



Clackamas  
Soil and Water Conservation District

Approved August 23, 2016

**Clackamas SWCD Board Meeting Minutes for July 19, 2016**

**Present:**

**Directors:** Jeff Becker (Chair), Roger Fantz (Treasurer), Don Guttridge (Secretary), Jan Lee, Jesse Nelson (Vice Chair), Ron Oberg, Joan Zuber

**Associate Directors:** Jim Johnson, PK Melethil

**Director Emeritus:** Mike Weinberg

**Staff:** Tami Guttridge, Sam Leininger, Cathy McQueeney, Jenne Reische, Tom Salzer

**Guest:** Bill Weiler

**Partners:** Kris Homma, Kim Galland

**1 – CALL TO ORDER and AMEND/ACCEPT AGENDA / PUBLIC COMMENT / DIRECTOR REPORTS / MANAGER'S REPORT ON COMMITTEES**

A. Chair Becker called the meeting to order with a quorum present at 4:00 p.m., Tuesday, July 19, 2016 in the Clackamas SWCD conference room at 221 Molalla Ave., Suite 102 in Oregon City.

Chair Becker noted changes to the agenda per the request of Manager Salzer. Those changes were (a) a funding request by Staff Leininger, and (b) a presentation under the Manager's Report by Staff Faucera regarding director e-mails.

Directors Oberg/Nelson moved and seconded to accept the agenda as amended. Motion carried unanimously.

**B. Public Comment**

There was no public comment.

**C. Director Reports**

- Director Guttridge noted that the County's Rural Reserve meetings were well attended. He attended the meeting at Harding Grange regarding the Springwater Road Property where there was great feedback.
- Director Zuber attended the Rural Reserve meeting in Canby; she will be attending a meeting this evening with OSU Extension regarding forestry concerns.
- Director Lee also attended the Rural Reserve meeting at Harding Grange.

- Associate Director Johnson attended the Drought Readiness Council meeting the previous week. Baker County is already asking for drought assistance. Water concerns are better than last year, but worse than most people believe.

The Governor's Work Group is holding two informational meetings on Oregon's Agricultural Heritage, the first one is in Salem on August 7 from noon to one, and the second is in North Bend, August 7, from 7 p.m. to 8 p.m.

Associate Director Johnson also informed the board that the legislature considers cannabis to be an agricultural crop, however, local governmental interpretations may be infringing on the Oregon Right to Farm rules.

#### **D. Manager's Report on Committees**

- Buildings and Facilities: Did not meet, Manager Salzer has updated the committee regarding the architect's proposed contract. Discussion of the contract is on the agenda for later in today's meeting.
- Health and Safety Committee: This committee met on July 12th. The committee has been working through a list of safety actions, most of them at the Beaver Creek Farm; many of them have been completed.
- Personnel Committee: This Committee reviewed the proposed performance awards and the proposed wage adjustments that the Board will consider at today's meeting.
- Working Lands Committee: The committee did not meet but some committee members were well engaged in land use discussions and other meetings over the past month. Manager Salzer began engaging with the Working Lands Committee on a 20-acre cultural resources property that might be of interest to the District and a 0.6 acre property recently brought to the District's attention.
- Finance Committee: This committee met on May 27<sup>th</sup> and brought back a project funding proposal based on a 40/40/20 split (40% grant, 40% loan, and 20% cash or in-kind from the cooperator). Funding requests under \$10,000 that meet the funding policy determined by the board (i.e. 40/40/20), would not need further approval. All other projects that have a different funding combination or are over \$10,000 must come to the board for approval. The committee would like to have projects reviewed after completion at 6 months to a year to assure proper use and maintenance of the installed practices, and for District records.

There was discussion regarding Oregon Department of Agriculture (ODA) enforcement activities and what part they will have in funding requests. Director Lee stated it is part of the contract. Associate Director Melethil stated it should be taken into consideration.

#### **2 – MINUTES AND OLD BUSINESS**

Minutes from the June 14, 2016 Regular Board meeting were presented. The draft minutes had been reviewed by the Board Secretary.

Directors Guttridge/Nelson moved/seconded to accept the minutes. Motion carried unanimously.

Minutes from the June 27, 2016 Special Meeting were presented. The draft minutes had been reviewed by the Board Secretary.

Directors Guttridge/Oberg moved/seconded to accept the minutes. Motion carried unanimously.

