

# Clackamas SWCD Budget: FY 2020-2021

Adopted supplemental budget, January 19, 2021

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## Notes:

- Fiscal year 2020-2021 starts July 1, 2020 and ends on June 30, 2021.
- May 19, 2020: The Board of Directors adopted the budget for fiscal year 2020-2021.
- September 15, 2020: Budget was revised through a resolution of the board.
- January 19, 2021: A public hearing was held to propose and adopt a supplemental budget revision for fiscal year 2020-2021.

## Structure of the budget:

- The budget contains five funds: General Fund, Conservation Grants Fund, Conservation Loans Fund, Working Lands Legacy Fund, and Building Reserve Fund.
- General Fund
  - Page 1 of the budget summarizes resources going into the General Fund. Most operating expenses come out of the General Fund.
  - Page 2 summarizes General Fund requirements by department, and page 3 summarizes General Fund requirements by object classification.
  - Pages 4, 5, 6, 7, 8, and 9 list requirements for the six departments in the General Fund. Those departments are: District Operations; Conservation Planning; WeedWise; Education and Outreach; Land Management; and Not Allocated. The Not Allocated department captures costs not easily attributable to other departments.
- Page 10 summarizes resources and requirements for the Conservation Grants Fund. Implementation of conservation practices comes from this resource.
- Page 11 summarizes resources and requirements for the Conservation Loans Fund.
- Page 12 summarizes resources and requirements for the Working Lands Legacy Fund.
- Page 13 summarizes resources and requirements for the Building Reserve Fund.
- Budget worksheets on pages 1W, 10W, 11W, 12W, and 13W may contain additional detail about resources and requirements.
- Historical data is shown on pages 3H, 4H, 5-6-7H, 8H, and 9H. Page numbers correspond to similar pages in the General Fund.

# GENERAL FUND



**GENERAL FUND:  
RESOURCES**

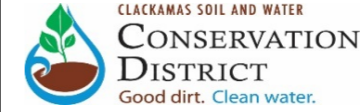


1/19/2021

Historical Data				RESOURCE DESCRIPTION	Budget for Fiscal Year 2020-21			
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)			Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>RESOURCES</b>				1
2	1,467,884	1,311,274	1,320,975	Beginning fund balance: Working capital (accrual basis)	809,092	1,081,077	1,081,077	2
3	0	0	0	Previously levied taxes estimated to be received	0	0	0	3
4	0	0	0		0	0	0	4
5				<b>OTHER RESOURCES</b>				5
6	0	0	750,000	Transfers in to GF from other Funds	239,420	162,348	162,348	6
7	33,674	56,714	40,000	Interest income	36,000	36,000	36,000	7
8	0	0	0	Grant income to General Fund	0	75,464	75,464	8
9	2,476	0	9,700	Other income	10,000	4,000	4,000	9
10	78,488	79,645	83,198	OWEB/ODA allocations to SWCDs (combined)	108,315	83,315	83,315	10
11	0	3,179	0	Reimbursements	0	0	0	11
12	2,850	5,782	5,000	Rental/donations received re: farm equipment lent out	5,000	5,000	5,000	12
13	73,650	113,364	67,750	Support from Partners: WeedWise (combined)	57,250	56,320	56,320	13
14	0	0	0	Support from Partners: other program work (combined)	96,423	106,423	106,423	14
15	0	90,000	73,610	Federal grant: NRCS EQIP NWQI Molalla	73,610	73,610	73,610	15
16	0	0	0	Sale of equipment/vehicles	0	0	0	16
17	0	0	30,000	Lease Revenues CRC Office Space	96,000	146,130	146,130	17
18	<b>1,659,022</b>	<b>1,659,958</b>	<b>2,380,233</b>	Total resources, except taxes to be levied	<b>1,531,110</b>	<b>1,829,687</b>	<b>1,829,687</b>	18
19	0	0	2,432,034	Taxes necessary to balance	2,507,609	2,507,609	2,507,609	19
20	2,285,388	2,366,214	0	Taxes collected in year levied	0	0	0	20
21	<b>3,944,410</b>	<b>4,026,172</b>	<b>4,812,267</b>	<b>TOTAL RESOURCES</b>	<b>4,038,719</b>	<b>4,337,296</b>	<b>4,337,296</b>	21

NOTE: The District budget is prepared on an accrual basis. Accrual basis is a method of accounting that recognizes transactions when they occur.

**GENERAL FUND:  
SUMMARY OF REQUIREMENTS**



1/19/2021

Historical Data			By Department, and Not Allocated to Any Department	Budget for Fiscal Year 2020-21				
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>				1
2	Included in line 9	478,163	429,046	District Operations Department	456,383	456,383	456,383	2
3	Included in line 7	467,042	638,727	Conservation Planning Department	669,588	669,588	669,588	3
4	Included in line 7	304,048	369,619	WeedWise Department	356,376	356,376	356,376	4
5	Included in line 7	192,415	203,467	Education & Outreach Department	205,383	205,383	205,383	5
6	0	0	0	Land Management Department	0	0	0	6
7	Included in line 9	0	0	Conservation Services Department				7
8	0	0	0	Not Allocated to Any Department	0	0	0	8
9	<b>1,556,801</b>	<b>1,441,669</b>	<b>1,640,859</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,687,730</b>	<b>1,687,730</b>	<b>1,687,730</b>	9
10	<b>15.40</b>	<b>15.40</b>	<b>16.00</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	10
11				<b>MATERIALS AND SERVICES</b>				11
12	230,077	246,748	187,500	District Operations Department	200,771	200,771	200,771	12
13	Included in line 17	45,752	100,000	Conservation Planning Department	70,078	55,078	55,078	13
14	Included in line 17	32,490	20,000	WeedWise Department	121,415	123,510	123,510	14
15	Included in line 17	52,683	22,000	Education & Outreach Department	59,822	69,822	69,822	15
16	21,663	13,729	34,300	Land Management Department	40,350	40,350	40,350	16
17	94,773	0	0	Conservation Services Dept.				17
18	0	151,779	150,193	Not Allocated to Any Department	88,840	88,840	88,840	18
19	<b>346,513</b>	<b>543,181</b>	<b>513,993</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>581,276</b>	<b>578,371</b>	<b>578,371</b>	19
20				<b>CAPITAL OUTLAY</b>				20
21	3,330	0	50,000	District Operations Department	0	153,592	153,592	21
22	Included in line 26	0	0	Conservation Planning Department	0	0	0	22
23	Included in line 26	0	0	WeedWise Department	0	0	0	23
24	Included in line 26	0	0	Education & Outreach Department	0	0	0	24
25	8,759	0	0	Land Management Department	0	0	0	25
26	0	0	0	Conservation Services Dept.				26
27	0	0	0	Not Allocated to Any Department	0	0	0	27
28	<b>12,089</b>	<b>0</b>	<b>50,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>153,592</b>	<b>153,592</b>	28
29				<b>DEBT SERVICE</b>				29
30	0	0	535,041	Not Allocated to Any Department	535,041	535,041	535,041	30
31	<b>0</b>	<b>0</b>	<b>535,041</b>	<b>TOTAL DEBT SERVICE</b>	<b>535,041</b>	<b>535,041</b>	<b>535,041</b>	31
32				<b>SPECIAL PAYMENTS</b>				32
33	164,877	240,774	251,000	Not Allocated to Any Department	50,755	70,755	70,755	33
34	<b>164,877</b>	<b>240,774</b>	<b>251,000</b>	<b>TOTAL SPECIAL PAYMENTS</b>	<b>50,755</b>	<b>70,755</b>	<b>70,755</b>	34
35				<b>INTERFUND TRANSFERS</b>				35
36	384,875	400,000	320,000	Transfers to Conservation Grants Fund	180,633	91,117	91,117	36
37	0	0	0	Transfers to Conservation Loans Fund	0	0	0	37
38	0	0	0	Transfers to Working Lands Legacy Fund	0	0	0	38
39	125,000	115,000	712,282	Transfers to Building Reserve Fund	0	0	0	39
40	<b>509,875</b>	<b>515,000</b>	<b>1,032,282</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>180,633</b>	<b>91,117</b>	<b>91,117</b>	40
41	0	0	0	<b>OPERATING CONTINGENCY</b>	0	0	0	41
42	0	0	0	<b>Ending balance (prior years)</b>	0	0	0	42
43	1,105,137	1,045,548	789,092	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	70,698	70,698	70,698	43
44	249,118	240,000	0	<b>Reserved for future expenditure</b>	932,586	1,149,992	1,149,992	44
45	<b>3,944,410</b>	<b>4,026,172</b>	<b>4,812,267</b>	<b>TOTAL REQUIREMENTS</b>	<b>4,038,719</b>	<b>4,337,296</b>	<b>4,337,296</b>	45

