



CLACKAMAS COUNTY

Soil and Water Conservation District

Approved 2/15/11

SWCD Board Meeting Minutes for January 18, 2011

Present:

Directors: Jan Lee (Chair), Don Guttridge (Vice Chair), Lowell Hanna (Secretary), Joan Zuber (Treasurer), Janiece Miller, Ron Oberg

Staff: Lisa Bucy, Michael Garvison, Clair Klock, Marlene Lloyd, Tom Salzer

Guests: Roger Fantz, Jim Toops, Kris Homma, Jerry Nicolescu

1 – CALL TO ORDER

Chair Lee called the meeting to order at 1:00 p.m. on Tuesday January 18, 2011 in the Clackamas County SWCD (CCSWCD) conference room at 221 Molalla Avenue, Oregon City, OR.

2 – AMEND/ACCEPT AGENDA: Agenda item #4 was amended to include appointing associate directors.

3- PUBLIC COMMENT – No public comment was given.

4 – SWEARING IN AND ELECTION– Chair Lee officially swore in newly elected directors Don Guttridge, Ron Oberg, Michael Weinberg and Joan Zuber. Directors Weinberg and Zuber moved/seconded to appoint Lowell Hanna and Roger Fantz as Associate Directors of Clackamas Soil and Water Conservation District. Director Zuber made a request to resign from the Treasurer position. The board accepted the resignation and then proceeded to fill the officer positions of Treasurer and Secretary. Directors Guttridge/Oberg moved to appoint Joan Zuber for the office of Secretary. Motion carried unanimously. Directors Weinberg and Zuber moved to appoint Ron Oberg for office of Treasurer. Motion carried unanimously.

5 – MINUTES – Directors Weinberg/Guttridge moved/seconded to accept the December 14, 2010 minutes with the following changes. Director Weinberg wanted the full name of the climate change report to be added under Director Reports. Director Hanna wanted the minutes to reflect that he had voted no on the motion to remove Staff Garvison from probationary status and recognize him as a full-time, regular staff member. Motion carried unanimously. Directors Guttridge/Zuber moved/seconded to accept the December 30, 2010 minutes as presented. Motion carried unanimously. Director Weinberg requested that it be recorded in the minutes when motions are not passed unanimously, who voted for and against the motion.

6 – FINANCIAL REPORT AND APPROVAL OF EXPENDITURES – Staff Garvison gave an over view of the financial report and vouchers. Directors Guttridge/ Zuber moved/seconded to approve vouchers, as submitted. Motion carried unanimously.

7 – PUBLICATIONS OF PAYMENTS – Staff proposed to publish the District payments as part of our minutes. A numbering system will be developed to keep landowner names private for project reimbursement payments. A letter of explanation will probably be necessary to give more detail regarding the individual vouchers. A web version will also be proofed by several people before posting the list on-line. The board requested a test run of what would be published before making a final decision to go forward with the proposal.

8 – LETTER TO OREGON DEPARTMENT OF AGRICULTURE – Chair Lee presented a letter written to Oregon Department of Agriculture requesting review of Zone 3 Director's eligibility and requesting protocol guidance. It was agreed that the letter should be sent.

Director Lee then presented an award to Director Miller in appreciation of her dedicated service to the District as a Director since 1992.

9– TEMPORARY/PART-TIME EMPLOYMENT – Manager Salzer requested an 8-10 hour/day, one to two day per week planner position. His concern was having enough planning staff to meet our commitment for number of plans written in our Operational Agreement with the Natural Resources Conservation Service. This position would only run until June 30, 2011. Manager Salzer also requested a part-time weed technician position for the WeedWise program. This position would also be one to two days per week and end on June 30, 2011. The personnel committee would approve the employee selection. Directors Weinberg/ Zuber moved/seconded to approve the part-time planner position and the part-time weed technician position to last no longer than June 30, 2011. Motion carried unanimously.