### 3 – MONTHLY FINANCIALS

- A. Review and accept financial reports** - Manager Salzer presented the June 2016 monthly financials. Manager Salzer pointed out that the error noted last month with regard to the Pleasant Avenue property still exists in the District's books. This was corrected in the back up copy, but not in the "live" copy.

The balance sheet presents more past financial data, and shows a higher net valuation for the organization over time. This is exactly what the District wants to see with the balance sheet. "Total Current Assets" are 4.3% higher than a year ago. "Total Liabilities" are 26% lower than last year. This puts the District in a good position at this time.

The profit and loss report is an overview of current operations. Year-end income is almost 97% of what was budgeted, and expenses have been held to only 73% of the budget appropriation.

Directors Guttridge/Nelson moved/seconded to approve the financial reports as reported and pending corrections. Motion carried unanimously.

- B. Approve expenditures** - Manager Salzer presented the July voucher list for approval. July vouchers totaled \$213,429.63 on check numbers 6930 through 7000 with no breaks in the sequence. Items highlighted in red at the top of the list were paid at the beginning of the month per the District's recurring payments resolution (#2016-006).

Conservation Fund expenditures for the month were at \$160,920.41. Manager Salzer noted that increased expenditures occur at the end of every fiscal year due to year-end invoices, most often from the vegetation management contractors. This year the District also had several irrigation project expenditures for work done in June 2016.

Manager Salzer noted that he had edited the voucher list by manually updating the Conservation Fund totals.

Directors Guttridge/Oberg moved/seconded to approve the July voucher list with corrections. Motion carried unanimously.

### 4 – OTHER FINANCIALS

- A. BLM Grant signature authority** - Staff Leininger gave an overview of a Bureau of Land Management grant to cover administrative staff time over a five year period. This grant would provide the District with \$22,000.00 per year (\$110,000.00 total), to cover administrative cost for the Cooperative Weed Management Area (CWMA), and the Clackamas River Invasive Species Program (CRISP). Staff Leininger asked that the board grant Manager Salzer authority to sign the grant when the final proposal is available.

Directors Guttridge/Fantz moved and seconded to have Manager Salzer sign the final grant agreement. Motion carried unanimously.

Presenter Bill Weiler arrived at 4:35

- B. Backyard Habitat Certification Program Funding** - Staff Leininger explained that the District has been working with the Backyard Habitat Program (BYHP) over the last year, and studying the possible expansion into the urban areas of Clackamas County. Staff would like the Board to approve an expenditure of \$25,000.00 (budgeted for fiscal 2016/2017) to move this program forward. Services would be provided by a BYHP technician, providing pest reduction, native pollinator plantings and other services to urban land owners.

Directors Fantz/Lee moved and seconded to provide funding in the amount of \$25,000.00 to the Backyard Habitat Certification Program. Motion carried unanimously.

### ***Presentation***

Bill Weiler of the Sandy River Basin Watershed Council (SRBWC) presented an overview of the Sandy River Mainstem Floodplain reconnection project. The project will remove a dike along the river and allow the river to return to a previously blocked historical channel. Allowing the river to flood into the side channel will take some pressure off of the river banks and other assets located downstream. SRBWC has received funding from many sources for this project.

## **5 – PROJECTS, PROGRAMS, SPECIAL ACTIONS**

- A. Grant Funding for the Sandy River Main stem Floodplain Reconnection Project** - Manager Salzer requested that the Board approve \$50,000.00 in support to SRBWC for the Sandy River project. This money was promised as grant match two years ago. SRBWC has received funding from other sources and this money is appropriated in the District's 2016-2017 budget as adopted by the Board.

Directors Guttridge/Nelson moved/seconded to provide cost share funding of \$50,000.00 to the Sandy River Basin Council for the Sandy River Mainstem Floodplain Reconnection Project, and authorize the Manager to include this in the first-of-the-month check run in August. Motion carried unanimously.

- B. Clackamas River Water Providers Memorandum Of Agreement (MOA)** - Manager Salzer presented a report highlighting some of the significant activities the District was able to accomplish as a result of a partnership we have with the Clackamas River Water Providers. The District annually renews the MOA with Clackamas River Water Providers.

Directors Fantz/Guttridge moved/seconded to authorize the General Manager to renew the Memorandum of Agreement with Clackamas River Water Providers with a signature date of June 20, 2016. Motion passed unanimously.

- C. Crystal Springs Nursery Irrigation Project update** - East Multnomah Soil and Water Conservation District (EMSWCD) has voted to provide \$45,000.00 to this irrigation project that straddles Multnomah and Clackamas Counties. Staff Faucera explained that the District has been working with this cooperator for over a year and that staff is trying to find matching funding for this project.

