

RESOURCES
GENERAL FUND

Historical Data					RESOURCE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
					Beginning Fund Balance:			
1	1,286,969	1,595,391	1,800,000	1	Available cash on hand (cash basis) or	1,721,080	1,721,080	1,721,080
2	0	0	0	2	Net working capital (accrual basis)	0	0	0
3	0	0	0	3	Previously levied taxes estimated to be received	0	0	0
4	0	0	0	4		0	0	0
					OTHER RESOURCES			
5	11,140	8,168	6,000	5	Interest income	7,200	7,200	7,200
6	100,611	102,502	0	6	Grant income to General Fund	0	0	0
7	8,812	0	0	7	Accrual to cash conversion adjustment (income)	0	0	0
8	22,514	1,469	49,000	8	Other income	0	0	0
9	0	238,351	0	9	Transfer from discontinued Agency Fund	0	0	0
10	0	0	Incl. in line 8	10	OWEB/ODA allocations to SWCDs (combined)	70,930	70,930	70,930
11	0	0		11	NRCS CIG grant for Northwoods Nursery	0	0	0
12	0	0	0	12	Water Environment Services	7,750	7,750	7,750
13	0	0	0	13	Transfer from discontinued Equipment Reserve Fund	40,050	40,050	40,050
14	0	0	0	14		0	0	0
15	0	0	0	15		0	0	0
16	0	0	0	16		0	0	0
17	0	0	0	17		0	0	0
18	1,430,046	1,945,881	1,855,000	18	Total resources, except taxes to be levied	1,847,010	1,847,010	1,847,010
19	0	0	1,535,839	19	Taxes necessary to balance	1,597,950	1,702,287	1,702,287
20	1,737,586	1,394,645	0	20	Taxes collected in year levied	0	0	0
21	3,167,632	3,340,526	3,390,839	21	TOTAL RESOURCES	3,444,960	3,549,297	3,549,297

Grants that had \$0.00 budgeted in FYs 08-09 to 11-12, or that were not reported individually in those audits, have been removed from the Budget Detail Sheets.

Many of the grants the District receives will be deposited directly into the Conservation Fund (Special Revenue Fund) and the related expenses will be paid directly out of the Conservation Fund (Special Revenue Fund).

RESOURCES

GENERAL FUND

Worksheet

Clackamas County SWCD

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2012-13		
	Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				Beginning Fund Balance:			
1	1,286,969	1,595,391	1,800,000	1 Available cash on hand (cash basis) or	1,721,080	1,721,080	1,721,080
2				2 Net working capital (accrual basis)			
3	0			3 Previously levied taxes estimated to be received			
4				4			
				OTHER RESOURCES			
5	11,140	8,168	6,000	5 Interest income	7,200	7,200	7,200
6	100,611	102,502	0	6 Grant income to General Fund			
7	8,812	0	0	7 Accrual to cash conversion adjustment (income)	0	0	0
8	22,514	1,469	49,000	8 Other income			
9		238,351		9 Transfer from discontinued Agency Fund	0	0	0
10			Incl. in line 8	10 OWEB/ODA grant: TA/LMA	50,000	50,000	50,000
11			Incl. in line 8	11 OWEB/ODA grant: District Operations	9,300	9,300	9,300
12			0	12 OWEB/ODA grant: Annual Work Plan support	11,630	11,630	11,630
13				13 NRCS CIG grant for Northwoods Nursery	0	0	0
14				14 Water Environment Services (riparian outreach/restor.)	7,750	7,750	7,750
15				15 Transfer from discontinued Equipment Reserve Fund	40,050	40,050	40,050
16				16			
17				17			
18				18			
19				19			
20	1,430,046	1,945,881	1,855,000	20 Total resources, except taxes to be levied	1,847,010	1,847,010	1,847,010
21			1,535,839	21 Taxes necessary to balance	1,597,950	1,702,287	1,702,287
22	1,737,586	1,394,645		22 Taxes collected in year levied			
23	3,167,632	3,340,526	3,390,839	23 TOTAL RESOURCES	3,444,960	3,549,297	3,549,297

Grants that had \$0.00 budgeted in FYs 08-09 to 11-12, or that were not reported individually in those audits, have been removed from the Budget Detail Sheets.

Many of the grants the District receives will be deposited directly into the Conservation Fund (Special Revenue Fund) and the related expenses will be paid directly out of the Conservation Fund (Special Revenue Fund).

**GENERAL FUND:
SUMMARY OF EXPENDITURES**

By Department, Showing Totals

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				PERSONNEL SERVICES			
1	286,040	302,746	437,208	1 District Operations Dept. FY 12-13: 4.0 FTE	389,450	389,450	389,450
2	611,864	624,904	765,304	2 Conservation Services Dept. FY 12-13: 9.0 FTE	832,978	832,978	832,978
3	897,904	927,650	1,202,512	3 TOTAL PERSONNEL SERVICES	1,222,428	1,222,428	1,222,428
				MATERIALS AND SERVICES			
4	209,209	231,899	231,896	4 District Operations Dept.	132,510	132,510	132,510
5	348,414	175,502	303,404	5 Conservation Services Dept.	193,899	222,899	222,899
6	557,623	407,401	535,300	6 TOTAL MATERIALS & SERVICES	326,409	355,409	355,409
				CAPITAL OUTLAY			
7	16,714	73,141	30,000	7 District Operations Dept.	22,000	22,000	22,000
8	0	422	0	8 Conservation Services Dept.	28,000	28,000	28,000
9	16,714	73,563	30,000	9 TOTAL CAPITAL OUTLAY	50,000	50,000	50,000
10	0	0	0	10 DEBT SERVICE	0	0	0
				TRANSFERRED TO OTHER FUNDS			
11	0	0	135,324	11 Transfer to Conservation Fund	528,570	528,570	528,570
12	NEW FUND	NEW FUND	40,000	12 Transfer to Equipment Reserve Fund	0	0	0
13	100,000	120,000	120,000	13 Transfer to Building Reserve Fund	200,000	275,337	275,337
14	No history	No history	0	14 Transfer to Conservation Investment Dept	Not active	Not active	Not active
15	0	Discontinued	Discontinued	15 Transfer to Partner Grants Management Fund	Discontinued	Discontinued	Discontinued
16	0	0	Discontinued	16 Transfer to Agency Fund	Discontinued	Discontinued	Discontinued
17	100,000	120,000	295,324	17 TOTAL TRANSFERS	728,570	803,907	803,907
18	0	0	50,000	18 OPERATING CONTINGENCY	60,000	60,000	60,000
19	1,595,391	1,811,912	0	19 Ending balance (prior years)	0	0	0
20	0	0	1,277,703	20 UNAPPROPRIATED ENDING FUND BALANCE	1,017,502	1,017,502	1,017,502
21			0	21 Reserved for future expenditure: committed to capital equipment	40,050	40,050	40,050
22	3,167,632	3,340,526	3,390,839	22 TOTAL REQUIREMENTS	3,444,960	3,549,297	3,549,297

NOTES REGARDING THE SECTION "TRANSFERRED TO OTHER FUNDS":

Conservation Investment Dept was part of the General Fund -- not a Special Fund -- and has not been used.

Partner Grants Management Fund was discontinued after FY 09-10.

Agency Fund was discontinued and funds moved into the General Fund in FY 10-11.

Equipment Reserve Fund has been discontinued and all money transferred back to the General Fund beginning in FY 12-13.

Conservation Fund is a new Special Revenue Fund beginning in FY 12-13, serving the purposes of some former, discontinued funds.

Building Reserve Fund has been set up as a Reserve Fund following Oregon Local Budget Law procedures.

In FY 11-12, there was an error in the Budget Document on the line "Transfer to Building Reserve Fund". The correct figure is \$120,000.

Details regarding District Operations Dept. are on page 5. Details regarding Conservation Services Dept. are on page 6.

FY 2009-10 and FY 2010-11: The totals in each section are audited figures. Line-by-line details for District Operations and Conservation Services are estimates.

**GENERAL FUND:
SUMMARY OF EXPENDITURES**

Clackamas County SWCD

5/15/2012

By Object Classification, Showing Details

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12	Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body	
				PERSONNEL SERVICES			
1	578,900	699,028	793,329	1 Salaries and wages FY 12-13: 13.0 FTE	812,416	812,416	812,416
2	139,705	79,060	146,766	2 Payroll liabilities (District share of taxes)	115,924	115,924	115,924
3	145,345	103,299	136,500	3 Employee benefits	174,551	174,551	174,551
4	33,954	46,263	55,917	4 Deferred compensation - Employer contribution	59,122	59,122	59,122
5			15,000	5 Temporary employees & interns	10,000	10,000	10,000
6			55,000	6 COLAs and merit increases for staff	28,650	28,650	28,650
7			0	7 Compensated absences (annual leave)	0	0	0
8			0	8 Salary adjustments (includes related taxes & def comp)	21,765	21,765	21,765
9	897,904	927,650	1,202,512	9 TOTAL PERSONNEL SERVICES	1,222,428	1,222,428	1,222,428
				MATERIALS AND SERVICES			
10	261,616	122,678	50,854	10 Contracted services	45,000	74,000	74,000
11	68,599	60,500	170,000	11 Partner support	0	0	0
12	71,011	92,232	102,300	12 Office: rent, utilities, telecomm, storage, maint.	112,750	112,750	112,750
13	6,636	7,265	9,000	13 Fuel/maint/repair of District vehicles/equipment	13,000	13,000	13,000
14	34,784	6,058	5,500	14 Rent space: meetings, workshops, events	5,000	5,000	5,000
15	8,707	7,871	6,000	15 Insurance	7,659	7,659	7,659
16	14,894	17,030	15,250	16 Office supplies & non-capitalized equipment	18,000	18,000	18,000
17	10,805	12,373	5,750	17 Program supplies	12,000	12,000	12,000
18	676	1,621	39,500	18 Postage/delivery	3,500	3,500	3,500
19	17,811	10,128	38,500	19 Printing, production	12,000	12,000	12,000
20	16,144	14,500	6,500	20 Media, advertising, marketing	16,000	16,000	16,000
21	7,708	9,155	5,750	21 Dues, subscriptions, licenses	16,000	16,000	16,000
22	15,033	22,047	29,000	22 Staff training and related expenses	39,000	39,000	39,000
23	9,525	9,214	11,595	23 Director training and related expenses	10,000	10,000	10,000
24	11,579	12,286	35,000	24 Staff transportation & related expenses (not training related)	5,000	5,000	5,000
25	0	0	Incl. in line 23	25 Director business expenses	2,000	2,000	2,000
26	1,233	913	1,500	26 Volunteer/cooperator recognition	6,500	6,500	6,500
27	862	530	1,301	27 Bank fees, interest paid	1,000	1,000	1,000
28	0	1,000	2,000	28 Scholarships	2,000	2,000	2,000
29	557,623	407,401	535,300	29 TOTAL MATERIALS AND SERVICES	326,409	355,409	355,409

