak conservation work.

Molalla River Drinking Water Project

Planning staff have been assisting Jason Faucera with the Molalla River Drinking Water - National Water Quality Initiative. This month, with the assistance of Simon Apostol from Cascade Environmental, Scott Eden and Matt VanWey completed a road survey of the Canby and Molalla lower watershed and large portions of the upper watershed. The objective of the survey was to verify a computer-generated model of agricultural land uses in the watershed for the NWQI grant. Due to social distancing requirements, three vehicles were used and communication was primarily via two way radios, but overall the survey was a success. Some inaccuracies were found, such as the way the model identified nurseries, annual row crops, and hay. Anecdotally, 99% of the orchards found were hazelnut, and the dominant agricultural uses in the lower watershed were pasture (mostly cattle and horses) and grass seed. In the upper watershed, dominant agricultural uses were pasture (horses) and Christmas trees. The expectation is that these corrections will be utilized to refine the accuracy of the computer model. Having accurate estimates of land uses in the lower watershed will help us understand potential pollutant sources and make recommendations to protect and improve water quality in the Molalla watershed.



Conservation Planning & Technical Assistance during Covid-19

It may be surprising, but in recent weeks a steady number of people have contacted the District requesting technical assistance. It appears that folks are home and thinking about the conservation projects that they

April 2020 Education and Outreach Update

Conservation Education Materials for Teachers (and Beyond)

Education and Outreach staff collaborated with members of the Clackamas Water Education Team and watershed council partners to research and develop conservation lessons and activities for local teachers needing innovative ways to connect with their students during school closures. A full list of teacher resources can be found on the District website.

Additionally, the District is partnering with the Sandy River Watershed Council as they undertake a "Soil Your Undies" campaign. Outreach staff provided flyers and blog and newsletter material to support this project which is currently underway. Other council members have expressed interest in participating in the project in early summer.

Social Media Growth

With many people at home during the Covid-19 crisis, there is more activity on social media. This month's posts focused on education and learning opportunities for the whole family. These family-centric posts were widely shared in the community and earned us new followers. The District now has over 900 followers on Facebook and our posts are often seen by over 2,000 viewers.

Diversity, Equity, and Inclusion (DEI)

In an ongoing effort to find quality DEI training materials for staff and board members, Outreach staff researched and is in the process of participating in a [21-Day Racial Equity Habit Building Challenge](#) sponsored by Food Solutions New England. To date, the information has been accessible and applicable to the work done by District employees and we look forward to sharing it in the future.

Small Farms School

Planning continues for Small Farm School, but the planning committee has chosen at this time to push back this popular annual event from July to September 19th. This should provide the team with adequate time to move to a virtual format if necessary.

Clackamas Soil and Water Conservation District

Unposted General Ledger Transactions

BP

APS

200420APS - APS: Regular Check Run 4/20/20

Document Number	ID	Name	Document Date	Debit	Credit
100143	AFLAC	AFLAC	4/20/2020	766.21	
100144	AHRNICOLE	Nicole Ahr	4/20/2020	56.70	
100145	ANTFARMINC	Ant Farm, Inc	4/20/2020	1,500.00	
100146	CASCADEENVIRONMENTAL	Cascade Environmental Group	4/20/2020	5,889.63	
100147	COULTERPRINTINGINC	Coulter Printing, Inc	4/20/2020	39.00	
100148	DEPTOFFINANCE	Clackamas Dept of Finance	4/20/2020	21,282.60	
100149	DFRANCOCONTRACTING	D Franco Contracting Inc	4/20/2020	3,468.50	
100150	GARMIN	Garmin Services, Inc	4/20/2020	72.64	
100151	HERITAGE	HERITAGE	4/20/2020	131.50	
100152	INTEGRATEDRESOURCE	Integrated Resource Management	4/20/2020	1,924.72	
100153	KUZNETSOVTHINNING	Kuznetsov Thinning Company	4/20/2020	303.68	
100154	MOSAICECOLOGYLLC	Mosaic Ecology, LLC	4/20/2020	1,933.25	
100155	NELSONJEFFREY	Jeffrey Nelson	4/20/2020	350.00	
100156	OREGONCITYFARMERSMKT	Oregon City Farmer's Market	4/20/2020	7,500.00	
100157	PACIFICOFFICEAUTOMAT	Pacific Office Automation	4/20/2020	223.21	
100158	PAMPLINMEDIAGROUP	Pamplin Media Group	4/20/2020	57.00	
100159	PGE	PGE	4/20/2020	965.20	
50	PREMIEREGLOBALSERVIC	Premiere Global Services (PGi)	4/20/2020	366.22	
100161	RAINSELIZABETH	Eann Rains	4/20/2020	25.84	
100162	SPIRETECHNOLOGIESINC	Spire Technologies, Inc	4/20/2020	450.00	
100163	THEGOLDWRENCH	The Gold Wrench	4/20/2020	563.00	
100164	THEOREGONIAN	The Oregonian Media Group	4/20/2020	2,516.50	
100165	TMOBILE	T-MOBILE	4/20/2020	463.36	
100166	USBANKVOYAGERFLEET	US Bank Voyager Fleet Systems	4/20/2020	175.21	
100167	VERIZONWIRELESS	Verizon Wireless	4/20/2020	240.06	
100168	VOYA	VOYA Financial OSGP	4/20/2020	10,852.45	
		Total 200420APS - APS: Regular Check Run 4/20/20		62,116.48	0.00
		Total BP		62,116.48	0.00
Report Total				62,116.48	0.00

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Batch 36,908.510 +
Batch 25,207.970 +
 62,116.480 *

Roger H. Jantz

William C. Sullivan