

Set 4 Final Questions and Answers for Website Design RFP May 3 and 4

Does the maximum page count of 18 pages include the cover and thank you pages? The proposal has 18 pages of content as outlined in the RFP, however the total page count would be 20 to account for the cover page and a thank you page. Is that acceptable?

Table of Contents and Page dividers will not count against the page limits. Cover letters will not count toward page limits; however, they will not factor into our scoring. Any information critical to the proposed approach must be included in Proposal Content Item 3: Project Approach, or it will not be considered.

Are the “values” provided to suggest categorization from a content perspective or is it meant to be taken into consideration for navigation functionality? Or perhaps it was shared to give context on what topics/values are important to the community?

The “values” were included to help the proposer understand more about the District and our conservation partners in the community.

Are there specific milestones that must be considered or factored into or is it open for us to recommend? IE. SWCD quarterly stakeholder presentation meetings/approvals required to be factored into our timeline.

A timeline will be negotiated during the contracting portion of this project with a hard deadline of June 2025 for a final product.

Would there be a need for a portal site where residents can log in and access certain services or view forms, receipts, manage their notifications/communications, etc.?

No, this website will be open and accessible to all.

Should we assume that all of the existing types of content and features currently on the site will be part of the new site?

Yes.

Will any new types of content or features be introduced to the new site?

The Scope of Work in the RFP outlines our desires for the new website.

We noted you are using a [table layout with pagination and search](#) to display 7 items on this page. Was this layout / feature abandoned or are there other pages with sufficient items that a searchable, paginated table layout makes sense? Do you want to carry this type of layout / feature over to the new site?

We are not prescribing a design. Proposals should offer an approach that accomplishes our goals provided in the RFP Scope of Work.

Are there any preferred or prohibited technology stacks for the CMS platform?

We are not being prescriptive of the platform that will be used. Proposers should determine what platform would best meet the goals provided in the RFP Scope of Work.

We will get the required business insurance if our proposal is accepted. Do we need the commercial auto liability portion of the insurance if we will not be driving for the project?

Since the project may be completed remotely, we will not require auto liability insurance. If you propose in-person meetings, then we will require auto liability insurance.