## **6 – PERSONNEL**

- A. Performance awards for employees** - Manager Salzer has completed evaluations of all staff and made recommendations to the Personnel Committee for performance awards. The Personnel Committee concurred with recommendations of Manager Salzer to present the following awards:

- 4 employees at \$ 3,000.00
- 7 employees at \$2,000.00

- 1 employee at \$1,000.00

Directors Fantz/Oberg moved and seconded to approve annual bonuses as recommended by the Manager to the Personnel Committee: 4 at \$3,000, 7 at \$2,000, and 1 at \$1,000 to be paid on the August 5 payroll. Motion carried with Directors Becker, Fantz, Lee, Nelson, Oberg, and Zuber voting in favor, Director Guttridge abstaining due to an actual conflict of interest.

- B. Wage Adjustments** - Manager Salzer recommended to the Personnel Committee a 5% wage adjustment for three employees (Hamilton, Lesh, and McQueeney). These employees are very productive and do good work for the District. The Districts visibility and reputation have improved because of the quality of work delivered by these people. The Personnel Committee concurred with the Manager's recommendations.

Directors Lee/Guttridge moved and seconded to award wage increases of 5% as recommended by the Personnel Committee for employees Hamilton, Lesh, and McQueeney in recognition of their excellent performance, effective on July 1, 2016. Motion passed unanimously.

- C. Recruitments (Conservation Specialist, Fiscal Administrator)** - Manager Salzer informed the Board the Matthew Van Wey has accepted the position of Conservation Specialist. Van Wey came with high recommendations from his references and as a farmer himself will bring a variety of experiences and skills to the District to help support various small farm and urban conservation needs.

The Fiscal Administrator recruitment only received seven applications. From the seven applications five were selected to be interviewed on Friday, July 22, 2016. One candidate withdrew her application so four will be interviewed. Chair Becker, and Director Lee will join the interview team. A decision will be made after the interviews to offer the position to a candidate or to re-open the position for further recruitment.

## 7 – BOARD/MANAGEMENT

- A. Board of Directors endorsement of Political Candidates** - After reviewing ORS 260.432 "Restrictions on Political Campaigning for Public Employees" and having the District's attorney review ORS 260.423, the Board agreed by consensus not to endorse political candidates. It was decided that endorsing a candidate would erode the District's reputation and trust in some segments of the community we serve. Board Directors as private citizens may endorse candidates, but the Board as a body will remain neutral, and it was recommended that Board Members not claim affiliation with the District in their statements of support to prevent any confusion.

**B. Manager's report -**

- Manager Salzer made clear his continuing frustration with the current bookkeeping situation. He wants to make sure we find a Fiscal Administrator with the right qualifications so the recurring errors will cease, and so the Board and staff can have more confidence in our fiscal position.
- Manager Salzer gave a brief overview of the results of a small block grant that the District awarded to the SOLVE Green Team.
- Staff worked hard this past year seeking grant funds. The District made a tremendous effort to leverage our property tax revenue, applying for more than \$4 million dollars in grants. Seeking grant funds has some negative ramifications. For example, this work takes time

away from serving customers and can delay projects. The District will be taking a more thoughtful, strategic approach to seeking grant and project funding to assure that our customers are well served.

- The Board's letter of support for the protection of prime farmland was delivered by Manager Salzer to the Board of County Commissioners on July 29. Manager Salzer was praised by the Board for his performance and the way he handled a difficult situation
- Request for Proposal (RFP) for Audit Services - This is moving slowly, but there is still time for requests to come in. One potential respondent asked that a provision regarding experience in Oregon be waived, but Manager Salzer declined to do this because it would not be fair to other respondents.
- Local Government Investment Pool (LGIP) Account - One of the District's LGIP accounts (3979) is inactive due to lack of financial activity. The District is requesting this account be re-activated.
- Signature Cards - Director Fantz has signed his Patriot Act paperwork and his name will be added to the LGIP and Wells Fargo accounts as an authorized signer.
- Citizens Bank Account - Manager Salzer requested that the Board consider closing this account and moving the funds into the LGIP accounts where it will earn more interest. This account was a "set aside" for payment of a DEQ loan which has been closed and the new loan will not have the same requirement.
- Farm House Bean Poll - This poll yielded interesting results. There were 125 visitors to the farm social and the quality of conversations was very good. Results of the poll were as follows:
  1. 20 Votes for option 1 - offer the house to someone who will move it.
  2. 28 votes for option 2 - move to a different location on the farm.
  3. 21 votes for option 3 - deconstruct the house and donate materials.
- Special Districts Insurance Services (SDIS) - SDIS called to remind the District of discounts that are available. Manager Salzer will be putting together an ethics law review for Board Members which will qualify the District for additional discounts.
- Special Districts Association of Oregon (SDAO) - SDAO is requesting help from member districts in identifying issues with specific legislation. Recreational Immunity gave landowners and their employees immunity from tort claims if a member of the public was injured on their land. The Oregon Supreme court recently modified this immunity with the result that employees are no longer immune from tort claims. Chair Becker and Director Lee will meet after interviews on Friday to fill out SDAO's form to identify Recreational Immunity as a legislative issue.
- Staff Faucera update the Board on the Stroupe Farms project. This is a composting facility and Confined Animal Feeding Operation (CAFO). Stroupe Farms wants to expand the size of their current pad and cover. County Planning has signed off on the plan and Department of Environmental Quality (DEQ) would like to see this happen this fall. Compost has to be used within a 2.5 mile radius of the operation. The landowner is looking for funding, not technical