**GENERAL FUND:  
SUMMARY OF REQUIREMENTS**



1/19/2021

Historical Data			By Object Classification	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body
1				<b>PERSONNEL SERVICES</b>			
2	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	1,441,669	1,640,859	Salaries, wages, benefits	1,687,730	1,687,730	1,687,730
3		<b>1,441,669</b>	<b>1,640,859</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,687,730</b>	<b>1,687,730</b>	<b>1,687,730</b>
4		<b>15.4</b>	<b>16.0</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>
5				<b>MATERIALS AND SERVICES</b>			
6	See Page 3 H: General Fund Summary of Requirements History by Object Classification: Historical Data	98,165	143,000	Contracted services	176,572	156,572	156,572
7		346,543	240,693	Occupancy: Rent, utilities, telecomm, storage, maint.	147,116	147,116	147,116
8		36,384	107,000	Supplies	209,826	226,921	226,921
9		62,089	23,300	Training and travel	47,762	47,762	47,762
10		<b>543,181</b>	<b>513,993</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>581,276</b>	<b>578,371</b>	<b>578,371</b>
11				<b>CAPITAL OUTLAY</b>			
12	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	0	0	Equipment	0	0	0
13		0	50,000	Leasehold Improvements CRC Office Space	0	153,592	153,592
14		0	0	Vehicles	0	0	0
15		<b>0</b>	<b>50,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>153,592</b>	<b>153,592</b>
16				<b>DEBT SERVICE</b>			
17	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	0	170,000		170,000	170,000	170,000
18		0	365,041		365,041	365,041	365,041
19		0	0		0	0	0
20		0	0		0	0	0
21		<b>0</b>	<b>535,041</b>	<b>TOTAL DEBT SERVICE</b>	<b>535,041</b>	<b>535,041</b>	<b>535,041</b>
22				<b>SPECIAL PAYMENTS</b>			
23	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	234,774	245,000	Grants to Partners	50,755	70,755	70,755
24		6,000	6,000	Scholarships	0	0	0
25		0	0		0	0	0
26		0	0		0	0	0
27		<b>240,774</b>	<b>251,000</b>	<b>TOTAL SPECIAL PAYMENTS</b>	<b>50,755</b>	<b>70,755</b>	<b>70,755</b>
28				<b>INTERFUND TRANSFERS</b>			
29	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	400,000	320,000	Transfers to Conservation Grants Fund	180,633	91,117	91,117
30		0	0	Transfers to Conservation Loans Fund	0	0	0
31		0	0	Transfers to Working Lands Legacy Fund	0	0	0
32		115,000	712,282	Transfers to Building Reserve Fund	0	0	0
33		<b>515,000</b>	<b>1,032,282</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>180,633</b>	<b>91,117</b>	<b>91,117</b>
34				<b>OPERATING CONTINGENCY</b>			
35	See Page 3 H: GF Summary of Req's History by Object Classification: Historical Data	0	0	Ending balance (prior years)	0	0	0
36		1,045,548	789,092	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	70,698	70,698	70,698
37		240,000	0	<b>Reserved for future expenditure</b>	932,586	1,149,992	1,149,992
38		<b>4,026,172</b>	<b>4,812,267</b>	<b>TOTAL REQUIREMENTS</b>	<b>4,038,719</b>	<b>4,337,296</b>	<b>4,337,296</b>

# DEPARTMENTS IN THE GENERAL FUND



**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



1/19/2021

Historical Data				District Operations Department	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>				1
2		478,163	429,046	Salaries, wages, benefits	456,383	456,383	456,383	2
3		<b>478,163</b>	<b>429,046</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>456,383</b>	<b>456,383</b>	<b>456,383</b>	3
4		<b>4.00</b>	<b>4.50</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	4
5				<b>MATERIALS AND SERVICES</b>				5
6		29,549	10,000	Contracted services	48,000	48,000	48,000	6
7	See Page 4 H: General Fund Requirements History: District Operations Dept: Historical Data	175,313	107,500	Occupancy & MIS/IT	93,496	93,496	93,496	7
8		3,095	60,000	Supplies	39,875	39,875	39,875	8
9		38,791	10,000	Training and travel	19,400	19,400	19,400	9
10		<b>246,748</b>	<b>187,500</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>200,771</b>	<b>200,771</b>	<b>200,771</b>	10
11				<b>CAPITAL OUTLAY</b>				11
12			0	Equipment				12
13			50,000	Leasehold Improvements CRC Office Space		153,592	153,592	13
14		0		Vehicles				14
15		<b>0</b>	<b>50,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>153,592</b>	<b>153,592</b>	15
16		<b>724,911</b>	<b>666,546</b>	<b>DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS</b>	<b>657,154</b>	<b>810,746</b>	<b>810,746</b>	16