**GENERAL FUND:
SUMMARY OF EXPENDITURES**

Clackamas County SWCD

5/15/2012

Historical Data				By Object Classification, Showing Details	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				REQUIREMENTS DESCRIPTION				
				CAPITAL OUTLAY				
30	16,714	73,141	30,000	30	Office equipment	12,000	12,000	12,000
31	0	422	0	31	Field equipment	8,000	8,000	8,000
32	0	0	0	32	Vehicles	30,000	30,000	30,000
33	16,714	73,563	30,000	33	TOTAL CAPITAL OUTLAY	50,000	50,000	50,000
34	0	0	0	34	DEBT SERVICE	0	0	0
				TRANSFERRED TO OTHER FUNDS				
35	0	0	135,324	35	Transfer to Conservation Fund (See note below)	528,570	528,570	528,570
36	NEW FUND	NEW FUND	40,000	36	Transfer to Equipment Reserve Fund	0	0	0
37	100,000	120,000	120,000	37	Transfer to Building Reserve Fund	200,000	275,337	275,337
38	No history	No history	0	38	Transfer to Conservation Investment Dept	Not active	Not active	Not active
39	0	Discontinued	Discontinued	39	Transfer to Partner Grants Management Fund	Discontinued	Discontinued	Discontinued
40	0	0	Discontinued	40	Transfer to Agency Fund	Discontinued	Discontinued	Discontinued
41	100,000	120,000	295,324	41	TOTAL TRANSFERS	728,570	803,907	803,907
42	0	0	50,000	42	OPERATING CONTINGENCY	60,000	60,000	60,000
43	1,595,391	1,811,912	0	43	Ending balance (prior years)	0	0	0
44	0	0	1,277,703	44	UNAPPROPRIATED ENDING FUND BALANCE	1,017,502	1,017,502	1,017,502
45			0	45	Reserved for future expenditure: committed to capital equipment	40,050	40,050	40,050
46	3,167,632	3,340,526	3,390,839	46	TOTAL REQUIREMENTS	3,444,960	3,549,297	3,549,297

NOTE REGARDING PERSONAL SERVICES:

All interns and temp employees are shown on Line 5 instead of showing interns on lines 1-4 as was done in the adopted budget for FY 11-12. Total remains same.

NOTES REGARDING THE SECTIONS "TRANSFERS TO SPECIAL FUNDS" AND "TRANSFERS TO RESERVE FUND":

Conservation Investment Dept was part of the General Fund -- not a Special Fund -- and has not been used.

Partner Grants Management Fund was discontinued after FY 09-10.

Agency Fund was discontinued and funds moved into the General Fund in FY 10-11.

Equipment Reserve Fund has been discontinued and all money transferred back to the General Fund beginning in FY 12-13.

Conservation Fund is a new Special Revenue Fund beginning in FY 12-13, serving the purposes of some former, discontinued funds.

Building Reserve Fund has been set up as a Reserve Fund following Oregon Local Budget Law procedures.

In FY 11-12, there was an error in the Budget Document on the line "Transfer to Building Reserve Fund". The correct figure is \$120,000.

GEN FUND: DETAILED EXPENDITURES

**District Operations Dept.
(New Department Starting FY 12-13)**

Clackamas County SWCD

5/15/2012

Historical Data					REQUIREMENTS DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
					PERSONNEL SERVICES			
1	213,540	228,442	296,373	1	Salaries and wages 4.0 FTE	260,747	260,747	260,747
2	25,624	25,847	54,829	2	Payroll liabilities (District share of taxes)	36,505	36,505	36,505
3	34,675	35,399	50,500	3	Employee benefits	51,199	51,199	51,199
4	12,201	13,058	15,606	4	Deferred compensation - Employer contribution	17,747	17,747	17,747
5			0	5	Temporary Employees & Interns	5,000	5,000	5,000
6			19,900	6	COLAs and merit increases for staff	13,037	13,037	13,037
7			0	7	Compensated absences (annual leave)	0	0	0
8			0	8	Salary adjustments (includes related taxes & def comp)	5,215	5,215	5,215
9	286,040	302,746	437,208	9	TOTAL PERSONNEL SERVICES	389,450	389,450	389,450
					MATERIALS AND SERVICES			
10	50,000	37,678	35,000	10	Contracted services (e.g. attorney, auditor, payroll services, QuickBooks support)	35,000	35,000	35,000
11	10,000	30,000	0	11	Partner support	0	0	0
12	71,011	92,232	102,000	12	Office: rent, utilities, telecomm, storage, maint.	34,615	34,615	34,615
13	6,636	3,000	4,500	13	Fuel/maint/repair of District vehicles/equipment	4,000	4,000	4,000
14	14,784	6,058	3,500	14	Rent space: meetings, workshops, events	0	0	0
15	8,707	7,871	6,000	15	Insurance	2,357	2,357	2,357
16	10,000	12,030	11,000	16	Office supplies & non-capitalized equipment	5,538	5,538	5,538
17	1,000	2,373	4,500	17	Program supplies	2,000	2,000	2,000
18	676	1,000	6,000	18	Postage/delivery	500	500	500
19	5,811	3,000	5,000	19	Printing, production	2,000	2,000	2,000
20	6,144	6,500	3,500	20	Media, advertising, marketing	4,000	4,000	4,000
21	6,708	8,000	3,500	21	Dues, subscriptions, licenses	8,000	8,000	8,000
22	4,033	5,000	24,000	22	Staff training and related expenses	12,000	12,000	12,000
23	9,525	9,214	11,595	23	Director training and related expenses	10,000	10,000	10,000
24	2,079	5,500	7,000	24	Staff transportation & related expenses (not training related)	1,000	1,000	1,000
25	Incl. in line 23	Incl. in line 23	Incl. in line 23	25	Director business expenses	2,000	2,000	2,000
26	1,233	913	1,500	26	Volunteer/Board/staff/cooperator recognition	6,500	6,500	6,500
27	862	530	1,301	27	Bank fees, interest paid	1,000	1,000	1,000
28	0	1,000	2,000	28	Scholarships	2,000	2,000	2,000
29	209,209	231,899	231,896	29	TOTAL MATERIALS AND SERVICES	132,510	132,510	132,510
					CAPITAL OUTLAY			
30	16,714	73,141	30,000	30	Office equipment	10,000	10,000	10,000
31	0	0	0	31	Field equipment	0	0	0
32	0	0	0	32	Vehicles	12,000	12,000	12,000
33	16,714	73,141	30,000	33	TOTAL CAPITAL OUTLAY	22,000	22,000	22,000
					TRANSFERRED TO OTHER FUNDS			
34	0	0	0	34	Transfer to Conservation Fund	0	0	0
35	0	0	0	35	Transfer to Equipment Fund	Fund discontinued	Discontinued	Discontinued
36	0	0	0	36	Transfer to Building Reserve Fund	0	0	0
37	0	0	0	37	TOTAL TRANSFERS	0	0	0
38	0	0	20,000	38	CONTINGENCY	20,000	20,000	20,000
39	511,963	607,786	719,104	39	TOTAL EXPENDITURES	563,960	563,960	563,960
40	1,595,391	1,811,912	0	40	Ending balance (prior years)			
41	0	0	0	41	UNAPPROPRIATED ENDING FUND BALANCE	271,980	271,980	271,980
42			0	42	Reserved for future expenditure: committed to capital equipment	20,025	20,025	20,025
43	2,107,354	2,419,698	719,104	43	TOTAL REQUIREMENTS	855,965	855,965	855,965

District programs have been reorganized beginning in FY 2012-13.

District Operations Dept. combines the following "old" programs: District Operations, Conservation Investments, and some costs formerly shown in Conservation Assistance Dept.

FY 2009-10 and FY 2010-11: The totals in each section are audited figures. Line-by-line details are estimates.

