



CLACKAMAS  
SWCD

*RFP #2013-WW-01  
Instream & Riparian Vegetation Management*

## Proposal Forms

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*To be returned to Clackamas County Soil and Water Conservation District*

# PROPOSAL FORM #1

## Company Information:

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Company Name			
Owner/Manager			Number of Employees
Email Address			
Phone Number		Fax Number	
Mailing Address			
Business License # and type	Exp. Date	Oregon Department of Agriculture Herbicide License # and type	Exp. Date
Oregon MWESB Certification No. & Type:			

## Cooperative Procurement:

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**Check the appropriate box.**

- Yes Other Agencies may purchase at the unit prices and/or hourly labor rates contained in the proposal.
- No Other Agencies may not purchase at the unit prices and/or hourly labor rates contained in the proposal.

*This proposal will be valid for ninety (90) days.*

**Submitted on behalf of:**

Name of Individual or Entity submitting proposal: \_\_\_\_\_

Attachments Completed By: \_\_\_\_\_  
Printed Name Today's Date:

Signature: \_\_\_\_\_

Title, if applicable: \_\_\_\_\_

# PROPOSAL FORM #2

## References:

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*Provide a minimum of two (2) references for vegetation management work that you have completed.*

Company Name/Project	Type of Work	Term of Contract/Amount	Contact Person	Phone Number

## Company Capacity:

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*Describe your company's capacity to work in the target area or similar sites throughout Clackamas County.*

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## Experience\*:

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*Convey company experience as it applies to the work categories you are proposing unit rate prices on in Proposal Form 3.*

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*\* Attach up to nine (9) additional pages*

# PROPOSAL FORM #3

**Instructions:** Fill in the unit price for each work task you seek to provide. Detailed work task descriptions are included in section 6 of the scope of work in Attachment A-1 to this RFP.

## Category 1: Manual Site Preparation and Maintenance\*

Work Task	Unit	Unit Price
Site Prep - Backpack Spot or Area Spray	Acre	
Site Prep - Hack and Squirt	Hr	
Site Prep – Cut Stump	Hr	
Site Prep - Hand Mow/Cut	Acre	
Site Prep - Cut Blackberry/Brush	Acre	
Maintenance - Hand Mow/Cut	Acre	
Maintenance - Backpack Spot or Area Spray	Acre	
Maintenance - Backpack Ring or Row Spray	Acre	
Maintenance - Hourly Spray	Hr	
Maintenance - Hourly Cut	Hr	
Maintenance - Hourly Labor	Hr	

\*Clackamas SWCD at its sole discretion may choose to have Contractor work hourly. Clackamas SWCD will reimburse Contractor at cost plus 10% for herbicide, surfactants and indicator dye that Contractor uses while performing herbicide application work tasks. Unit prices for work tasks requiring mechanized equipment shall include a qualified equipment operator, all materials like oil and gas, and the necessary safety equipment. Contractor shall be responsible for transportation of crew to and from the site and equipping the crew with tools and safety equipment necessary to complete the work tasks.

## Category 2: Survey and Monitoring

Control efforts within the project area will be ongoing and the Contractor must be able to survey for targeted weeds included on the District's Target Species List attached hereto as Exhibit 2. Survey work for most species will be summarized as presence or absence information for each parcel or site. For targeted weeds currently being treated or slated for future treatment patches, patch size, and percent cover will be recorded. Contractor is responsible for collecting GPS coordinates for each nascent patch, sufficient enough to characterize the infestation and allow for relocation of the targeted weed(s). It is expected that Survey and Monitoring will be carried out simultaneously with work activities described in Category 1, or as a standalone activity.

Work Task	Unit	Unit Price
Survey & Monitoring	Hr	

## Category 3: Project Management

Project Management include additional site visits, site monitoring, telephone calls, photo monitoring, and email correspondence for the purpose of determining the proper timing of cutting, spraying, or other activities. Project Management does not include time spent generating or submitting invoices or any other activity associated with completing work tasks described in the Contract.

For instream work, Project Management will also include securing access points and mobilization from access points within the targeted watershed. The level of complexity associated with mobilization in the stream necessitates problem solving and flexibility by the Contractor. Contractor will address unforeseen challenges as needed to meet the contract requirements.

Work Task	Unit	Unit Price
Project Management	Hr	

## Additional Scoring Criteria

Information pertaining to Sustainable Business Practices and Diversity in Employment and Contracting should be included in your proposal as outlined in Section VII of this RFP.