**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



1/19/2021

Historical Data				Conservation Planning Department	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>				1
2		467,042	638,727	Salaries, wages, benefits	669,588	669,588	669,588	2
3	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	<b>467,042</b>	<b>638,727</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>669,588</b>	<b>669,588</b>	<b>669,588</b>	3
4		<b>5.40</b>	<b>5.50</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	4
5				<b>MATERIALS AND SERVICES</b>				5
6		29,658	95,000	Contracted services	52,572	37,572	37,572	6
7	972		Occupancy: Rent, utilities, telecomm, storage, maint.				0	7
8	1,400		Supplies	4,800	4,800	4,800	4,800	8
9	13,722	5,000	Training and travel	12,706	12,706	12,706	12,706	9
10	<b>45,752</b>	<b>100,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>70,078</b>	<b>55,078</b>	<b>55,078</b>	<b>55,078</b>	10
11			<b>CAPITAL OUTLAY</b>					11
12	0	0	Equipment					12
13	0	0	Vehicles					13
14	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	14
15		<b>512,794</b>	<b>738,727</b>	<b>CONSERVATION PLANNING DEPT. TOTAL REQUIREMENTS</b>	<b>739,666</b>	<b>724,666</b>	<b>724,666</b>	15



**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



1/19/2021

Historical Data				WeedWise Department	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>				1
2		304,048	369,619	Salaries, wages, benefits	356,376	356,376	356,376	2
3	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	<b>304,048</b>	<b>369,619</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>356,376</b>	<b>356,376</b>	<b>356,376</b>	3
4		<b>4.00</b>	<b>4.00</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	4
5				<b>MATERIALS AND SERVICES</b>				5
6		2,000	2,000	Contracted services	15,000	0	0	6
7	16,456	8,000	Occupancy: Rent, utilities, telecomm, storage, maint.			0	7	
8	7,588	4,000	Supplies	98,291	115,386	115,386	8	
9	6,446	6,000	Training and travel	8,124	8,124	8,124	9	
10	<b>32,490</b>	<b>20,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>121,415</b>	<b>123,510</b>	<b>123,510</b>	10	
11			<b>CAPITAL OUTLAY</b>				11	
12	0	0	Equipment				12	
13	0	0	Vehicles				13	
14	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	14	
15		<b>336,538</b>	<b>389,619</b>	<b>WEEDWISE DEPT. TOTAL REQUIREMENTS</b>	<b>477,791</b>	<b>479,886</b>	<b>479,886</b>	15

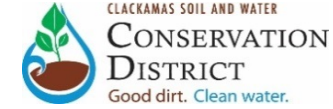
**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



1/19/2021

Historical Data				Education & Outreach Department	Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>				1
2		192,415	203,467	Salaries, wages, benefits	205,383	205,383	205,383	2
3	This department was included in Conservation Services Dept prior to FY 1819. See Page 5,6,7 H: General Fund Requirements History: Conservation Services Dept: Historical Data	<b>192,415</b>	<b>203,467</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>205,383</b>	<b>205,383</b>	<b>205,383</b>	3
4		<b>2.00</b>	<b>2.00</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	4
5				<b>MATERIALS AND SERVICES</b>				5
6		24,246	6,000	Contracted services	26,700	36,700	36,700	6
7	18,325	5,000	Occupancy: Rent, utilities, telecomm, storage, maint.			0	7	
8	7,399	9,000	Supplies	25,640	25,640	25,640	8	
9	2,713	2,000	Training and travel	7,482	7,482	7,482	9	
10	<b>52,683</b>	<b>22,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>59,822</b>	<b>69,822</b>	<b>69,822</b>	10	
11			<b>CAPITAL OUTLAY</b>				11	
12	0	0	Equipment				12	
13	0	0	Vehicles				13	
14	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	14	
15	<b>245,098</b>	<b>225,467</b>	<b>EDUCATION &amp; OUTREACH DEPT. TOTAL REQUIREMENTS</b>	<b>265,205</b>	<b>275,205</b>	<b>275,205</b>	15	

**GENERAL FUND  
REQUIREMENTS  
ALLOCATED TO A DEPARTMENT**



1/19/2021

Historical Data			Land Management Department	Budget for Fiscal Year 2020-21					
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body		
1				<b>PERSONNEL SERVICES</b>				1	
2		0	0	Salaries, wages, benefits				2	
3		<b>0</b>	<b>0</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	3	
4		<b>0.00</b>	<b>0.00</b>	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	4	
5				<b>MATERIALS AND SERVICES</b>				5	
6	See Page 8 H: General Fund Requirements History: Land Management Dept: Historical Data	12,712	30,000	Contracted services	34,300	34,300	34,300	6	
7		0	0	Occupancy: Rent, utilities, telecomm, storage, maint.				7	
8		600	4,000	Supplies	6,000	6,000	6,000	8	
9		417	300	Training and travel	50	50	50	9	
10		<b>13,729</b>	<b>34,300</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>40,350</b>	<b>40,350</b>	<b>40,350</b>	10	
11					<b>CAPITAL OUTLAY</b>				11
12			0	0	Equipment				12
13				0	Vehicles				13
14			<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	14
15			<b>13,729</b>	<b>34,300</b>	<b>LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS</b>	<b>40,350</b>	<b>40,350</b>	<b>40,350</b>	15

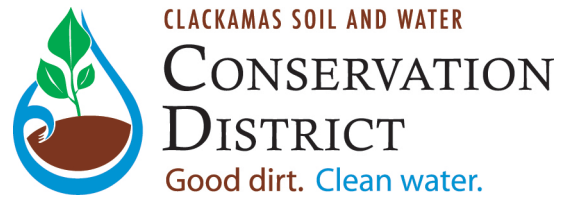
**GENERAL FUND  
REQUIREMENTS  
NOT ALLOCATED TO A DEPARTMENT**