GEN FUND: DETAILED EXPENDITURES

**Conservation Services Dept.
(New Department Starting FY 12-13)**

Clackamas County SWCD

5/15/2012

Historical Data					REQUIREMENTS DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
					PERSONNEL SERVICES			
1	441,166	466,660	496,956	1	Salaries and wages 9.0 FTE	551,669	551,669	551,669
2	52,941	52,958	91,937	2	Payroll liabilities (District share of taxes)	79,419	79,419	79,419
3	86,587	70,285	86,000	3	Employee benefits	123,352	123,352	123,352
4	31,170	35,001	40,311	4	Deferred compensation - Employer contribution	41,375	41,375	41,375
5			15,000	5	Temporary employees & interns	5,000	5,000	5,000
6			35,100	6	COLAs and merit increases for staff	15,613	15,613	15,613
7			0	7	Compensated absences (annual leave)			0
8			0	8	Salary adjustments (includes related taxes & def comp)	16,550	16,550	16,550
9	611,864	624,904	765,304	9	TOTAL PERSONNEL SERVICES	832,978	832,978	832,978
					MATERIALS AND SERVICES			
10	211,616	85,000	15,854	10	Contracted services (e.g., seasonal work, general design work, professional meeting facilitation, outreach)	10,000	39,000	39,000
11	58,599	30,500	170,000	11	Partner support	0	0	0
12	0	0	300	12	Office: rent, utilities, telecomm, storage, maint.	78,135	78,135	78,135
13	0	4,265	4,500	13	Fuel/maint/repair of District vehicles/equipment	9,000	9,000	9,000
14	20,000	0	2,000	14	Rent space: meetings, workshops, events	5,000	5,000	5,000
15	0	0	0	15	Insurance	5,302	5,302	5,302
16	4,894	5,000	4,250	16	Office supplies & non-capitalized equipment	12,462	12,462	12,462
17	9,805	10,000	1,250	17	Program supplies	10,000	10,000	10,000
18	0	621	33,500	18	Postage/delivery	3,000	3,000	3,000
19	12,000	7,128	33,500	19	Printing, production	10,000	10,000	10,000
20	10,000	8,000	3,000	20	Media, advertising, marketing	12,000	12,000	12,000
21	1,000	1,155	2,250	21	Dues, subscriptions, licenses	8,000	8,000	8,000
22	11,000	17,047	5,000	22	Staff training and related expenses	27,000	27,000	27,000
23	0	0	0	23	Director training and related expenses	0	0	0
24	9,500	6,786	28,000	24	Staff transportation & related expenses (not training related)	4,000	4,000	4,000
25	0	0	0	25	Director business expenses	0	0	0
26	0	0	0	26	Volunteer/cooperator recognition	0	0	0
27	0	0	0	27	Bank fees, interest paid	0	0	0
28	0	0	0	28	Scholarships	0	0	0
29	348,414	175,502	303,404	29	TOTAL MATERIALS AND SERVICES	193,899	222,899	222,899
					CAPITAL OUTLAY			
30	0	0	0	30	Office equipment	2,000	2,000	2,000
31	0	422	0	31	Field equipment	8,000	8,000	8,000
32	0	0	0	32	Vehicles	18,000	18,000	18,000
33	0	422	0	33	TOTAL CAPITAL OUTLAY	28,000	28,000	28,000
					TRANSFERRED TO OTHER FUNDS			
34	0	0	0	34	Transfer to Conservation Fund	0	0	0
35	0	0	0	35	Transfer to Equipment Fund	Fund discontinued	Discontinued	Discontinued
36	0	0	0	36	Transfer to Building Reserve Fund	0	0	0
37	0	0	0	37	TOTAL TRANSFERS	0	0	0
38	0	0	30,000	38	CONTINGENCY	40,000	40,000	40,000
39	960,278	800,828	1,098,708	39	TOTAL EXPENDITURES	1,094,877	1,123,877	1,123,877
40	0	0	0	40	Ending balance (prior years)	0	0	0
41	0	0	0	41	UNAPPROPRIATED ENDING FUND BALANCE	527,439	527,439	527,439
42			0	42	Reserved for future expenditure: committed to capital equipment	20,025	20,025	20,025
43	960,278	800,828	1,098,708	43	TOTAL REQUIREMENTS	1,642,341	1,671,341	1,671,341

District programs have been reorganized beginning in FY 2012-13.

Conservation Services Dept. combines the following "old" programs: Rural Conservation, Community Conservation, Riparian Restoration, WeedWise, Special Projects, Information & Outreach, and some costs formerly shown in Conservation Assistance Dept.

FY 2009-10 and FY 2010-11: The totals in each section are audited figures. Line-by-line details are estimates.

SPECIAL REVENUE FUND

Conservation Fund

Clackamas County SWCD

5/15/2012

Now this is a Special Fund

RESOURCE AND REQUIREMENTS

Historical Data				DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				RESOURCES			
				Beginning Fund Balance:			
1	0	0	250,000	1 Cash on hand (cash basis) or	0	0	0
2	0	0	0	2 Working capital	0	0	0
3	0	0	135,324	3 Transferred from General Fund	528,570	528,570	528,570
4	0	0	0	4 Milk Creek project grants (combined)	98,430	98,430	98,430
5	0	0	0	5 OWEB Small Grants (combined) revenue for this FY	40,387	40,387	40,387
6	0	0	0	6 Disbursements from DEQ CWSRF program	70,000	70,000	70,000
7	0	0	0	7 Conservation Loan principle received from borrowers	0	0	0
8	0	0	0	8 Conservation Loan interest received from borrowers	0	0	0
9	0	0	0	9 Interest from bank accounts	0	0	0
10	0	0	0	10	0	0	0
11	0	0	0	11	0	0	0
12	0	0	0	12	0	0	0
13	0	0	385,324	13 Total resources, except taxes to be levied	737,387	737,387	737,387
14			0	14 Taxes necessary to balance	0	0	0
15	0	0		15 Taxes collected in year levied			
16	0	0	385,324	16 TOTAL RESOURCES	737,387	737,387	737,387
				REQUIREMENTS			
17	Not shown separately: See Gen Fund	Not shown separately: See Gen Fund	295,324	17 Cooperator assistance	240,000	240,000	240,000
18	0	0	170,000 appears in Cons Svcs line 11	18 Partner assistance	120,000	120,000	120,000
19	0	0	Incl in Line 13 above	19 Contracted services (e.g. weed control, engineering, design/consultation, cultural resources assessment)	65,000	65,000	65,000
20	0	0	Incl in Line 13 above	20 Milk Creek project	138,430	138,430	138,430
21	0	0	Incl in Line 13 above	21 OWEB small grant projects	40,387	40,387	40,387
22	0	0	90,000	22 Conservation loans	70,000	70,000	70,000
23	0	0	0	23 Payments to DEQ CWSRF program	0	0	0
24	0	0	0	24 Other	0	0	0
25	0	0	0	25	0	0	0
26	0	0	0	26	0	0	0
27	0	0	0	27	0	0	0
28	0	0	385,324	28 Total Expenses (See note on line 16)	673,817	673,817	673,817
29	0	0	0	29 Reserved for future expenditure: Committed to cooperator/partner assistance, projects, contracts*	63,570	63,570	63,570
30	0	0	385,324	30 TOTAL REQUIREMENTS	737,387	737,387	737,387

The Conservation Implementation Fund and the Revolving Loan Fund merged in FY 11-12. The Conservation Implementation Fund has been repurposed and is now called the Conservation Fund beginning in FY 12-13.

The Conservation Fund has been set up as a Special Revenue Fund beginning in FY 12-13 and serves the purposes of the former Revolving Loan Fund, the former Conservation Implementation Fund, and some expenditures listed in the Conservation Assistance Dept. in FY 11-12.

* Reserved for future expenditure for Conservation Fund = funding that must be carried over to next fiscal year to complete multi-year projects/contracts.

SPECIAL REVENUE FUND

Conservation Fund

5/15/2012

Worksheet

Clackamas County SWCD

This is now a special fund

RESOURCE AND REQUIREMENTS

Historical Data				DESCRIPTION	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				RESOURCES				
				Beginning Fund Balance:				
1		0	250,000	1	Cash on hand (cash basis) or	0	0	0
2	0	0	0	2	Working capital			
3	0	0	135,324	3	Transferred from General Fund	528,570	528,570	528,570
4	0	0	0	4	Milk Creek project grant: OWEB restoration grant	28,580	28,580	28,580
5	0	0	0	5	Milk Creek project grant: DEQ 319	35,050	35,050	35,050
6	0	0	0	6	Milk Creek project grant: ODOT	34,800	34,800	34,800
7	0	0	0	7	OWEB Small Grants (combined) revenue for this FY	40,387	40,387	40,387
8	0	0	0	8	Disbursements from DEQ CWSRF program	70,000	70,000	70,000
9	0	0	0	9	Conservation Loan principle received from borrowers	0	0	0
10	0	0	0	10	Conservation Loan interest received from borrowers	0	0	0
11	0	0	0	11	Interest from bank accounts	0	0	0
12				12				
13				13				
14				14				
15	0	0	385,324	15	Total resources, except taxes to be levied	737,387	737,387	737,387
16			0	16	Taxes necessary to balance	0		
17	0	0		17	Taxes collected in year levied			
18	0	0	385,324	18	TOTAL RESOURCES	737,387	737,387	737,387
				REQUIREMENTS				
19	Not shown separately: See Gen Fund	Not shown separately: See Gen Fund	295,324	19	Cooperator assistance	240,000	240,000	240,000
20			170,000 appears in Cons Svcs line 11	20	Partner assistance	120,000	120,000	120,000
21			Incl. in Line 15 above	21	Contracted services (e.g., weed control, engineering, design/consultation, cultural resources assessment)	65,000	65,000	65,000
22			Incl. in Line 15 above	22	Milk Creek project	138,430	138,430	138,430
23			Incl. in Line 15 above	23	OWEB small grant projects	40,387	40,387	40,387
24	0	0	90,000	24	Conservation loans	70,000	70,000	70,000
25	0	0	0	25	Payments to DEQ CWSRF program	0	0	0
26			0	26	Other	0	0	0
27				27				
28				28				
29				29				
30	0	0	385,324	30	Total Expenses (See note on line 16)	673,817	673,817	673,817
31	0	0	0	31	Reserved for future expenditure: Committed to cooperator/partner assistance, projects, contracts*	63,570	63,570	63,570
32	0	0	385,324	32	TOTAL REQUIREMENTS	737,387	737,387	737,387

The Conservation Implementation Fund and the Revolving Loan Fund merged in FY 11-12.

The Conservation Implementation Fund has been repurposed and is now called the Conservation Fund beginning in FY 12-13.

This Conservation Fund has been set up as a Special Revenue Fund beginning in FY 12-13 and serves the purposes of the former Revolving Loan Fund, the former Conservation Implementation Fund, and some expenditures listed in the Conservation Assistance Dept. in FY 11-12.

** Reserved for future expenditure for Conservation Fund = funding that must be carried over to next fiscal year to complete multi-year projects/contracts.*

SPECIAL FUND
Equipment Reserve Fund

Clackamas County SWCD

RESOURCE AND REQUIREMENTS

Historical Data					DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
					RESOURCES			
					Beginning Fund Balance:			
1	NEW	NEW	0	1	Cash on hand (cash basis) or	40,050	40,050	40,050
2	FUND	FUND	40,000	2	Transfer from General Fund	0	0	0
3	NO HISTORICAL	NO HISTORICAL	220	3	Interest from LGIP-Equipment Reserve Fund	0	0	0
4	DATA	DATA	0	4		0	0	0
5			0	5		0	0	0
6	0	0	40,220	6	Total resources, except taxes to be levied	40,050	40,050	40,050
7				7	Taxes necessary to balance			
8				8	Taxes collected in year levied			
9	0	0	40,220	9	TOTAL RESOURCES	40,050	40,050	40,050
					REQUIREMENTS			
10	0	0	0	10	Purchase of capital asset equipment	0	0	0
11	NEW	NEW	26,000	11	New pickup truck to replace Dodge	0	0	0
12	FUND	FUND		12	Discontinue Fund; transfer all money to General Fund	40,050	40,050	40,050
13	NO HISTORICAL	NO HISTORICAL		13		0	0	0
14	DATA	DATA		14		0	0	0
15				15		0	0	0
16				16		0	0	0
17				17		0	0	0
18	0	0	26,000	18	Total Expenses	40,050	40,050	40,050
19	0	0	14,220	19	Reserved for future expenditure	0	0	0
20	0	0	40,220	20	TOTAL REQUIREMENTS	40,050	40,050	40,050

Equipment Reserve Fund was not properly set up in FY 11-12, and will be discontinued in FY 12-13. Resources transferred back to General Fund. Resources and expenses related to equipment purchases are shown in the General Fund for fiscal years prior to FY 11-12, and for FY 12-13.

