



CLACKAMAS COUNTY

Soil and Water Conservation District

Approve 5/21/13

SWCD Board Meeting Minutes for May 1, 2013 Special Meeting

PRESENT

Directors: Roger Fantz, Don Guttridge (Treasurer), Jan Lee, Jesse Nelson, Ron Oberg (Chair), Joan Zuber (Secretary)

Staff: Lisa Kilders, Marlene Lloyd, Eann Rains, Tom Salzer

CALL TO ORDER

Chair Oberg called the meeting to order at 8:31 a.m. on Wednesday, May 1, 2013 in the Clackamas County SWCD conference room at 221 Molalla Ave., Suite 102 in Oregon City.

PURPOSE

To approve expenditures and adopt the District Annual Plan of Work for fiscal year 2013-2014.

ACTIONS

Expenditures: Staff Lloyd gave an over view of the recurring expenditures including the Voyager Fleet System Invoice for District vehicle fuel, check #4933 for 298.49 This expense was higher than in the past few months due to an increase in field work. No unusual expenses were incurred. Directors Guttridge/Zuber moved/seconded to approve the expenditures as presented. Motion carried unanimously.

Annual Plan of Work: Manager Salzer reviewed the proposed Annual Plan of Work. The due date to Oregon Department of Agriculture (ODA) was April 30, but an extension was granted to allow for board adoption. Director Lee inquired about the scope of work for the Local Management Agency funding. The new process for development of the scope of work allows 25% of the funding to be spent on negotiated tasks and 75% of the funding to be spent on tasks pre-approved tasks for water quality benefit. Directors Guttridge/Zuber moved/seconded to approve the Annual Plan of Work as presented. Motion carried unanimously.

ADJOURN

There being no other business announced for this special meeting, Chair Oberg adjourned the meeting at 8:39 a.m.

Respectfully submitted,

Lisa Kilders, Assistant District Manager

Voucher Approval List 05/01/2013

VENDOR NAME:	MEMO:	Check Number	DATE:	AMOUNT PAID:
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Recurring Expenses Authorized for Payment by Resolution 2013-001:

AT&T	Cell Phone Service for District's Vehicles	4926	5/1/2013	\$ 186.92
Clackamas County Department of Finance	May Benefits	4927	5/1/2013	\$ 13,520.64
Comcast	DSL for District monthly Network Service	4928	5/1/2013	\$ 121.90
Integra Telecom	Payment for District's monthly Telephone Service	4929	5/1/2013	\$ 621.32
MODOC Investments, LLC dba Redside Equities	May Rent and Operating Expenses	4930	5/1/2013	\$ 7,302.29
Pacific Automation	March Copier Expense	4931	5/1/2013	\$ 321.70
Sonitrol	May Monitoring	4932	5/1/2013	\$ 149.00
Voyager Fleet Systems Inc	March/April Fuel for District Vehicles	4933	5/1/2013	\$ 298.49
	Subtotal			\$ 22,522.26

Additional Payments Authorized by Board

Total \$ 22,522.26

Approved By Board:

Board Chair



Board Treasurer