1/19/2021

Historical Data				Not Allocated to Any Department	Budget for Fiscal Year 2020-21				
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body		
1				<b>PERSONNEL SERVICES Not Allocated</b>				1	
2		0	0	Salaries, wages, benefits				2	
3		0	0	<b>TOTAL PERSONNEL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	3	
4		0.00	0.00	<b>TOTAL Full-Time Equivalent (FTE)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	4	
5				<b>MATERIALS AND SERVICES Not Allocated</b>				5	
6		0	0	Contracted services			0	6	
7	See Page 9 H: General Fund Requirements History: Not Allocated to Any Dept: Historical Data	135,477	120,193	Occupancy: Rent, utilities, telecomm, storage, maint.	53,620	53,620	53,620	7	
8		16,302	30,000	Supplies, Vehicle Maint	35,220	35,220	35,220	8	
9		0	0	Travel Training			0	9	
10		151,779	150,193	<b>TOTAL MATERIALS AND SERVICES</b>	<b>88,840</b>	<b>88,840</b>	<b>88,840</b>	10	
11				<b>CAPITAL OUTLAY Not Allocated</b>				11	
12		0	0	Equipment		0	0	12	
13		0	0	Vehicles				13	
14		0	0	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	14	
15				<b>DEBT SERVICE Not Allocated</b>				15	
16			170,000	Eagle Creek - Zions Bank NA	170,000	170,000	170,000	16	
17			365,041	CRC Bldg loan P&I: Zions Bank	365,041	365,041	365,041	17	
18								18	
19								19	
20		0	535,041	<b>TOTAL DEBT SERVICE</b>	<b>535,041</b>	<b>535,041</b>	<b>535,041</b>	20	
21				<b>SPECIAL PAYMENTS Not Allocated</b>				21	
22		234,774	245,000	Grants to Partners (Partners' projects & general support)	50,755	70,755	70,755	22	
23		6,000	6,000	Scholarships	0	0	0	23	
24								24	
25								25	
26	See Page 9 H: General Fund Requirements History: Not Allocated to Any Dept: Historical Data	240,774	251,000	<b>TOTAL SPECIAL PAYMENTS</b>	<b>50,755</b>	<b>70,755</b>	<b>70,755</b>	26	
27				<b>INTERFUND TRANSFERS</b>				27	
28			400,000	320,000	Transfers to Conservation Grants Fund	180,633	91,117	91,117	28
29			0	0	Transfers to Conservation Loans Fund	0	0	0	29
30			0	0	Transfers to Working Lands Legacy Fund	0	0	0	30
31		115,000	712,282	Transfers to Building Reserve Fund	0	0	0	31	
32		515,000	1,032,282	<b>TOTAL INTERFUND TRANSFERS</b>	<b>180,633</b>	<b>91,117</b>	<b>91,117</b>	32	
33		0	0	<b>OPERATING CONTINGENCY</b>	<b>0</b>	<b>0</b>	<b>0</b>	33	
34				<b>Ending balance (prior years)</b>				34	
35		1,045,548	789,092	<b>UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-Nov 2021)</b>	<b>70,698</b>	<b>70,698</b>	<b>70,698</b>	35	
36		240,000	0	<b>Reserved for future expenditure</b>	932,586	1,149,992	1,149,992	36	
37		2,193,101	2,757,608	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>1,858,553</b>	<b>2,006,443</b>	<b>2,006,443</b>	37	

# SPECIAL AND RESERVE FUNDS



**SPECIAL REVENUE FUND:  
CONSERVATION GRANTS FUND**



1/19/2021

Historical Data						Budget for Fiscal Year 2020-21			
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	RESOURCES and REQUIREMENTS			Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
			<b>RESOURCES</b>						1
290,070	153,618	147,710	Beginning fund balance: Working capital (accrual basis)			173,321	292,837	292,837	2
384,875	400,000	320,000	Transferred from General Fund			180,633	91,117	91,117	3
15,000	111,078	102,787	Federal grants and retained receipts			100,349	140,349	140,349	4
11,232	23,242	0	State of Oregon grants and SEP funds			0	0	0	5
20,000	0	30,000	Local grants			33,000	33,000	33,000	6
29,980	0	258,192	Other grants			0	2,690	2,690	7
0	1,679	5,632	Reimbursements			5,887	5,887	5,887	8
0	0	0	Interest from bank accounts			0	0	0	9
<b>751,157</b>	<b>689,617</b>	<b>864,321</b>	<b>TOTAL RESOURCES</b>			<b>493,190</b>	<b>565,880</b>	<b>565,880</b>	10
			<b>REQUIREMENTS</b>						11
			<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				12
177,777	140,135	225,000	Conservation Planning Dept.	Materials & Services	Grants, cost-share, and contracted services	45,278	62,968	62,968	13
342,504	388,481	466,000	WeedWise Dept.	Materials & Services	Grants and contracted services	447,912	502,912	502,912	14
0	0	0	District Operations Dept.	Materials & Services	Grants and contracted services	0	0	0	15
0	0	0				0	0	0	16
0	0	0	Cons Svcs Dept discontinued beginning FY 1819						
			Conservation Services Dept.	Materials & Services	Contracted services				17
119,139	0	0	Guidance from DOR: show grants in this Fund as M&S by Dept., not as Special Pymts	Not Allocated to any Dept.	Special Payments	Grants and cost-share			18
0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Inter-fund transfer to Conservation Loans Fund	0	0	0	19
0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	0	0	0	20
<b>639,420</b>	<b>528,616</b>	<b>691,000</b>	<b>Total Expenses (See note on line 16)</b>			<b>493,190</b>	<b>565,880</b>	<b>565,880</b>	21
111,737	161,001	52,015	<b>UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2021)</b>			0	0	0	22
0	0	121,306	Reserved for future expenditure			0	0	0	23
<b>751,157</b>	<b>689,617</b>	<b>864,321</b>	<b>TOTAL REQUIREMENTS</b>			<b>493,190</b>	<b>565,880</b>	<b>565,880</b>	24