assistance. DEQ has advised that the District is unable to use the DEQ Loan funds for CAFO projects.

- Regarding email addresses for directors, Staff Faucera explained that we currently have 21 Google licenses and are in the process of acquiring nine more to cover all Directors and Associate Directors. Once licensing is in place he will set up the e-mail address and hold a training session for Directors. Director Nelson noted that he will need help to connect the Google account to his Outlook account.

## **8 – PROPERTIES & PLANNING**

- A. **Proposed Contract with Architect** - Director Guttridge (Chair of the Building Committee) explained that upon written acceptance of the current preliminary plan, everything the architect has completed would be the property of the District. There is some concern regarding the contract that the architect has provided for further services, as the proposed contract is missing public contracting requirements and has other statements that the District's attorney wants removed. Director Guttridge believes that the plans can be adjusted and completed for under \$100,000.00. This amount would be under the threshold for requiring a Request for Qualification procurement process. The District would need to hire a Project Manager and a General Contractor regardless of the involvement of the architect. Director Guttridge noted that following this course means more work for the Board and Manager Salzer, but would also provide greater control over the project and would likely result in significant cost savings. Director Guttridge would like to have a work session to review the plan and then request the Board authorize the building committee to proceed with contacting other architects or engineers.

5:45 pm - Director Zuber left the meeting at this time.

## **9 – OTHER REPORTS**

- A. **Partner reports** - Kris Homma introduced Kimberly Galland who is Multnomah County's Natural Resources Conservation Service (NRCS) District Conservationist. Kim will be the acting District Conservationist for Clackamas County when Kris retires at the end of August.

A Soil Conservationist has been interviewed and is waiting for a formal offer from NRCS's main office. It is Kris' understanding that NRCS will hire a replacement for her position.

There have been twenty-one EQIP contracts completed, and Kris is waiting for signatures on one more.

NRCS' office lease expires in two years. NRCS, Farm Services, and the General Services Administration will be meeting at the SWCD office on Monday August 8 at 1:00 p.m. to discuss future leases.

Kim Galland explained that EMSWCD had some concerns about the Crystal Springs project. They wanted to be sure that J. Frank Schmidt would not sell their water savings from the project. J. Frank Schmidt agreed to let water return to the natural system.

### **B. Public and Director Comments**

- Associate Director Melethil attended a conference about invasive plants. He was informed that Garlic Mustard has become overwhelming and there was consideration about reducing eradication efforts. Staff Leininger stated that the District continues to work at this to keep the infestation from spreading farther south in Clackamas County and that this work is worthwhile.

- Director Lee reported that the Oregon Association of Conservation Districts would be meeting on October 18 through the 20<sup>th</sup>. They would be discussing By-laws and Articles of Incorporation. There is a new attorney working with the association management. There will be a new schedule for Connect and OACD conferences in the future.
- Director Oberg let the Board know that Small Farms School would be held on Thursday September 15<sup>th</sup>, and that the County Fair is August 16 through the 21, 2016. He hopes to see everyone there. Director Oberg left the meeting at 5:50 p.m.
- Director Nelson stated he is the new sprayer guy at his farm. He told the Board that the windscreens that are provided to farms for spraying work very well.
- Director Guttridge let the Board know that the OACD conference will be held at the Monarch Hotel in Clackamas this year and he hopes everyone will attend.
- Staff Guttridge enjoyed working at the Farm Social. Everyone appeared to have a good time.
- Manager Salzer thanked Staff Leininger for his presentations. He went on to explain that a local farmer had hayed the farm for shares of the hay. Time was short so he made an executive decision regarding how to proceed. The farmer donated one-half of the hay bales to the District, and Manager Salzer approved donating the District's portion of the hay to a local non-profit equine sanctuary.
- Chair Becker commended staff and Board members for participating in the Farm Social. The Farm looked great and he had many good discussions.