10 – MANAGEMENT REPORT – Manager Salzer reported that Staff Rains and Reische had submitted a Department of Ecology 319 grant application. The riparian fencing project on Potter Creek had been completed. Salzer also reported that the District had a clean audit! He thanked Staff Garvison for his hard work. Salzer noted that the Operational Agreement with the Natural Resources Conservation Service would be renegotiated in the near future. He also reminded us of the March 1st Board Retreat with Ray Ledgerwood. On another note, Salzer said that Staff Leininger has researched and found that in 1994, Clackamas County gave approval for the CCSWCD to be a weed advisory group. The county does not seem to have a copy of his agreement. More investigation will follow. This should be a discussion item when building our next budget.

Staff Bucy reported that she is talking to the culinary schools in the area to find students that may be interested in preparing a meal of locally produced foods for our September 13, 2011 annual dinner. She is also meeting with local farmers' market manager Jackie Hammond-Williams to talk about possible producers. Director Miller wanted to be sure that we rotate the food bank that receives food donations if we have another food bank drive at our dinner.

Staff Garvison reported that Staff Lloyd did voucher payments for this month and will be processing payroll for January.

Staff Klock reported that American Rainwater Catchment System Association will be holding their annual conference at the Monarch Hotel in Clackamas County this year. Klock also reported that the Fair Board is would like to move forward slowly on the rainwater harvesting project. The first step would be a feasibility study. Also the video Healthy Soils is ready and should be aired soon.

11–PARTNER REPORTS – Kris Homma of Natural Resources Conservation Service reported that sign-ups for the Environmental Quality Incentive Program (EQIP) closed in December. Eighteen applications were submitted (8 crop and 10 forestry). The Conservation Security Program received three applications and Organic EQIP will close for applications on March 4th. Jerry Nicolescu Executive Director of the Oregon Association of Conservation Districts (OACD) reported that the Emergency Watershed Protection Program will start again in Baker County. He also noted that a Legislative day for Conservation Districts and Watershed Councils will be held on March 11, 2011. More information will be forthcoming. There will be an OACD Board Meeting on March 10, 2011. Planning for next year’s convention has started. The date will be November 7-9, 2011 at Sun River Resort. He is monitoring Senate Bill 342, the bill to consolidate all natural resource agencies. Jerry will also join us at our board retreat.

12–COMMITTEE REPORTS –No committee reports this month. The Executive Committee will meet again on February 3, 2011 at 9:00 a.m.

13–DIRECTOR REPORTS –

Director Guttridge requested that staff organize a board tour. His noted that his e-mail is temporarily not working. Also the Springwater Players production will be March 11, 12, and 13.

Director Zuber reported that she is attending a meeting in Welches for villages of Mount Hood regarding a proposed mountain bike trail. She is looking to see if official changes to the removal/fill permits have or may be made that would assist the Liquefied Natural Gas companies.

Director Weinberg reported that Dick Jones is now chair of the Clackamas River Basin Council (CRBC). Lowell Hanna is the CCSWCDs official liaison to CRBC.

Associate Director Fantz made no report.

Director Miller reported that the McLean House in West Linn is available to rent for meetings. She is also concerned about security for the front office of the district. She suggested locks and a bell. She also reports that the bird population in her neighborhood is waning.

Director Oberg reported that Mike Bondi, the OSU Extension Chair will also take over as Chair of the North Willamette Experiment Station.

Director Hanna made no report.

Director Lee reported that she visited the Mauna Kea Soil and Water Conservation District on the island of Hawaii. She will be attending the National Association of Conservation Districts annual meeting in Nashville on January 28- February 2, 2011.

14– ADJOURN AND NEXT MEETING: The next Board Meeting will be February 15, 2011. No brown bag will be held in February. The meeting called to order at 1:00 p.m. The Executive Committee will meet on February 3, 2011 at 9:00 a.m.

There being no further business, Chair Lee adjourned the meeting at 2:40 p.m.

Respectfully submitted,

Lisa Bucy
Assistant Manager