**SPECIAL REVENUE FUND:  
CONSERVATION LOANS FUND**



1/19/2021

Historical Data				RESOURCES and REQUIREMENTS					Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body			
				<b>RESOURCES</b>								
1										1		
2	181,548	236,206	251,200	Beginning fund balance: Working capital (accrual basis)			175,200	146,694	146,694	2		
3	0	0	0	Transferred from Conservation Grants Fund: Conservation loan Borrower repayments made from start of loan program through 6/30/16						3		
4	0	0	0	Transferred from General Fund			0	0	0	4		
5	0	0	0	Disbursements from DEQ CWSRF loan # R22405: Conservation loans						5		
6	50,000	25,000	150,000	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans			168,200	168,200	168,200	6		
7	10,800	33,843	125,000	Disbursements from DEQ CWSRF loan # R22407: Conservation loans			250,000	250,000	250,000	7		
8	49,349	82,156	62,000	Loans: principal received from borrowers			73,090	49,109	49,109	8		
9	2,148	3,691	12,000	Loans: interest received from borrowers			3,966	1,778	1,778	9		
10	0	0	0	Interest from bank accounts			0	0	0	10		
11	0	0	0				0	0	0	11		
12	0	0	0				0	0	0	12		
13	0	0	0				0	0	0	13		
14	0	0	0				0	0	0	14		
15	<b>293,845</b>	<b>380,896</b>	<b>600,200</b>	<b>TOTAL RESOURCES</b>			<b>670,456</b>	<b>615,781</b>	<b>615,781</b>	15		
				<b>REQUIREMENTS</b>								
16										16		
17				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				17		
18		32,850	150,000	Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	103,200	103,200	103,200	18		
19		25,000	150,000	District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	318,200	318,200	318,200	19		
20	63,333	0	0	Not Allocated to any Dept.	Special Payments	Loans to borrowers				20		
21	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	Repayment of DEQ CWSRF loans	28,487	32,033	32,033	21		
22	0	0	150,000	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	220,569	162,348	162,348	22		
23	0	0	0				0	0	0	23		
24	0	0	0				0	0	0	24		
25	0	0	0				0	0	0	25		
26	<b>63,333</b>	<b>57,850</b>	<b>450,000</b>	<b>Total Expenses</b>			<b>670,456</b>	<b>615,781</b>	<b>615,781</b>	26		
27	70,512	173,046	149,206	<b>UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2021)</b>			0	0	0	27		
28	160,000	150,000	994	Reserved for future expenditure			0	0	0	28		
29	<b>293,845</b>	<b>380,896</b>	<b>600,200</b>	<b>TOTAL REQUIREMENTS</b>			<b>670,456</b>	<b>615,781</b>	<b>615,781</b>	29		

**SPECIAL REVENUE FUND:  
WORKING LANDS LEGACY FUND**



1/19/2021

Historical Data				Budget for Fiscal Year 2020-21						
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	RESOURCES and REQUIREMENTS			Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>RESOURCES</b>						1
2	31,433	32,849	721,487	Beginning fund balance: Working capital (accrual basis)			121,487	104,327	104,327	2
3	0	0	0	Earning from temporary investments			0	0	0	3
4	0	0	0	Transferred from General Fund			0	0	0	4
5	1,055	4,058	0	Interest			3,500	2,136	2,136	5
6	0	0	0	Donations to acquire/maintain land and/or conservation easements			0	0	0	6
7	0	700,000	0	Grants to acquire/maintain land and/or conservation easements			0	0	0	7
8	0	1,340,000	0	Loans to acquire/maintain land and/or conservation easements			0	0	0	8
9	0	0	0				0	0	0	9
10	0	0	0				0	0	0	10
11	<b>32,488</b>	<b>2,076,907</b>	<b>721,487</b>	<b>TOTAL RESOURCES</b>			<b>124,987</b>	<b>106,463</b>	<b>106,463</b>	11
12				<b>REQUIREMENTS</b>						12
13				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				13
14	0	1,293,100	0	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements	0	0	0	14
15	0	51,683	0	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees	0	0	0	15
16	0	0	0	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements	0	0	0	16
17	0	10,276	0	Not Allocated to a Dept.	Debt Service	Loan principal & interest	0	0	0	17
18	0	0	600,000	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfers to General Fund	18,851	0	0	18
19	0	0	0				0	0	0	19
20	0	0	0				0	0	0	20
21	<b>0</b>	<b>1,355,059</b>	<b>600,000</b>	<b>Total Expenses</b>			<b>18,851</b>	<b>0</b>	<b>0</b>	21
22	32,488	621,848	19,849	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-Nov 2021)			0	0	0	22
23	0	100,000	101,638	Reserved for future expenditure			106,136	106,463	106,463	23
24	<b>32,488</b>	<b>2,076,907</b>	<b>721,487</b>	<b>TOTAL REQUIREMENTS</b>			<b>124,987</b>	<b>106,463</b>	<b>106,463</b>	24

*This fund is focused on long-term conservation of working lands: farms, fields, and forests.*



REVIEWED/CONTINUED March 21, 2017  
This reserve fund must be reviewed again, and continued, or abolished, by 2027

**RESERVE FUND:  
Building Reserve Fund**



1/19/2021

**Historical Data**

*This fund is authorized and established by resolution in 2007, and renewed in 2017, for the following specified purpose: Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD*

**Budget for Fiscal Year 2020-21**

**RESOURCES and REQUIREMENTS**

	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
				<b>RESOURCES</b>						
1										1
2	3,131	24,895	2,872,718	Beginning fund balance: Working capital (accrual basis)			28,000	17,408	17,408	2
3	0	0	0	Earning from temporary investments			0	0	0	3
4	125,000	115,000	712,282	Transferred from General Fund			0	0	0	4
5	3,430	4,698	8,000	Interest			0	0	0	5
6	0	5,475,000	0	Long-term debt proceeds			0	0	0	6
7	0	0	0	Sale of property			0	0	0	7
8	0	0	20,000	Other Revenue			0	0	0	8
9	0	0	0				0	0	0	9
10	<b>131,561</b>	<b>5,619,593</b>	<b>3,613,000</b>	<b>TOTAL RESOURCES</b>			<b>28,000</b>	<b>17,408</b>	<b>17,408</b>	10
				<b>REQUIREMENTS</b>						
11										11
12				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				12
13	0	2,353,513	3,577,000	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	28,000	17,408	17,408	13
14	101,704	288,237	8,000	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	0	0	0	14
15	0	0	0	District Operations Dept.	Materials & Services	General costs	0	0	0	15
16	0	48,300	0	District Operations Dept.	Materials & Services	Bank fees	0	0	0	16
17	0	0	0	Not Allocated to any Dept.	Debt Service	CRC Bldg loan P&I: Zions Bank	0	0	0	17
18	0	0	0	Not Allocated to any Dept.	Debt Service		0	0	0	18
19	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfers to General Fund	0	0	0	19
20	<b>101,704</b>	<b>2,690,050</b>	<b>3,585,000</b>	<b>Total Expenses</b>			<b>28,000</b>	<b>17,408</b>	<b>17,408</b>	20
21	29,857	2,929,543	28,000	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-Nov 2021)			0	0	0	21
22	0	0	0	Reserved for future expenditure			0	0	0	22
23	<b>131,561</b>	<b>5,619,593</b>	<b>3,613,000</b>	<b>TOTAL REQUIREMENTS</b>			<b>28,000</b>	<b>17,408</b>	<b>17,408</b>	23

