



Approved February 12, 2019

**Clackamas SWCD Special Board Meeting Minutes for January 29, 2019**

<b>PRESENT</b>	<b>Directors:</b>	Jeff Becker (Chair), Roger Fantz (Treasurer), Don Guttridge (Secretary), Jan Lee, Jesse Nelson (Vice Chair), Joan Zuber, All Directors were present via the phone.
	<b>Associate Directors:</b>	
	<b>Directors Emeritus:</b>	
	<b>Staff:</b>	Tami Guttridge, Lisa Kilders, Tom Salzer, Nathan Tucker
	<b>Partners:</b>	
	<b>Guest:</b>	
<b>NOT PRESENT:</b>		Jim Johnson (Director)

**1 – CALL TO ORDER and ACCEPT AGENDA / PUBLIC COMMENT / DIRECTOR REPORTS / MANAGER’S REPORT ON COMMITTEES**

**A. Call to order** – Chair Becker called the meeting to order at 8:32 a.m., Tuesday, January 29, 2019, in the Clackamas SWCD conference room at 221 Molalla Ave., Suite 102 in Oregon City.

Chair Becker stated that the purpose of the meeting was to review the Guaranteed Maximum Price amendment with P&C Construction for building the Conservation Resource Center.

**B. Public Comment** – There was no public Comment.

**2 – DISCUSSION AND ACTION**

- Director Guttridge was pleased to see that the Guaranteed Maximum Price (GMP) of \$5,414,565 came in approximately \$100,000 under the original proposed price.
- Director Fantz was happy to note that margins had been built-in on items for which bids had not been received.
- Chair Becker asked about the source of the dollar figures used by P&C to develop the estimate. Staff Tucker noted that P&C had received bids, spoken with the architect, and engaged their staff estimator to provide the additional best estimates.

- Director Fantz noted that the time-line for the building and pay-out of funds of February 2019 to December of 2019 was short.
- Director Guttridge reported that the District should expect some delays in the time-line due to possible unforeseen circumstances.
- Director Zuber asked when the District could expect the financing to be secured. She also wanted to know when payments to P&C would be due. Staff Tucker reported that with the approval of the amendment and acceptance of the GMP he would be able to move forward with the District's financial broker. Tucker also hopes to have resolutions available to be adopted at the February and March board meetings, and funds available by March 2019. The District will be taking the full amount of the funding and paying the contractor directly.

Directors Guttridge/Fantz moved/seconded to accept Exhibit B Guaranteed Maximum Price amendment of \$5,414,565 from P&C Construction for construction of the Conservation Resource Center from February 2019 to December of 2019 as presented. Motion passed unanimously.

### **ADJOURN AND NEXT MEETING**

- There will be a special board meeting via phone on February 12, 2019 at 9:00 a.m.
- There will be a public hearing on February 19, 2019 at 4:00 p.m.
- The next regular board meeting will be on February 19, 2019 at 4:10 p.m.
- There being no further business, Chair Becker adjourned the meeting at 8:39 p.m.

Respectfully submitted,



Tami L. Guttridge  
Administrative Assistant