#### ***ADJOURN and NEXT MEETING-***

Chair Becker noted that two Board Directors would not be available to meet on August 16, 2016. He polled the Board regarding meeting on August 9, or August 23, 2016. Manager Salzer stated that it would be difficult to have all checks and financials ready by the 9<sup>th</sup>. It was decided that the August board meeting would be moved to August 23, 2016 at 4:00 p.m.

The next regular Board meeting will be held Tuesday August 23, 2016 at 4:00 p.m.

There being no further business, Chair Becker adjourned the meeting at 6:03 p.m.

Respectfully submitted,




Tami L. Guttridge



# Voucher Approval List 07/13/2016

VENDOR NAME:	MEMO:	Check No.	DATE:	AMOUNT PAID:
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## Recurring Expenses Authorized for Payment by Resolution 2016-006:

221 Molialla	Monthly Lease \$6,786.82 and Operating Exp \$123,11	6930	7/1/2016	\$ 6,909.93
BCT	Monthly Phone Services at Farm	6931	7/1/2016	\$ 122.29
Comcast	Monthly Internet Services for District Office	6932	7/1/2016	\$ 144.85
Integra Telecom	Monthly Phone and Internet at District Office	6933	7/1/2016	\$ 653.10
Pacific Office Automation	Monthly Photocopying charge	6934	7/1/2016	\$ 398.09
PGE	Monthly Power at Farm	6935	7/1/2016	\$ 81.70
Pitney Bowes/Purchase Power	Quarterly rental fee	6936	7/1/2016	\$ 60.00
Verizon Wireless	Monthly Roaming Broadband for iPads	6937	7/1/2016	\$ 160.04
Alpenrose	Ice Cream for Farm Social	6938	7/1/2016	\$ 337.20
Approved By Board:	Board Chair			
	Board Treasurer			
				
			<b>Subtotal</b>	<b>\$ 8,867.20</b>

## Board Approved Expenses:

Wells Fargo	Payment on Credit cards	6939	7/13/2016	\$ 2,775.95
AC + Co Architecture   Community	Architectural services	6940	7/13/2016	\$ 128.62
Ash Creek Forest Management, LLC	Weed Control and Surveys	6941	7/13/2016	\$ 21,728.61
Buell's Impressions Printing	Printing	6942	7/13/2016	\$ 228.75
Canby School District	Transportation reimbursement	6943	7/13/2016	\$ 106.96
Clackamas River Basin Council	Weed removal	6944	7/13/2016	\$ 2,859.71
Clark Conservation District	June work	6945	7/13/2016	\$ 1,390.63
Clearwater Irrigation Supply	Contract payment	6946	7/13/2016	\$ 69,726.00
Columbia Land Trust	Backyard Habitat certification program	6947	7/13/2016	\$ 10,000.00
Community Newspapers	Advertising	6948	7/13/2016	\$ 225.00
Converging Creeks, LLC	Till Garden plot at Farm	6949	7/13/2016	\$ 80.00
Coulter Printing, Inc.	Printing	6950	7/13/2016	\$ 223.00
Crystal Greens Landscape, Inc.	Monthly maintenance and field mow at Farm	6951	7/13/2016	\$ 2,345.00
David Peter	DOG-1417-007	6952	7/13/2016	\$ 728.99
Day Wireless Systems	Annual radio service fee and antenna mount	6953	7/13/2016	\$ 3,164.50
Eileen Eakins, LLC	Variety of legal consultations	6954	7/13/2016	\$ 448.00
Fisher's Supply	Contract payment	6955	7/13/2016	\$ 14,600.07
Friends of Trees	PSC-1316-001	6956	7/13/2016	\$ 2,474.50