# BUDGET WORKSHEETS



**RESOURCES  
GENERAL FUND  
Worksheet**



1/19/2021

Historical Data				RESOURCES	Budget for Fiscal Year 2020-21			
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)			Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1	1,467,884	1,311,274	1,320,975	Beginning fund balance: Working capital (accrual basis)	809,092	1,081,077	1,081,077	1
2	0		0	Previously levied taxes estimated to be received			0	2
3							0	3
4				<b>OTHER RESOURCES</b>				4
5	0	0	750,000	Transfers in to GF from other Funds	239,420	162,348	162,348	5
6	33,674	56,714	40,000	Interest income	36,000	36,000	36,000	6
7	0	0	0	Grant income to General Fund		75,464	75,464	7
8	2,476	0	9,700	CWMA Pull Together	10,000	4,000	4,000	8
9	54,942	56,099	58,204	OWEB/ODA grant: SOW	58,320	58,320	58,320	9
10	23,546	23,546	24,994	OWEB/ODA grant: District Operations & Admin	24,995	24,995	24,995	10
11	0	0	0	OWEB/ODA grant: Clackamas SIA	25,000	0	0	11
12		3,179	0	Reimbursements			0	12
13	2,850	5,782	5,000	Rental/donations received re: farm equipment lent out	5,000	5,000	5,000	13
14	16,650	31,551	33,750	WeedWise Coop Weed Mgmt Area partners: 4 County	28,250	31,000	31,000	14
15	12,000	31,813	24,000	WeedWise Coop Weed Mgmt Area partners: Col Gorge	11,000	7,100	7,100	15
16	5,000	5,000	5,000	WeedWise CWMA partner: BLM for Col Gorge CWMA	5,000	5,000	5,000	16
17	0	0	0	WeedWise CWMA partner: Mt Hood NF for Col Gorge CWMA	8,000	8,220	8,220	17
18	0	0	0	WeedWise CRISP partner: PGE grant	0		0	18
19	10,000	7,500	2,500	WeedWise CRISP partner: BLM	2,500	2,500	2,500	19
20	30,000	30,000	0	WeedWise CRISP partner: Metro	0		0	20
21	0	7,500	2,500	WeedWise Sandy Basin (SBVRC) partner: BLM	2,500	2,500	2,500	21
22	0	0	0	Clackamas River Water Providers MOA	0	10,000	10,000	22
23				CREP Tech total from partners	96,423	96,423	96,423	23
24		90,000	73,610	Federal grant: NRCS EQIP NWQI Molalla	73,610	73,610	73,610	24
25		0	0	Sale of equipment/vehicles			0	25
26			30,000	Lease Revenues CRC Office Space	96,000	146,130	146,130	26
27	<b>1,659,022</b>	<b>1,659,958</b>	<b>2,380,233</b>	Total resources, except taxes to be levied	<b>1,531,110</b>	<b>1,829,687</b>	<b>1,829,687</b>	27
28			2,432,034	Taxes necessary to balance	2,507,609	2,507,609	2,507,609	28
29	2,285,388	\$ 2,366,214		Taxes collected in year levied				29
30	<b>3,944,410</b>	<b>4,026,172</b>	<b>4,812,267</b>	<b>TOTAL RESOURCES</b>	<b>4,038,719</b>	<b>4,337,296</b>	<b>4,337,296</b>	30

**SPECIAL REVENUE FUND**

**Conservation Grants Fund**

Clackamas SWCD

Worksheet

This is a special fund

1/19/2021

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>RESOURCES</b>						1
2	290,070	153,618	147,710	Beginning fund balance: Working capital			173,321	292,837	292,837	2
3	384,875	400,000	200,000	Transferred from General Fund			170,615	81,099	81,099	3
4			120,000	Prior Grants transferred from General Fund: WeedWise PGE			10,018	10,018	10,018	4
5	15,000	0	10,000	WW BLM grant			10,000	50,000	50,000	5
6		0	24,375	USFS Sandy			24,375	24,375	24,375	6
7			61,875	USFS CRISP			59,000	59,000	59,000	7
8		13,291	2,553	NRCS Assignment of Payment			2,224	2,224	2,224	8
9		90,000	0	USFS retained receipts					0	9
10		7,787	3,984	Other federal grants			4,750	4,750	4,750	10
11		21,920	0	SEP funds for projects					0	11
12	11,232	1,322	0	OWEB Small Grants (combined) revenue for this FY					0	12
13			0	Other State of Oregon grants					0	13
14	20,000	0	30,000	Local grant: WeedWise Metro grant: CRBC contracted svcs			30,000	30,000	30,000	14
15			0	Other local grants -- Clackamas County Grant			3,000	3,000	3,000	15
16	14,980	0	258,192	Other grants				2,690	2,690	16
17	15,000	0	0	Milk Creek-Mulino					0	17
18		1,679	5,632	Reimbursements from landowners			5,887	5,887	5,887	18
19			0	Interest from bank accounts					0	19
20	<b>751,157</b>	<b>689,617</b>	<b>864,321</b>	<b>TOTAL RESOURCES</b>			<b>493,190</b>	<b>565,880</b>	<b>565,880</b>	20
21				<b>REQUIREMENTS</b>						21
22				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				22
23	26,990	116,175	225,000	Conservation Planning Dept.	Materials & Services	Grants and cost-share to Cooperators (projects)	45,278	62,968	62,968	23
24	14,194	3,798	0	Conservation Planning Dept.	Materials & Services	Grants to Partners (projects)			0	24
25	136,593	20,162	0	Conservation Planning Dept.	Materials & Services	Contracted services			0	25
26	58,514	0	0	WeedWise Dept.	Materials & Services	Grants to Partners (projects)			0	26
27	283,990	388,481	466,000	WeedWise Dept.	Materials & Services	Contracted services	447,912	502,912	502,912	27
28	0	0	0	District Operations Dept.	Materials & Services	Grants to Partners (projects)			0	28
29	0	0	0	District Operations Dept.	Materials & Services	Contracted services			0	29
30	0	0								30
31	0	Cons Svcs Dept discontinued beginning FY 1819		Conservation Services Dept.	Materials & Services	Contracted services				31
32	0			Conservation Services Dept.	Materials & Services	Milk Creek Meadowbrook project				32
33	0			Conservation Services Dept.	Materials & Services	CRISP partnership				33
34	32,251	Guidance from DOR: show grants in this Fund as M&S by Dept., not as Special Pymts		Not Allocated to any Dept.	Special Payments	Grants and cost-share to Cooperators				34
35	86,888			Not Allocated to any Dept.	Special Payments	Grants to Partners				35
36	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to Conservation Loans Fund				36
37	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund				37
38	<b>639,420</b>	<b>528,616</b>	<b>691,000</b>	<b>Total Expenses (See note on line 16)</b>			<b>493,190</b>	<b>565,880</b>	<b>565,880</b>	38
39	111,737	161,001	52,015	<b>UNAPPROPRIATED ENDING FUND BALANCE (funds needed from July-November 2021)</b>			0	0	0	39
40	0	0	121,306	Reserved for future expenditure				0	0	40
41	<b>751,157</b>	<b>689,617</b>	<b>864,321</b>	<b>TOTAL REQUIREMENTS</b>			<b>493,190</b>	<b>565,880</b>	<b>565,880</b>	41