SPECIAL FUND
Equipment Reserve Fund
Worksheet

Clackamas County SWCD

RESOURCE AND REQUIREMENTS

Historical Data					DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
					RESOURCES			
					Beginning Fund Balance:			
1	NEW	NEW	0	1	Cash on hand (cash basis) or	40,050	40,050	40,050
2	FUND	FUND	40,000	2	Transfer from General Fund	0	0	0
3	NO HISTORICAL	NO HISTORICAL	220	3	Interest from LGIP-Equipment Reserve Fund	0	0	0
4	DATA	DATA		4				
5				5				
6	0	0	40,220	6	Total resources, except taxes to be levied	40,050	40,050	40,050
7				7	Taxes necessary to balance			
8				8	Taxes collected in year levied			
9	0	0	40,220	9	TOTAL RESOURCES	40,050	40,050	40,050
					REQUIREMENTS			
10	0	0	0	10	Purchase of capital asset equipment			0
11	NEW	NEW	26,000	11	New pickup truck to replace Dodge			0
12	FUND	FUND		12	Discontinue Fund; transfer all money to General Fund	40,050	40,050	40,050
13	NO HISTORICAL	NO HISTORICAL		13				
14	DATA	DATA		14				
15				15				
16				16				
17				17				
18	0	0	26,000	18	Total Expenses	40,050	40,050	40,050
19	0	0	14,220	19	Reserved for future expenditure	0	0	0
20	0	0	40,220	20	TOTAL REQUIREMENTS	40,050	40,050	40,050

Note: This Fund was not properly set up in FY 11-12, and will be discontinued in FY 12-13. Resources transferred back to General Fund. Resources and expenses related to equipment purchases are shown in the General Fund for fiscal years prior to FY 11-12, and for FY 12-13.

RESERVE FUND
Building Reserve Fund

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more that 10 years after establishment.

REVIEW YEAR : 2017

RESOURCE AND REQUIREMENTS

Clackamas County SWCD

5/15/2012

Historical Data					DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
					RESOURCES			
					Beginning Fund Balance:			
1	36,191	136,426	257,018	1	Cash on hand (cash basis) or	378,447	378,447	378,447
2	0	0	0	2	Working capital (accrual basis)	0	0	0
3	0	0	0	3	Earning from temporary investments	0	0	0
4	100,000	120,000	120,000	4	Transferred from General Fund	200,000	275,337	275,337
5	235	1,171	400	5	Interest	1,800	1,800	1,800
6	0	0	0	6		0	0	0
7	0	0	0	7		0	0	0
8	136,426	257,597	377,418	8	Total resources, except taxes to be levied	580,247	655,584	655,584
9			0	9	Taxes necessary to balance			
10	0	0		10	Taxes collected in year levied			
11	136,426	257,597	377,418	11	TOTAL RESOURCES	580,247	655,584	655,584
					REQUIREMENTS			
12	0	0	0	12	Build/buy/lease real estate & associated costs	0	0	0
13	0	0	0	13		0	0	0
14	0	0	0	14		0	0	0
15	0	0	0	15		0	0	0
16	0	0	0	16		0	0	0
17	0	0	0	17		0	0	0
18	0	0	0	18		0	0	0
19	0	0	0	19		0	0	0
20	0	0	0	20		0	0	0
21	0	0	0	21	Total Expenses	0	0	0
22	136,426	257,597	377,418	22	Reserved for future expenditure	580,247	655,584	655,584
23	136,426	257,597	377,418	23	TOTAL REQUIREMENTS	580,247	655,584	655,584

RESERVE FUND

**Building Reserve Fund
Worksheet**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more that 10 years after establishment.

REVIEW YEAR : 2017

RESOURCE AND REQUIREMENTS

Clackamas County SWCD

5/15/2012

Historical Data				DESCRIPTION	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				RESOURCES				
				Beginning Fund Balance:				
1	36,191	136,426	257,018	1	Cash on hand (cash basis) or	378,447	378,447	378,447
2	0	0	0	2	Working capital (accrual basis)			0
3	0	0	0	3	Earning from temporary investments			0
4	100,000	120,000	120,000	4	Transferred from General Fund	200,000	275,337	275,337
5	235	1,171	400	5	Interest	1,800	1,800	1,800
6			0	6				
7			0	7				
8	136,426	257,597	377,418	8	Total resources, except taxes to be levied	580,247	655,584	655,584
9			0	9	Taxes necessary to balance			
10	0	0		10	Taxes collected in year levied			
11	136,426	257,597	377,418	11	TOTAL RESOURCES	580,247	655,584	655,584
				REQUIREMENTS				
12	0	0	0	12	Build/buy/lease real estate & associated costs	0	0	0
13	0	0		13				
14	0	0		14				
15	0	0		15				
16	0	0		16				
17	0	0		17				
18	0	0		18				
19	0	0		19				
20	0	0		20				
21	0	0	0	21	Total Expenses	0	0	0
22	136,426	257,597	377,418	22	Reserved for future expenditure	580,247	655,584	655,584
23	136,426	257,597	377,418	23	TOTAL REQUIREMENTS	580,247	655,584	655,584

DETAILED EXPENDITURES

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				District Operations			
				PERSONAL SERVICES			
		84,000	1	District Manager 1.0 FTE	0	0	0
		42,000	2	Financial Administrator (formerly Accting Technician) 1.0 FTE	0	0	0
		0	3	Conservation Technician	0	0	0
		0	4	Admin Assistant 38 hours per week	0	0	0
		82,080	5	Chief Financial Officer 1.0 FTE	0	0	0
		65,493	6	Cons Investments Coord (Program Dev Mgr) 1.0 FTE	0	0	0
		4,800	7	Board members' stipends	0	0	0
0	0	278,373	8	SUBTOTAL OF SALARIES / WAGES	0	0	0
		51,499	9	Payroll liabilities (District share of taxes)	0	0	0
		48,000	10	Employee benefits	0	0	0
		15,606	11	Deferred compensation - Employer contribution	0	0	0
		0	12	Temporary employees & interns	0	0	0
		0	13	Compensated absences (annual leave)	0	0	0
See General Fund Exp Sheets	See Gen Fund Expenses Sheets	393,478	14	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES			
			15	Contracted svcs: graphic design, web, marketing	0	0	0
		35,000	16	Contracted svcs: legal, audit, accting svcs, fees	0	0	0
			17	Contracted svcs: unspecified in annual audit	0	0	0
			18	Contracted svcs: consultants	0	0	0
			19	Contracted cvcs: conservation field workers/techs	0	0	0
			20	Partner support	0	0	0
		102,000	21	Office: rent, utilities, telecomm, storage, maint.	0	0	0
		4,500	22	Fuel/maint/repair of District vehicles/equipment	0	0	0
		3,500	23	Rent space: meetings, workshops, events	0	0	0
		6,000	24	Insurance	0	0	0
		11,000	25	Office supplies & non-capitalized equipment	0	0	0
		4,500	26	Program supplies	0	0	0
		6,000	27	Postage/delivery	0	0	0
		5,000	28	Printing, production	0	0	0
		3,500	29	Media, legal notices, advertising, marketing	0	0	0
		3,500	30	Dues, subscriptions, licenses	0	0	0
		24,000	31	Staff training and related expenses	0	0	0
		11,595	32	Director training and related expenses	0	0	0
		7,000	33	Staff transportation & related expenses (not training related)	0	0	0
		Incl. in line 35	34	Director business expenses	0	0	0
		1,500	35	Volunteer/Board/staff/cooperator recognition	0	0	0
		1,301	36	Bank fees, interest paid	0	0	0
		0	37	Scholarships	0	0	0
See General Fund Exp Sheets	See Gen Fund Expenses Sheets	229,896	38	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				District Operations			
				CAPITAL OUTLAY			
		30,000	39	Office equipment	0	0	0
		0	40	Field equipment	0	0	0
		0	41	Vehicles	0	0	0
		0	42				
See General Fund Exp Sheets	See Gen Fund Expenses Sheets	30,000	43	TOTAL CAPITAL OUTLAY	0	0	0
				DEBT SERVICE			
0	0	0	44		0	0	0
		0	45		0	0	0
				CONTINGENCIES			
0	0	0	46		0	0	0
0	0	0	47	Contingency	0	0	0
0	0	0	48		0	0	0
				TRANSFERS TO SPECIAL FUNDS			
0	0	0	49		0	0	0
0	0	0	50	Transfer to Conservation Investment	0	0	0
0	0	0	51	Transfer to Partner Grants Management	0	0	0
0	0	0	52	Transfer to Agency Fund	0	0	0
0	0	0	53	Transfer to Equipment Fund	0	0	0
0	0	0	54				
				TRANSFERS TO RESERVE FUND			
0	0	0	55		0	0	0
0	0	0	56	Transfer to Building Reserve Fund	0	0	0
			57		0	0	0
0	0	0	58	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
See General Fund Exp Sheets	See Gen Fund Exp Sheets	653,374	59	Total Expenditures	0	0	0
0	0	0	60	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
See General Fund Exp Sheets	See Gen Fund Exp Sheets	653,374	61	TOTAL REQUIREMENTS	0	0	0

Beginning in FY 12-13, expenditures for District Operations is on form "LB-31: Detailed Expenditures: District Operations (Reorganized starting FY 12-13)"

DETAILED EXPENDITURES
Conservation Investments Program
AKA Grants Dept.