CF	H&R Engineering	Irrigation design	6957	7/13/2016	\$	200.00
	H2Oregon	Bottled Water for office	6958	7/13/2016	\$	23.00
CF	Integrated Resource Management	WW-2016-03	6959	7/13/2016	\$	11,060.48
CF	Ivan Redding	GPL-1516-002	6960	7/13/2016	\$	91.09
CF	James Toops	OWEB Small Grant and GPL-1517-001	6961	7/13/2016	\$	7,066.06
	Jeffrey Nelson	June labor and expenses at Farm	6962	7/13/2016	\$	666.89
	Jillian Lamont & Associates	WeedWise-CATS Software Integration project	6963	7/13/2016	\$	4,504.89
CF	Johnson Creek Watershed Council	Contract payment	6964	7/13/2016	\$	3,872.40
CF	Milwaukie Presbyterian Church	Outdoor sanctuary	6965	7/13/2016	\$	245.00
CF	Mt. Hood Community College	Project YESS Weed removal	6966	7/13/2016	\$	520.00
CF	Native Ecosystems Northwest, LLC	DOG-1517-003 and WW-2016-07	6967	7/13/2016	\$	3,082.00
CF	Northwest Agriculture Consulting	CL-1516-001	6968	7/13/2016	\$	610.00
	Oregon City Garbage Co., Inc.	Monthly trash and recycling at Beaver Creek Farm	6969	7/13/2016	\$	26.35
	Oregonian Media Group	Election Notice	6970	7/13/2016	\$	237.82
CF	Pacific Crest Consulting, LLC	WW-2016-08	6971	7/13/2016	\$	15,470.00
	Pamplin Media Group	Subscription renewal	6972	7/13/2016	\$	28.00
	PGE	Jun-Jul Power	6973	7/13/2016	\$	54.52
	Pitney Bowes/Purchase Power	Postage reload	6974	7/13/2016	\$	502.78
	Powell Minuteman Press	Name tage	6975	7/13/2016	\$	335.19
	Premiere Global Services	Conference Call service	6976	7/13/2016	\$	5.84
	Schultz-Cleanwater Sanitation, Inc.	Facilities at farm	6977	7/13/2016	\$	110.00
	Sonitrol	Monthly Security Monitoring Services for District	6978	7/13/2016	\$	153.00
CF	Sound Native Plants Inc	Weed Control	6979	7/13/2016	\$	528.00
	Special Districts Insurance Services	Workers Comp Annual Premium	6980	7/13/2016	\$	2,651.34
	Spire Technologies, Inc.	Monthly service fees	6981	7/13/2016	\$	1,495.33
	The Bookkeeping Collaborative, LLC	June Contracted Services	6982	7/13/2016	\$	881.25
	The Gold Wrench	Oil change on Ford Escape XLT	6983	7/13/2016	\$	72.25
	VOYA-State of Oregon Plan	PR Liabilities - Retirement	6984	7/13/2016	\$	8,391.20
	Voyager Fleet Systems Inc	Fuel for District Vehicles	6985	7/13/2016	\$	375.00
CF	Waterways Consulting, Inc.	PSC-1516-001 REISSUE of lost check	6986	7/13/2016	\$	6,057.50
	Wilbur-Ellis Company	Herbicide for WeedWise program activities	6987	7/13/2016	\$	482.54
	Yamhill SWCD	Shared booth fee	6988	7/13/2016	\$	62.50
	Coulter Printing, Inc.	Posters	6989	7/13/2016	\$	130.77
	C. Klock	June expense reimbursement	6990	7/13/2016	\$	41.32
	Cathy McQueeney	June and July expense reimbursement	6991	7/13/2016	\$	514.49
	Donald Guttridge	June expense reimbursement	6992	7/13/2016	\$	42.94
	Eann Rains	June expense reimbursement	6993	7/13/2016	\$	11.63
	Jenne Reische	April, May, and June expense reimbursement	6994	7/13/2016	\$	104.76
	Joan Zuber	April and May expense reimbursement	6995	7/13/2016	\$	178.56
	Lisa Kilders	May and June expense reimbursement	6996	7/13/2016	\$	100.90
	Samuel Leiningner	July expense reimbursement	6997	7/13/2016	\$	20.26
	Sarah Hamilton	June expense reimbursement	6998	7/13/2016	\$	31.90

Tami Guttridge	June expense reimbursement	6999	7/13/2016	\$	50.00
Tom Salzer	June expense reimbursement	7000	7/13/2016	\$	238.39
				\$	<b>204,562.43</b>

CF = \$160,920.41 (this month)  
 CF: FY2015-2016 YTD Expenditures \$674,803.75

Approved By Board:

  
 Board Chair  
  
 Board Treasurer

Total Month's Payments \$ 213,429.63