**SPECIAL REVENUE FUND  
Conservation Loans Fund**

Clackamas SWCD

Worksheet

This is a special fund

1/19/2021

Historical Data						Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	RESOURCES and REQUIREMENTS			Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body
1				<b>RESOURCES</b>					
2	181,548	236,206	251,200	Beginning fund balance: Working capital (accrual basis)			175,200	146,694	146,694
3	0	0		Transferred from Conservation Grants Fund: Conservation loan Borrower repayments made from start of loan program through 6/30/16					
4	0	0	0	Transferred from General Fund					
5	0	0		Disbursements from DEQ CWSRF loan # R22405: Conservation loans			0	0	0
6	50,000	25,000	150,000	Disbursements from DEQ CWSRF loan # R22406: Residential septic repair loans			168,200	168,200	168,200
7	10,800	33,843	125,000	Disbursements from DEQ CWSRF loan # R22407: Conservation loans			250,000	250,000	250,000
8	49,349	80,347	50,000	Conservation loans: principal received from borrowers			58,546	34,260	34,260
9	2,148	2,583	5,000	Conservation loans: interest received from borrowers			3,966	1,778	1,778
10	0	1,809	12,000	Septic system repair loans: principal recv'd from borrowers			14,544	14,849	14,849
11	0	1,108	7,000	Septic system repair loans: interest rec'vd from borrowers					0
12		0	0	Interest from bank accounts					0
13									
14									
15									
16									
17	<b>293,845</b>	<b>380,896</b>	<b>600,200</b>	<b>TOTAL RESOURCES</b>			<b>670,456</b>	<b>615,781</b>	<b>615,781</b>
18				<b>REQUIREMENTS</b>					
19				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>			
20		32,850	150,000	Conservation Planning Dept.	Materials & Services	Contracted Services: Conservation loans to borrowers	103,200	103,200	103,200
21		25,000	150,000	District Operations Dept.	Materials & Services	Contracted Services: Residential septic repair loans to borrowers	318,200	318,200	318,200
22	13,333	0		Not Allocated to any Dept.	Special Payments	Conservation loans to borrowers			
23	50,000	0		Not Allocated to any Dept.	Special Payments	Septic repair loans to borrowers			
24	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22405: principal + interest + fees	28,487	32,033	32,033
25	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22406: principal + interest + fees			0
26	0	0	0	Not Allocated to any Dept.	Debt Service (long-term debt)	DEQ CWSRF loan # R22407: principal + interest + fees			0
27	0	0	150,000	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	220,569	162,348	162,348
28									
29									
30									
31	<b>63,333</b>	<b>57,850</b>	<b>450,000</b>	<b>Total Expenses</b>			<b>670,456</b>	<b>615,781</b>	<b>615,781</b>
32	70,512	173,046	149,206	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-November 2021)			0	0	0
33	160,000	150,000	994	Reserved for future expenditure			0		
34	<b>293,845</b>	<b>380,896</b>	<b>600,200</b>	<b>TOTAL REQUIREMENTS</b>			<b>670,456</b>	<b>615,781</b>	<b>615,781</b>

**SPECIAL REVENUE FUND**

**Working Lands Legacy Fund**

**Worksheet**

Clackamas SWCD

1/19/2021

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>RESOURCES</b>						1
2	31,433	32,849	721,487	Beginning fund balance: Working capital (accrual basis)			121,487	104,327	104,327	2
3	0	0	0	Earning from temporary investments					0	3
4	0	0	0	Transferred from General Fund					0	4
5	1,055	4,058	0	Interest			3,500	2,136	2,136	5
6		0	0	Donations to acquire/maintain land and/or conservation easements					0	6
7	0	700,000	0	Grants to acquire/maintain land and/or conservation easements					0	7
8	0	1,340,000	0	Loans to acquire/maintain land and/or conservation easements					0	8
9									0	9
10									0	10
11	<b>32,488</b>	<b>2,076,907</b>	<b>721,487</b>	<b>TOTAL RESOURCES</b>			<b>124,987</b>	<b>106,463</b>	<b>106,463</b>	11
12				<b>REQUIREMENTS</b>						12
13				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				13
14	0	1,293,100	0	Land Management Dept.	Capital Outlay	Acquisition of land for conservation & conservation easements			0	14
15	0	51,683	0	Land Management Dept.	Materials & Services	Transaction fees, recording of easements, surveys, legal fees, bank fees			0	15
16	0	0	0	Land Management Dept.	Materials & Services	Land/easement stewardship & improvements			0	16
17	0	10,276	0	Not Allocated to any Dept.	Debt Service				0	17
18			550,000	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund: Grant rcvd in FY1819 for Eagle Creek acquisition			0	18
19			50,000	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfer to General Fund	18,851	0	0	19
20										20
21										21
22	<b>0</b>	<b>1,355,059</b>	<b>600,000</b>	<b>Total Expenses</b>			<b>18,851</b>	<b>0</b>	<b>0</b>	22
23	32,488	621,848	19,849	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-Nov 2021)			0	0	0	23
24	0	100,000	101,638	Reserved for future expenditure			106,136	106,463	106,463	24
25	<b>32,488</b>	<b>2,076,907</b>	<b>721,487</b>	<b>TOTAL REQUIREMENTS</b>			<b>124,987</b>	<b>106,463</b>	<b>106,463</b>	25

**RESERVE FUND**

**Building Reserve Fund**

**Worksheet**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more that 10 years after establishment.

This fund is authorized and established by resolution in 2007 for the following specified purpose:

Leasing, acquiring, constructing, remodeling, or making capital improvements to property of CSWCD