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				PERSONAL SERVICES				
			0	1	Conservation Investments Program Coordinator	0	0	0
				2	(Placeholder)	0	0	0
				3	(Placeholder)	0	0	0
				4	(Placeholder)	0	0	0
				5	(Placeholder)	0	0	0
				6	(Placeholder)	0	0	0
				7	(Placeholder)	0	0	0
	0	0	0	8	SUBTOTAL OF SALARIES / WAGES	0	0	0
			0	9	Payroll liabilities (District share of taxes)	0	0	0
			0	10	Employee benefits	0	0	0
			0	11	Deferred compensation - Employer contribution	0	0	0
			0	12	Temporary employees & interns	0	0	0
			0	13	Compensated absences (annual leave)	0	0	0
See Gen Fund Expenses Sheets	See Gen Fund Exp Sheets		0	14	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES				
			0	15	Contracted svcs: graphic design, web, marketing	0	0	0
			0	16	Contracted svcs: legal, audit, acting svcs, fees	0	0	0
			0	17	Contracted svcs: unspecified in annual audit	0	0	0
			0	18	Contracted consultants (engineer, planning, etc.)	0	0	0
			0	19	Contracted conservation field workers/techs	0	0	0
			0	20	Partner support	0	0	0
			0	21	Office: rent, utilities, telecomm, storage, maint.	0	0	0
			0	22	Fuel/maint/repair of District vehicles/equipment	0	0	0
			0	23	Rent space: meetings, workshops, events	0	0	0
			0	24	Insurance	0	0	0
			0	25	Office supplies & non-capitalized equipment	0	0	0
			0	26	Program supplies	0	0	0
			0	27	Postage/delivery	0	0	0
			0	28	Printing, production	0	0	0
			0	29	Media, legal notices, advertising, marketing	0	0	0
			0	30	Dues, subscriptions, licenses	0	0	0
			0	31	Staff training and related expenses	0	0	0
			0	32	Director training and related expenses	0	0	0
			0	33	Staff transportation & related expenses (not training related)	0	0	0
			0	34	Director business expenses	0	0	0
			0	35	Volunteer/cooperator recognition	0	0	0
			0	36	Bank fees, interest paid	0	0	0
			0	37	Scholarships	0	0	0
See General Fund Expenses Sheets	See Gen Fund Exp Sheets		0	38	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES
Conservation Investments Program
AKA Grants Dept.

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				CAPITAL OUTLAY				
	0	0	0	39	Office equipment	0	0	0
	0	0	0	40	Field equipment	0	0	0
	0	0	0	41	Vehicles	0	0	0
	0	0	0	42				
	0	0	0	43	TOTAL CAPITAL OUTLAY	0	0	0
				DEBT SERVICE				
	0	0	0	44		0	0	0
	0	0	0	45		0	0	0
				CONTINGENCIES				
	0	0	0	46		0	0	0
	0	0	0	47	Contingency	0	0	0
				48				
				TRANSFERS TO SPECIAL FUNDS				
	0	0	0	49		0	0	0
	0	0	0	50	Transfer to Conservation Investment	0	0	0
	0	0	0	51	Transfer to Partner Grants Management	0	0	0
	0	0	0	52	Transfer to Agency	0	0	0
	0	0	0	53	Transfer to Equipment Fund	0	0	0
				54				
				TRANSFERS TO RESERVE FUND				
	0	0	0	55		0	0	0
	0	0	0	56	Transfer to Building Reserve Fund	0	0	0
				57		0	0	0
	0	0	0	58	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
See Gen Fund Expenses Sheets	See Gen Fund Exp Sheets		0	59	Total Expenditures	0	0	0
	0	0	0	60	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
See Gen Fund Expenses Sheets	See Gen Fund Exp Sheets		0	61	TOTAL REQUIREMENTS	0	0	0

The Conservation Investments Program has been absorbed into District Operations.

DETAILED EXPENDITURES

Clackamas County SWCD

Conservation Assistance Dept

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				PERSONAL SERVICES			
1	0	18,000	1	Interns (2 possible) (600 hours each at \$15/hour)	0	0	0
2	0	3,330	2	Payroll Liabilities (District Share of Taxes)	0	0	0
3	0	2,500	3	Employee Benefits	0	0	0
4	0	0	4	Deferred Compensation - Employer Contribution	0	0	0
5	0	0	5	Temporary Employees	0	0	0
6	0	0	6	Compensated Absences (annual leave)	0	0	0
7	0	See Gen Fund Exp Sheets 23,830	7	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES			
8	0	0	8	Contracted Svcs: Graphic Design, Web, Marketing	0	0	0
9	0	0	9	Contracted Svcs: Legal, Audit, Accting Svcs, Fees	0	0	0
10	0	0	10	Contracted Svcs: Unspecified in annual audit	0	0	0
11	0	0	11	Contracted Consultants (Engineering, Planning, etc.)	0	0	0
12	0	0	12	Contracted Conservation Field Workers/Techs	0	0	0
13	0	0	13	Other Partner Support	0	0	0
14	0	80,000	14	Watershed Council Direct Administrative Support	0	0	0
15	0	40,000	15	Farmers Market Direct Administrative Support	0	0	0
16	0	50,000	16	Watershed Council Project Support	0	0	0
17	0	0	17	District Led Work	0	0	0
18	0	0	18	Conservation Assistance for Small Farms	0	0	0
19	0	0	19	Conservation Assistance for Urban Landowners	0	0	0
20	0	0	20	Conservation Assistance for Forest Owners	0	0	0
21	0	0	21	Conservation Assistance to Weed Properties	0	0	0
22	0	0	22	Conservation Assistance for Large Farms	0	0	0
23	0	2,000	23	Scholarship Program	0	0	0
24	0	See Gen Fund Exp Sheets 172,000	24	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES

Clackamas County SWCD

Conservation Assistance Department

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				CAPITAL OUTLAY			
25	0	0	25	Office Equipment	0	0	0
26	0	0	26	Field Equipment	0	0	0
27	0	0	27	Vehicles	0	0	0
28	0	0	28		0	0	0
29	0	See Gen Fund Exp Sheets 0	29	TOTAL CAPITAL OUTLAY	0	0	0
				DEBT SERVICE			
30	0	0	30		0	0	0
31	0	0	31		0	0	0
				CONTINGENCIES			
32	0	0	32		0	0	0
33	0	0	33	Contingency	0	0	0
34	0	0	34				
				TRANSFERS TO SPECIAL FUNDS			
35	0	0	35		0	0	0
36	0	0	36	Transfer to Conservation Investment	0	0	0
37	0	0	37	Transfer to Partner Grants Management	0	0	0
38	0	0	38	Transfer to Agency	0	0	0
39	0	0	39	Transfer to Equipment Fund	0	0	0
40			40				
				TRANSFERS TO RESERVE FUND			
41	0	0	41		0	0	0
42	0	0	42	Transfer to Building Reserve Fund	0	0	0
43	0	0	43				
44	0	0	44	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
45	0	See Gen Fund Exp Sheets 195,830	45	Total Expenditures	0	0	0
46	0	0	46	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
47	0	See Gen Fund Exp Sheets 195,830	47	TOTAL REQUIREMENTS	0	0	0

The Conservation Assistance Dept. has been discontinued. Intern positions have been shifted to District Operations and Conservation Services. Expenses for materials and services have been moved to the Conservation Fund (special revenue fund).

DETAILED EXPENDITURES
Conservation Assistance Department
Part of General Fund

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				PERSONAL SERVICES			
1	0	18,000	1	Interns (2 possible) (600 hours each at \$15 per hour)	0	0	0
2	0	3,330	2	Payroll Liabilities (District Share of Taxes)	0	0	0
3	0	2,500	3	Employee Benefits	0	0	0
4	0	0	4	Deferred Compensation - Employer Contribution	0	0	0
5	0	0	5	Temporary Employees	0	0	0
6	0	0	6	Compensated Absences (annual leave)	0	0	0
7	0	23,830	7	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES			
8	0		8	Contracted Svcs: Graphic Design, Web, Marketing	0	0	0
9	0		9	Contracted Svcs: Legal, Audit, Acting Svcs, Fees	0	0	0
10	0		10	Contracted Svcs: Unspecified in annual audit	0	0	0
11	0		11	Contracted Consultants (Engineering, Planning, etc.)	0	0	0
12	0		12	Contracted Conservation Field Workers/Techs	0	0	0
13	0		13	Other Partner Support	0	0	0
14	0	80,000	14	Watershed Council Direct Administrative Support	0	0	0
15	0	40,000	15	Farmers Market Direct Administrative Support	0	0	0
16	0	50,000	16	Watershed Council Project Support	0	0	0
17			17	District Led Work	0	0	0
18			18	Conservation Assistance for Small Farms	0	0	0
19			19	Conservation Assistance for Urban Landowners	0	0	0
20			20	Conservation Assistance for Forest Owners	0	0	0
21			21	Conservation Assistance to Weed Properties	0	0	0
22			22	Conservation Assistance for Large Farms	0	0	0
23		2,000	23	Scholarship Program	0	0	0
24	0	172,000	24	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES
Conservation Assistance Department

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				CAPITAL OUTLAY			
25	0	0	25	Office Equipment	0	0	0
26	0	0	26	Field Equipment	0	0	0
27	0	0	27	Vehicles	0	0	0
28			28				
29	0	0	29	TOTAL CAPITAL OUTLAY	0	0	0
				DEBT SERVICE			
30	0	0	30		0	0	0
31			31				
				CONTINGENCIES			
32	0	0	32		0	0	0
33		0	33	Contingency	0	0	0
34			34				
				TRANSFERS TO SPECIAL FUNDS			
35	0	0	35		0	0	0
36		0	36	Transfer to Conservation Investment	0	0	0
37		0	37	Transfer to Partner Grants Management	0	0	0
38		0	38	Transfer to Agency	0	0	0
39			39	Transfer to Equipment Fund	0	0	0
40			40				
				TRANSFERS TO RESERVE FUND			
41	0	0	41		0	0	0
42		0	42	Transfer to Building Reserve Fund	0	0	0
43			43				
44	0	0	44	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
				TOTAL EXPENDITURES			
45	0	195,830	45	Total Expenditures	0	0	0
46	0	0	46	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
				TOTAL REQUIREMENTS			
47	0	195,830	47	TOTAL REQUIREMENTS	0	0	0

The Conservation Assistance Dept. has been discontinued. Intern positions have been shifted to District Operations and Conservation Services. Expenses for materials and services have been moved to the Conservation Fund (special revenue fund).

