



Approved April 18, 2023

Clackamas SWCD Budget Committee Minutes for March 28, 2023

PRESENT via Electronics	Directors:	In Person: Jeff Becker (Chair), Don Guttridge (Secretary) Via Zoom: Roger Fantz (Treasurer), Jim Johnson, Jan Lee, Jesse Nelson (Vice-chair)
	Budget Committee:	In Person: John Borden, Steve Fedje, Rennie Squier Via Zoom: David Bugni, Joe Matteo
	Staff:	In Person: Drew Donahue, Jason Faucera, Tami Guttridge, Lisa Kilders, Chris Lapp (Budget Officer), Heather Nielsen, Jenne Reische, Nathan Tucker

1 – CALL TO ORDER

Chair Becker called the meeting to order with a quorum present at 2:34 p.m., March 28, 2023, in person and via “Zoom” initiated from Clackamas Soil and Water Conservation District located at 22055 S Beaver Creek Rd, Beavercreek, OR 97004.

Staff Guttridge conducted a roll call of the Budget Committee Members.

Chair Becker welcomed the Committee Members and asked for introductions. Becker reviewed the meeting guidelines with everyone.

2 – Agenda

Chair Becker asked if there were any changes to the agenda. No changes were requested.

3 – Budget Calendar

Budget Officer Lapp reviewed the budget calendar and noted that no public comment would be taken at this meeting. Lapp reported that the next budget meeting has been scheduled for April 25, 2023, at 2:30. Director Lee has a conflict with this date and requested that the meeting be moved to the alternative date of May 2, 2023.

Director Johnson joined the meeting at 2:40 p.m.

A poll of Budget committee members for the following: In Favor of moving the date to May 2, 2023 – Becker, Borden, Bugni, Fantz, Guttridge, Johnson, Lee, Matteo, Nelson, Squire. Opposed: Fedje.

It was decided to reschedule the second budget meeting to May 2, 2023.

Public comment will be taken at the May meeting.

4 – Budget Message

Budget Officer Lapp presented the budget message to the committee and asked Staff Tucker to review the proposed draft budget.

Tucker noted the District's priorities, existing budget funds, proposed changes, additional staffing requests, tax rates and projected tax growth, and the general fiscal overview. Tucker reviewed each of the special funds currently in the budget.

Committee members asked questions regarding the budget, special funds, employee numbers, partner support, and loan funds.

Committee Member Nelson left the meeting at 3:00 p.m.

5 – Presiding Officer

Chair Becker asked if any member of the Committee was interested in serving as the Presiding Budget Officer. After some discussion, David Bugni agreed that he would be willing to serve.

Don Guttridge/John Borden moved/seconded to elect David Bugni to the position of Presiding Officer. The vote was as follows: In Favor: Becker, Borden, Bugni, Fantz, Fedje, Guttridge, Johnson, Lee, Matteo, Squier. The motion carried unanimously.

6 – Discussion

Presiding Officer Bugni called for discussion. Staff answered questions regarding a larger capital outlay for the coming year, which includes modification of the shop to include offices for field staff, climate-controlled storage, chemical storage, another car charging station, fencing, and possibly a new equipment shed for the equipment rental program. Committee members were glad to see the partner support grants would be increased to pre-pandemic levels.

7 – Assignments

Presiding Officer Bugni asked if there were any questions that the staff need to address for the Committee before the next meeting. The Committee made no additional requests for information.

ADJOURN AND NEXT MEETING

- The next Budget Committee meeting will be on May 2, 2022, at 2:30 p.m. This will be a hybrid meeting from the District office at 22055 S Beaver Creek Rd, Ste 1, Beaver Creek, Oregon.
- There being no further business, Presiding Officer Bugni adjourned the meeting at 3:40 p.m.

Respectfully submitted,

Tami L. Guttridge
Office Administrator