DETAILED EXPENDITURES

Rural Conservation Program

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				PERSONAL SERVICES				
1		70,000	1	Rural Conservation Manager 1.0 FTE	0	0	0	
2		37,537	2	Conservation Technician	0	0	0	
3		56,952	3	Large Farm Specialist 1.0 FTE	0	0	0	
4		54,581	4	Small Farm Specialist* 1.0 FTE	0	0	0	
5			5	(Placeholder)	0	0	0	
6			6	(Placeholder)	0	0	0	
7			7	(Placeholder)	0	0	0	
8	0	0	8	SUBTOTAL OF SALARIES / WAGES	0	0	0	
9		40,528	9	Payroll Liabilities (District Share of Taxes)	0	0	0	
10		40,000	10	Employee Benefits	0	0	0	
11		19,470	11	Deferred Compensation - Employer Contribution	0	0	0	
12		0	12	Temporary Employees & Interns	0	0	0	
13		0	13	Compensated Absences (annual leave)	0	0	0	
14	See Gen Fund Exp Sheets	See Gen Fund Expenses Sheets	319,068	14	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES				
15			15	Contracted Svcs: Graphic Design, Web, Marketing	0	0	0	
16			16	Contracted Svcs: Legal,Audit,Acting Svcs,Fees	0	0	0	
17			17	Contracted Svcs: Unspecified in annual audit	0	0	0	
18		2,000	18	Contracted Consultants (Engineering, Planning, etc.)	0	0	0	
19		1,500	19	Contracted Conservation Field Workers/Techs	0	0	0	
20			20	Partner Support	0	0	0	
21			21	Office: Rent, Utilities, Telecomm, Storage, Maint.	0	0	0	
22		3,000	22	Fuel/Maint/Repair of District Vehicles/Equipment	0	0	0	
23			23	Rent Space: Meetings, Workshops, Events	0	0	0	
24			24	Insurance	0	0	0	
25		1,000	25	Office Supplies & Non-Capitalized Equipment	0	0	0	
26			26	Program Supplies	0	0	0	
27			27	Postage/Delivery	0	0	0	
28			28	Printing, Production	0	0	0	
29			29	Media, Advertising, Marketing	0	0	0	
30		1,000	30	Dues, Subscriptions, Licenses	0	0	0	
31		1,500	31	Staff Training and Related Expenses	0	0	0	
32			32	Director Training and Related Expenses	0	0	0	
33		7,500	33	Staff Transportation & Related Expenses (not training related)	0	0	0	
34		0	34	Director Business Expenses	0	0	0	
35		0	35	Volunteer/Cooperator Recognition	0	0	0	
36			36	Bank Fees, Interest	0	0	0	
37			37	Scholarships	0	0	0	
38	See Gen Fund Exp Sheets	See Gen Fund Expenses Sheets	17,500	38	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES

Rural Conservation Program

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				CAPITAL OUTLAY				
39	0	0	0	39	Office Equipment	0	0	0
40	0	0	0	40	Field Equipment	0	0	0
41	0	0	0	41	Vehicles	0	0	0
42				42				
43	0	0	0	43	TOTAL CAPITAL OUTLAY	0	0	0
44	0	0	0	44	DEBT SERVICE	0	0	0
45				45		0	0	0
46	0	0	0	46	CONTINGENCIES	0	0	0
47	0	0	0	47	Contingency	0	0	0
48				48				
49	0	0	0	49	TRANSFERS TO SPECIAL FUNDS	0	0	0
50	0	0	0	50	Transfer to Conservation Investment	0	0	0
51	0	0	0	51	Transfer to Partner Grants Management	0	0	0
52	0	0	0	52	Transfer to Agency	0	0	0
53	0	0	0	53	Transfer to Equipment Fund	0		
54				54				
55	0	0	0	55	TRANSFERS TO RESERVE FUND	0	0	0
56	0	0	0	56	Transfer to Building Reserve Fund	0	0	0
57				57		0	0	0
58	0	0	0	58	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
59	See Gen Fund Exp Sheets	See Gen Fund Expenses Sheets	336,568	59	Total Expenditures	0	0	0
60	0	0	0	60	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
61	See Gen Fund Exp Sheets	See Gen Fund Expenses Sheets	336,568	61	TOTAL REQUIREMENTS	0	0	0

Beginning in FY 12-13, expenditures for the Rural Conservation Program is on the form titled:
"LB-31: Detailed Expenditures: Conservation Services (Reorganized starting FY 12-13)"

DETAILED EXPENDITURES

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				WeedWise Program			
				PERSONAL SERVICES			
		64,369	1	WeedWise Program Coordinator 1.0 FTE	0	0	0
			2	(Placeholder)	0	0	0
			3	(Placeholder)	0	0	0
			4	(Placeholder)	0	0	0
			5	(Placeholder)	0	0	0
			6	(Placeholder)	0	0	0
			7	(Placeholder)	0	0	0
0	0	64,369	8	SUBTOTAL OF SALARIES / WAGES	0	0	0
		11,908	9	Payroll Liabilities (District Share of Taxes)	0	0	0
		9,000	10	Employee Benefits	0	0	0
		4,828	11	Deferred Compensation - Employer Contribution	0	0	0
		15,000	12	Temporary Employees & Interns	0	0	0
		0	13	Compensated Absences (annual leave)	0	0	0
See Gen Fund Exp Sheet	See Gen Fund Expenses Sheet	105,105	14	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES			
			15	Contracted Svcs: Graphic Design, Web, Marketing	0	0	0
			16	Contracted Svcs: Legal, Audit, Acting Svcs, Fees	0	0	0
			17	Contracted Svcs: Unspecified in annual audit	0	0	0
		1,000	18	Contracted Consultants (Engineering, Planning, etc.)	0	0	0
		1,830	19	Contracted Conservation Field Workers/Techs	0	0	0
			20	Partner Support	0	0	0
			21	Office: Rent, Utilities, Telecomm, Storage, Maint.	0	0	0
		750	22	Fuel/Maint/Repair of District Vehicles/Equipment	0	0	0
			23	Rent Space: Meetings, Workshops, Events	0	0	0
			24	Insurance	0	0	0
		500	25	Office Supplies & Non-Capitalized Equipment	0	0	0
		500	26	Program Supplies	0	0	0
			27	Postage/Delivery	0	0	0
			28	Printing, Production	0	0	0
			29	Media Legal Notices Advertising, Marketing	0	0	0
		250	30	Dues, Subscriptions, Licenses	0	0	0
		500	31	Staff Training and Related Expenses	0	0	0
			32	Director Training and Related Expenses	0	0	0
		5,000	33	Staff Transportation & Related Expenses (not training related)	0	0	0
		0	34	Director Business Expenses	0	0	0
			35	Volunteer/Cooperator Recognition	0	0	0
			36	Bank Fees, Interest	0	0	0
			37	Scholarships	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Expenses Sheets	10,330	38	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				WeedWise Program			
				CAPITAL OUTLAY			
0	0	0	39	Office Equipment	0	0	0
0	0	0	40	Field Equipment	0	0	0
0	0	0	41	Vehicles	0	0	0
0	0	0	42				
0	0	0	43	TOTAL CAPITAL OUTLAY	0	0	0
				DEBT SERVICE			
0	0	0	44		0	0	0
			45		0	0	
0	0	0	46	CONTINGENCIES	0	0	0
0	0	0	47	Contingency	0	0	0
			48				
0	0	0	49	TRANSFERS TO SPECIAL FUNDS	0	0	0
0	0	0	50	Transfer to Conservation Investment	0	0	0
0	0	0	51	Transfer to Partner Grants Management	0	0	0
0	0	0	52	Transfer to Agency	0	0	0
0	0	0	53	Transfer to Equipment Fund	0	0	0
			54				
0	0	0	55	TRANSFERS TO RESERVE FUND	0	0	0
0	0	0	56	Transfer to Building Reserve Fund	0	0	0
			57		0	0	0
0	0	0	58	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Expenses Sheet	115,435	59	Total Expenditures	0	0	0
0	0	0	60	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Expenses Sheet	115,435	61	TOTAL REQUIREMENTS	0	0	0

Beginning in FY 12-13, expenditures for the WeedWise Program is on the form titled.

"LB-31: Detailed Expenditures: Conservation Services (Reorganized starting FY 12-13)"

DETAILED EXPENDITURES

Clackamas County SWCD

5/15/2012

Community Conservation Program

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
PERSONAL SERVICES							
		54,581	1	Urban & Community Conservation Specialist 1.0 FTE	0	0	0
			2	(Placeholder)	0	0	0
			3	(Placeholder)	0	0	0
			4	(Placeholder)	0	0	0
			5	(Placeholder)	0	0	0
			6	(Placeholder)	0	0	0
			7	(Placeholder)	0	0	0
0	0	54,581	8	SUBTOTAL OF SALARIES / WAGES	0	0	0
		10,097	9	Payroll Liabilities (District Share of Taxes)	0	0	0
		12,000	10	Employee Benefits	0	0	0
		4,094	11	Deferred Compensation - Employer Contribution	0	0	0
			12	Temporary Employees & Interns	0	0	0
			13	Compensated Absences (annual leave)	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	80,772	14	TOTAL PERSONAL SERVICES	0	0	0
MATERIALS AND SERVICES							
		0	15	Contracted Svcs: Graphic Design, Web, Marketing	0	0	0
		0	16	Contracted Svcs: Legal, Audit, Acting Svcs. Fees	0	0	0
		0	17	Contracted Svcs: Unspecified in annual audit	0	0	0
		2,000	18	Contracted Consultants (Engineering, Planning, etc.)	0	0	0
			19	Contracted Conservation Field Workers/Techs	0	0	0
			20	Partner Support	0	0	0
		300	21	Office: Rent, Utilities, Telecomm, Storage, Maint.	0	0	0
			22	Fuel/Maint/Repair of District Vehicles/Equipment	0	0	0
		250	23	Rent Space: Meetings, Workshops, Events	0	0	0
			24	Insurance	0	0	0
		1,500	25	Office Supplies & Non-Capitalized Equipment	0	0	0
		500	26	Program Supplies	0	0	0
			27	Postage/Delivery	0	0	0
			28	Printing, Production	0	0	0
		500	29	Media, Advertising, Marketing	0	0	0
		250	30	Dues, Subscriptions, Licenses	0	0	0
		1,000	31	Staff Training and Related Expenses	0	0	0
			32	Director Training and Related Expenses	0	0	0
		5,000	33	Staff Transportation & Related Expenses (not training related)	0	0	0
			34	Director Business Expenses	0	0	0
			35	Volunteer/Cooperator Recognition	0	0	0
			36	Bank Fees, Interest	0	0	0
			37	Scholarships	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	11,300	38	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES

Clackamas County SWCD

5/15/2012

Community Conservation Program

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
CAPITAL OUTLAY							
		0	39	Office Equipment	0	0	0
		0	40	Field Equipment	0	0	0
		0	41	Vehicles	0	0	0
			42				
			43	TOTAL CAPITAL OUTLAY	0	0	0
DEBT SERVICE							
		0	44		0	0	0
			45		0	0	0
		0	46	CONTINGENCIES	0	0	0
		0	47	Contingency	0	0	0
			48				
		0	49	TRANSFERS TO SPECIAL FUNDS	0	0	0
		0	50	Transfer to Conservation Investment	0	0	0
		0	51	Transfer to Partner Grants Management	0	0	0
		0	52	Transfer to Agency	0	0	0
			53	Transfer to Equipment Fund	0	0	0
			54				
		0	55	TRANSFERS TO RESERVE FUND	0	0	0
		0	56	Transfer to Building Reserve Fund	0	0	0
			57		0	0	0
		0	58	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	92,072	59	Total Expenditures	0	0	0
		0	60	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	92,072	61	TOTAL REQUIREMENTS	0	0	0

Beginning in FY 12-13, expenditures for the Community Conservation Program is on the form titled:
"LB-31: Detailed Expenditures: Conservation Services (Reorganized starting FY 12-13)"

DETAILED EXPENDITURES

Riparian Restoration

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				PERSONAL SERVICES			
		40,936	1	Riparian Specialist/CREP Coordinator 1.0 FTE	0	0	0
		48,000	2	Conservation Water Quality Technician	0	0	0
			3	(Placeholder)	0	0	0
			4	(Placeholder)	0	0	0
			5	(Placeholder)	0	0	0
			6	(Placeholder)	0	0	0
			7	(Placeholder)	0	0	0
0	0	88,936	8	SUBTOTAL OF SALARIES / WAGES	0	0	0
		16,453	9	Payroll Liabilities (District Share of Taxes)	0	0	0
		16,000	10	Employee Benefits	0	0	0
		6,670	11	Deferred Compensation - Employer Contribution	0	0	0
			12	Temporary Employees & Interns	0	0	0
			13	Compensated Absences (annual leave)	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	128,059	14	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES			
		0	15	Contracted Svcs: Graphic Design, Web, Marketing	0	0	0
			16	Contracted Svcs: Legal,Audit,Acting Svcs,Fees	0	0	0
			17	Contracted Svcs: Unspecified in annual audit	0	0	0
		5,024	18	Contracted Consultants (Engineering, Planning, etc.)	0	0	0
		1,000	19	Contracted Conservation Field Workers/Techs	0	0	0
			20	Partner Support	0	0	0
			21	Office: Rent, Utilities, Telecom, Storage, Maint.	0	0	0
		500	22	Fuel/Maint/Repair of District Vehicles/Equipment	0	0	0
		250	23	Rent Space: Meetings, Workshops, Events	0	0	0
			24	Insurance	0	0	0
		250	25	Office Supplies & Non-Capitalized Equipment	0	0	0
		250	26	Program Supplies	0	0	0
			27	Postage/Delivery	0	0	0
			28	Printing, Production	0	0	0
			29	Media, Legal Notices, Advertising, Marketing	0	0	0
		250	30	Dues, Subscriptions, Licenses	0	0	0
		1,000	31	Staff Training and Related Expenses	0	0	0
			32	Director Training and Related Expenses	0	0	0
		5,500	33	Staff Transportation & Related Expenses (not training related)	0	0	0
		0	34	Director Business Expenses	0	0	0
			35	Volunteer/Cooperator Recognition	0	0	0
			36	Bank Fees, Interest	0	0	0
			37	Scholarships	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	14,024	38	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES

Riparian Restoration

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				CAPITAL OUTLAY			
0	0	0	39	Office Equipment	0	0	0
0	0	0	40	Field Equipment	0	0	0
0	0	0	41	Vehicles	0	0	0
0	0	0	42		0	0	0
0	0	0	43	TOTAL CAPITAL OUTLAY	0	0	0
				DEBT SERVICE			
0	0	0	44		0	0	0
0	0	0	45		0	0	0
				CONTINGENCIES			
0	0	0	46		0	0	0
0	0	0	47	Contingency	0		
				TRANSFERS TO SPECIAL FUNDS			
0	0	0	48	Transfer to Conservation Investment	0	0	0
0	0	0	49	Transfer to Partner Grants Management	0	0	0
0	0	0	50	Transfer to Agency	0	0	0
0	0	0	51	Transfer to Equipment Fund	0	0	0
				TRANSFERS TO RESERVE FUND			
0	0	0	52		0	0	0
0	0	0	53	Transfer to Building Reserve Fund	0	0	0
0	0	0	54		0	0	0
0	0	0	55	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	142,083	56	Total Expenditures	0	0	0
0	0	0	57	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	142,083	58	TOTAL REQUIREMENTS	0	0	0

Beginning in FY 12-13, expenditures for the Riparian Restoration Program is on the form titled:
"LB-31: Detailed Expenditures: Conservation Services (Reorganized starting FY 12-13)"

DETAILED EXPENDITURES

Information & Outreach Program

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				PERSONAL SERVICES			
		70,000	1	Information & Outreach Manager 1.0 FTE	0	0	0
			2	(Placeholder)	0	0	0
			3	(Placeholder)	0	0	0
			4	(Placeholder)	0	0	0
			5	(Placeholder)	0	0	0
			6	(Placeholder)	0	0	0
			7	(Placeholder)	0	0	0
0	0	70,000	8	SUBTOTAL OF SALARIES / WAGES	0	0	0
		12,950	9	Payroll Liabilities (District Share of Taxes)	0	0	0
		9,000	10	Employee Benefits	0	0	0
		5,250	11	Deferred Compensation - Employer Contribution	0	0	0
			12	Temporary Employees & Interns	0	0	0
			13	Compensated Absences (annual leave)	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	97,200	14	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES			
		1,500	15	Contracted Svcs: Graphic Design, Web, Marketing	0	0	0
			16	Contracted Svcs: Legal,Audit,Accting Svcs,Fees	0	0	0
			17	Contracted Svcs: Unspecified in annual audit	0	0	0
			18	Contracted Consultants (Engineering, Planning, etc.)	0	0	0
			19	Contracted Conservation Field Workers/Techs	0	0	0
			20	Partner Support	0	0	0
			21	Office: Rent, Utilities, Telecomm, Storage, Maint.	0	0	0
		250	22	Fuel/Maint/Repair of District Vehicles/Equipment	0	0	0
		1,500	23	Rent Space: Meetings, Workshops, Events	0	0	0
			24	Insurance	0	0	0
		1,000	25	Office Supplies & Non-Capitalized Equipment	0	0	0
			26	Program Supplies	0	0	0
		33,500	27	Postage/Delivery	0	0	0
		33,500	28	Printing, Production	0	0	0
		2,500	29	Media, Legal Notices, Advertising, Marketing	0	0	0
		500	30	Dues, Subscriptions, Licenses	0	0	0
		1,000	31	Staff Training and Related Expenses	0	0	0
			32	Director Training and Related Expenses	0	0	0
		5,000	33	Staff Transportation & Related Expenses (not training related)	0	0	0
			34	Director Business Expenses	0	0	0
			35	Volunteer/Cooperator Recognition	0	0	0
			36	Bank Fees, Interest	0	0	0
			37	Scholarships	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	80,250	38	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES

Information & Outreach Program

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				CAPITAL OUTLAY			
0	0	0	39	Office Equipment	0	0	0
0	0	0	40	Field Equipment	0	0	0
0	0	0	41	Vehicles	0	0	0
0	0	0	42		0	0	0
0	0	0	43	TOTAL CAPITAL OUTLAY	0	0	0
				DEBT SERVICE			
0	0	0	44		0	0	0
0	0	0	45		0	0	0
0	0	0	46	CONTINGENCIES	0	0	0
0	0	0	47	Contingency	0	0	0
				TRANSFERS TO SPECIAL FUNDS			
0	0	0	48	Transfer to Conservation Investment	0	0	0
0	0	0	49	Transfer to Partner Grants Management	0	0	0
0	0	0	50	Transfer to Agency	0	0	0
0	0	0	51	Transfer to Equipment Fund	0	0	0
0	0	0	52		0	0	0
				TRANSFERS TO RESERVE FUND			
0	0	0	53	Transfer to Building Reserve Fund	0	0	0
0	0	0	54		0	0	0
0	0	0	55	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	177,450	56	Total Expenditures	0	0	0
0	0	0	57	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
See Gen Fund Exp Sheets	See Gen Fund Exp Sheets	177,450	58	TOTAL REQUIREMENTS	0	0	0

Beginning in FY 12-13, expenditures for the Information and Outreach Program is on the form titled:
"LB-31: Detailed Expenditures: Conservation Services (Reorganized starting FY 12-13)"

DETAILED EXPENDITURES

Special Projects Program

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				PERSONAL SERVICES				
1	0	0	1	Conservation Specialist 1.0 FTE	0	0	0	
2			2	(Placeholder)	0	0	0	
3			3	(Placeholder)	0	0	0	
4			4	(Placeholder)	0	0	0	
5			5	(Placeholder)	0	0	0	
6			6	(Placeholder)	0	0	0	
7			7	(Placeholder)	0	0	0	
8	0	0	8	SUBTOTAL OF SALARIES / WAGES	0	0	0	
9	0	0	9	Payroll Liabilities (District Share of Taxes)	0	0	0	
10	0	0	10	Employee Benefits	0	0	0	
11	0	0	11	Deferred Compensation - Employer Contribution	0	0	0	
12	0	0	12	Temporary Employees & Interns	0	0	0	
13	0	0	13	Compensated Absences (annual leave)	0	0	0	
14	See Gen Fund Exp Sheets	0	0	14	TOTAL PERSONAL SERVICES	0	0	0
				MATERIALS AND SERVICES				
15	0	0	15	Contracted Svcs: Graphic Design, Web, Marketing	0	0	0	
16	0	0	16	Contracted Svcs: Legal, Audit, Accting Svcs, Fees	0	0	0	
17	0	0	17	Contracted Svcs: Unspecified in annual audit	0	0	0	
18	0	0	18	Contracted Consultants (Engineering, Planning, etc.)	0	0	0	
19	0	0	19	Contracted Conservation Field Workers/Techs	0	0	0	
20	0	0	20	Partner Support	0	0	0	
21	0	0	21	Office: Rent, Utilities, Telecomm, Storage, Maint.	0	0	0	
22	0	0	22	Fuel/Maint/Repair of District Vehicles/Equipment	0	0	0	
23	0	0	23	Rent Space: Meetings, Workshops, Events	0	0	0	
24	0	0	24	Insurance	0	0	0	
25	0	0	25	Office Supplies & Non-Capitalized Equipment	0	0	0	
26	0	0	26	Program supplies	0	0	0	
27	0	0	27	Postage/Delivery	0	0	0	
28	0	0	28	Printing, Production	0	0	0	
29	0	0	29	Media, Legal Notices, Advertising, Marketing	0	0	0	
30	0	0	30	Dues, Subscriptions, Licenses	0	0	0	
31	0	0	31	Staff Training and Related Expenses	0	0	0	
32	0	0	32	Director Training and Related Expenses	0	0	0	
33	0	0	33	Staff Transportation & Related Expenses (not training related)	0	0	0	
34	0	0	34	Director Business Expenses	0	0	0	
35	0	0	35	Volunteer/Cooperator Recognition	0	0	0	
36	0	0	36	Bank Fees, Interest	0	0	0	
37	0	0	37	Scholarships	0	0	0	
38	See Gen Fund Exp Sheets	See Gen Fund Expenses Sheets	0	38	TOTAL MATERIALS AND SERVICES	0	0	0

DETAILED EXPENDITURES

Special Projects Program

Historical Data				EXPENDITURE DESCRIPTION	Budget for Next Year 2012-13			
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
				CAPITAL OUTLAY				
39	0	0	0	39	Office Equipment	0	0	0
40	0	0	0	40	Field Equipment	0	0	0
41	0	0	0	41	Vehicles	0	0	0
42				42				0
43	0	0	0	43	TOTAL CAPITAL OUTLAY	0	0	0
				DEBT SERVICE				
44	0	0	0	44		0	0	0
45				45		0	0	0
				CONTINGENCIES				
46	0	0	0	46		0	0	0
47	0	0	0	47	Contingency	0	0	0
48				48				
				TRANSFERS TO SPECIAL FUNDS				
49	0	0	0	49		0	0	0
50	0	0	0	50	Transfer to Conservation Investment	0	0	0
51	0	0	0	51	Transfer to Partner Grants Management	0	0	0
52	0	0	0	52	Transfer to Agency	0	0	0
53	0	0	0	53	Transfer to Equipment Fund	0	0	0
54				54				
				TRANSFERS TO RESERVE FUND				
55	0	0	0	55		0	0	0
56	0	0	0	56	Transfer to Building Reserve Fund	0	0	0
57				57		0	0	0
58	0	0	0	58	TOTAL TRANSFERS & CONTINGENCIES	0	0	0
59	See Gen Fund Exp Sheets	0	0	59	Total Expenditures	0	0	0
60	0	0	0	60	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
61	See Gen Fund Exp Sheets	0	0	61	TOTAL REQUIREMENTS	0	0	0

The Special Projects Program has been discontinued. Some services previously provided by this program have been absorbed by District Operations and Conservation Services.

**SPECIAL FUND
Partner Grants Management Dept.**

FORM LB 10

Fund has been discontinued

Clackamas County SWCD

5/15/2012

Historical Data					DESCRIPTION	Budget for Next Year 2011-12		
	Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
					RESOURCES			
					Beginning Fund Balance:			
1	0	0	0	1	Cash on hand (cash basis) or	0	0	0
2	0	0	0	2	Working Capital	0	0	0
3	0	0	0	3	Earning from temporary investments	0	0	0
4	0	0	0	4	Transfer from General Fund	0	0	0
5	0	0	0	5	Interest from Bank, Money Market Accounts	0	0	0
6	0	0	0	6		0	0	0
7	0	0	0	7		0	0	0
8	0	0	0	8	Total resources, except taxes to be levied	0	0	0
9	0	0	0	9	Taxes necessary to balance			
10	0	0	0	10	Taxes collected in year levied			
11	0	0	0	11	TOTAL RESOURCES	0	0	0
					REQUIREMENTS			
12	not shown separately: See General Fund	0	0	12	OWEB Small Grant Partner Expenses	0	0	0
13	not shown separately: See General Fund	0	0	13	Northwoods Nursery CIG grant	0	0	0
14	not shown separately: See General Fund	0	0	14	Other Partner Grants with CCSWCD as Grantee/Mgr	0	0	0
15	0	0	0	15		0	0	0
16	0	0	0	16		0	0	0
17	0	0	0	17		0	0	0
18	0	0	0	18		0	0	0
19	0	0	0	19		0	0	0
20	0	0	0	20	Total Expenses	0	0	0
21	0	0	0	21	Unappropriated Ending Fund Balance	0	0	0
22	0	0	0	22	TOTAL REQUIREMENTS	0	0	0

*Partner Grants Management Fund (or Dept) has been discontinued.
Grant income and expenditures are shown in General Fund (FYs 09-10 to 11-12) and Conservation Fund (FY 12-13) .*

SPECIAL FUND
Partner Grants Management Dept.

FORM LB 10 Worksheet

Fund has been discontinued

Clackamas County SWCD

5/15/2012

RESOURCE AND REQUIREMENTS

Budget for Next Year 2012-13

Historical Data				DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				RESOURCES			
				Beginning Fund Balance:			
1	0	0	0	1 Cash on hand (cash basis) or	0	0	0
2	0	0	0	2 Working Capital	0	0	0
3	0	0	0	3 Earning from temporary investments	0	0	0
4	0	0	0	4 Transfer from General Fund	0	0	0
5	0	0	0	5 Interest from Bank, Money Market Accounts	0	0	0
6				6	0	0	0
7				7	0	0	0
8				8 Total resources, except taxes to be levied	0	0	0
9				9 Taxes necessary to balance			
10				10 Taxes collected in year levied			
11	0	0	0	11 TOTAL RESOURCES	0	0	0
							0
				REQUIREMENTS			
12	not shown separately: See Gen Fund	0	0	12 OWEB Small Grant Partner Expenses	0	0	0
13	not shown separately: See Gen Fund	0	0	13 Northwoods Nursery CIG grant	0	0	0
14	not shown separately: See Gen Fund	0	0	14 Other Partner Grants with CCSWCD as Grantee/Mgr	0	0	0
15				15	0	0	0
16				16	0	0	0
17				17	0	0	0
18				18	0	0	0
19				19	0	0	0
20	0	0	0	20 Total Expenses	0	0	0
21	0	0	0	21 Unappropriated Ending Fund Balance	0	0	0
22	0	0	0	22 TOTAL REQUIREMENTS	0	0	0

*Partner Grants Management Fund (or Dept) has been discontinued.
Grant income and expenditures are shown in General Fund (FYs 09-10 to 11-12) and Conservation Fund (FY 12-13) .*

SPECIAL FUND

Agency Fund
CCSWCD serving as fiscal agent only

Fund has been discontinued

LB 10

Clackamas County SWCD

5/15/2012

RESOURCE AND REQUIREMENTS

Historical Data					DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12		Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body	
					RESOURCES			
					Beginning Fund Balance:			
1	176,980	238,351	0	1	Cash on hand (cash basis) or	0	0	0
2	0	0	0	2	Working capital (accrual basis)	0	0	0
3	0	0	0	3	Transfer from General Fund	0	0	0
4	0	0	0	4	Interest from Bank, Money Market Accounts	0	0	0
5	118,690	0	0	5	GOCWC grants: CCSWCD serving as fiscal agent	0	0	0
6	0	0	0	6	Other Partners: CCSWCD serving as fiscal agent	0	0	0
7	0	0	0	7	Total resources, except taxes to be levied	0	0	0
8	0	0	0	8	Taxes necessary to balance			
9	0	0	0	9	Taxes collected in year levied			
10	295,670	238,351	0	10	TOTAL RESOURCES	0	0	0
					REQUIREMENTS			
11	57,319	0	0	11	GOCWC: CCSWCD serving as fiscal agent	0	0	0
12	0	0	0	12	Other Partners: CCSWCD serving as fiscal agent	0	0	0
13	0	238,351	0	13	Transfer to General Fund	0	0	0
14	0	0	0	14		0	0	0
15	0	0	0	15		0	0	0
16	0	0	0	16		0	0	0
17	0	0	0	17		0	0	0
18	0	0	0	18		0	0	0
19	57,319	238,351	0	19	Total Expenses	0	0	0
20	238,351	0	0	20	Ending Fund Balance	0	0	0
21	295,670	238,351	0	21	TOTAL REQUIREMENTS	0	0	0

Agency Fund has been discontinued. Grant income and expenditures are shown in the General Fund.

SPECIAL FUND

Agency Fund
CCSWCD serving as fiscal agent only

LB 10 Worksheet

Fund has been discontinued

Clackamas County SWCD

5/15/2012

RESOURCE AND REQUIREMENTS

Historical Data				DESCRIPTION	Budget for Next Year 2012-13		
Actual 2nd Preceding Year 2009/10	Actual 1st Preceding Year 2010/11	Adopted Budget Year 2011/12			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				RESOURCES			
				Beginning Fund Balance:			
1	176,980	238,351	0	1 Cash on hand (cash basis) or	0	0	0
2	0	0	0	2 Working capital (accrual basis)	0	0	0
3	0	0	0	3 Transfer from General Fund	0	0	0
4	0		0	4 Interest from Bank, Money Market Accounts	0	0	0
5	118,690	0	0	5 GOCWC grants: CCSWCD serving as fiscal agent	0	0	0
6			0	6 Other Partners: CCSWCD serving as fiscal agent	0	0	0
7				7 Total resources, except taxes to be levied	0	0	0
8				8 Taxes necessary to balance			
9				9 Taxes collected in year levied			
10	295,670	238,351	0	10 TOTAL RESOURCES	0	0	0
				REQUIREMENTS			
11	57,319	0	0	11 GOCWC: CCSWCD serving as fiscal agent	0	0	0
12			0	12 Other Partners: CCSWCD serving as fiscal agent	0	0	0
13		238,351		13 Transfer to General Fund	0	0	0
14				14	0	0	0
15				15	0	0	0
16				16	0	0	0
17				17	0	0	0
18				18	0	0	0
19	57,319	238,351	0	19 Total Expenses	0	0	0
20	238,351	0	0	20 Ending Fund Balance	0	0	0
21	295,670	238,351	0	21 TOTAL REQUIREMENTS	0	0	0

Agency Fund has been discontinued. Grant income and expenditures are shown in the General Fund