REVIEW YEAR : **2027**

Clackamas SWCD

1/19/2021

Historical Data				RESOURCES and REQUIREMENTS			Budget for Fiscal Year 2020-21			
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)				Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>RESOURCES</b>						1
2	3,131	24,895	2,872,718	Beginning fund balance: Working capital (accrual basis)			28,000	17,408	17,408	2
3	0	0	0	Earning from temporary investments			0	0	0	3
4	125,000	115,000	712,282	Transferred from General Fund			0	0	0	4
5	3,430	4,698	8,000	Interest			0	0	0	5
6	0	5,475,000	0	Long-term debt proceeds			0	0	0	6
7	0	0	0	Sale of property			0	0	0	7
8			20,000	Other Revenue			0	0	0	8
9							0	0	0	9
10	<b>131,561</b>	<b>5,619,593</b>	<b>3,613,000</b>	<b>TOTAL RESOURCES</b>			<b>28,000</b>	<b>17,408</b>	<b>17,408</b>	10
11				<b>REQUIREMENTS</b>						11
12				<b>Department (Org. Unit)</b>	<b>Object Classification</b>	<b>Detail</b>				12
13	0	2,353,513	3,577,000	District Operations Dept.	Capital Outlay	Build facilities, improve real property, related costs	28,000	17,408	17,408	13
14	101,704	288,237	8,000	District Operations Dept.	Materials & Services	Build facilities, improve real property, related costs	0	0	0	14
15	0	0	0	District Operations Dept.	Materials & Services	General costs	0	0	0	15
16	0	48,300	0	District Operations Dept.	Materials & Services	Bank fees	0	0	0	16
17	0	0	0	Not Allocated to any Dept.	Debt Service		0	0	0	17
18	0	0	0	Not Allocated to any Dept.	Debt Service		0	0	0	18
19	0	0	0	Not Allocated to any Dept.	Transfers: Inter-fund transfer	Transfers to General Fund	0	0	0	19
20	<b>101,704</b>	<b>2,690,050</b>	<b>3,585,000</b>	<b>Total Expenses</b>			<b>28,000</b>	<b>17,408</b>	<b>17,408</b>	20
21	29,857	2,929,543	28,000	<b>UNAPPROPRIATED ENDING FUND BALANCE</b> (funds needed from July-Nov 2021)			0	0	0	21
22	0	0	0	Reserved for future expenditure			0	0	0	22
23	<b>131,561</b>	<b>5,619,593</b>	<b>3,613,000</b>	<b>TOTAL REQUIREMENTS</b>			<b>28,000</b>	<b>17,408</b>	<b>17,408</b>	23

# BUDGET HISTORICAL SHEETS





**GENERAL FUND SUMMARY OF REQUIREMENTS HISTORY**



1/19/2021

Historical Data			By Object Classification: Historical Data	Budget for Fiscal Year 2020-21			
Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
			<b>PERSONNEL SERVICES</b>				
	See Page 3: General Fund Summary of Requirements by Object Classification		Salaries, wages, benefits				
			Payroll liabilities (District share of taxes)				
			Employee benefits				
			Deferred compensation - Employer contribution				
			Temporary employees & interns				
			COLAs and merit increases for staff				
			Compensated absences (annual leave)				
			Salary adjustments (includes related taxes & def comp)				
<b>1,556,801</b>				<b>TOTAL PERSONNEL SERVICES</b>			
<b>15.40</b>				<b>TOTAL Full-Time Equivalent (FTE)</b>			
			<b>MATERIALS AND SERVICES</b>				
	See Page 3: General Fund Summary of Requirements by Object Classification		Contracted services				
99,925			Partner support				
10,427			Occupancy: Rent, utilities, telecomm, storage, maint.				
123,307			Fuel/maint/repair of District vehicles/equipment				
13,425			Meetings, workshops, events				
802			Insurance				
12,968			Supplies				
37,863			Printing, publication				
6,590			Dues, subscriptions, licenses				
7,387			Training and travel				
20,522			Staff & Director expenses				
13,297			Volunteer/cooperator recognition				
0			Bank fees, interest paid				
0			Scholarships				
<b>346,513</b>			<b>TOTAL MATERIALS AND SERVICES</b>				
			<b>CAPITAL OUTLAY</b>				
0	See Page 3: GF Summary of Requirements by Object Classification		Equipment				
0			Office equipment/capitalized building repairs				
8,759			Field equipment				
3,330			Vehicles				
<b>12,089</b>			<b>TOTAL CAPITAL OUTLAY</b>				
			<b>DEBT SERVICE</b>				
0	See Page 3: GF Summary of Requirements by Object Classification						
0							
0							
0							
<b>0</b>			<b>TOTAL DEBT SERVICE</b>				
			<b>SPECIAL PAYMENTS</b>				
158,877	See Page 3: GF Summary of Requirements by Object Classification		Grants to Partners				
6,000			Scholarships				
0							
0							
<b>164,877</b>			<b>TOTAL SPECIAL PAYMENTS</b>				
			<b>INTERFUND TRANSFERS</b>				
384,875	See Page 3: GF Summary of Requirements by Object Classification		Transfers to Conservation Grants Fund				
0			Transfers to Conservation Loans Fund				
0			Transfers to Working Lands Legacy Fund				
125,000			Transfers to Building Reserve Fund				
<b>509,875</b>			<b>TOTAL INTERFUND TRANSFERS</b>				
0			<b>OPERATING CONTINGENCY</b>				
0	See Page 3: GF Summary of Requirements by Object Classification		Ending balance (prior years)				
1,105,137			<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				
249,118			Reserved for future expenditure				
<b>3,944,410</b>			<b>TOTAL REQUIREMENTS</b>				

**GENERAL FUND REQUIREMENTS HISTORY**

Clackamas SWCD

1/19/2021

Historical Data			District Operations Dept: Historical Data	Budget for Fiscal Year 2020-21							
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body				
1				<b>PERSONNEL SERVICES</b>				1			
2				Salaries and wages				2			
3	Included in Personnel Services on Page 3H: General Fund Requirements by Object Classification: Historical Data	See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	Payroll liabilities (District share of taxes)				3			
4				Employee benefits					4		
5				Deferred compensation - Employer contribution						5	
6				Temporary Employees & Interns						6	
7				COLAs and merit increases for staff (incl taxes & def comp)						7	
8				Compensated absences (annual leave)						8	
9				Salary adjustments (includes related taxes & def comp)						9	
10				<b>TOTAL PERSONNEL SERVICES</b>						10	
11				<b>4.00</b>			<b>TOTAL Full-Time Equivalent (FTE)</b>				11
12							<b>MATERIALS AND SERVICES</b>				12
13	59,754	See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	Contracted services				13			
14	6,302			Partner support					14		
15	103,420			Occupancy: Rent, utilities, telecomm, storage, maint.					15		
16	9,138			Fuel/maint/repair of District vehicles/equipment					16		
17	128			Meetings, workshops, events					17		
18	12,968			Insurance					18		
19	18,715			Supplies & non-capitalized equipment					19		
20	368			Printing, publication					20		
21	2,802			Dues, subscriptions, licenses					21		
22	12,173			Staff & Director training					22		
23	4,309			Staff & Director expenses					23		
24	0			Volunteer/Board/staff/cooperator recognition					24		
25	0			Bank fees, interest paid					25		
26	0			Scholarships					26		
27	<b>230,077</b>					<b>TOTAL MATERIALS AND SERVICES</b>				27	
28						<b>CAPITAL OUTLAY</b>				28	
29		See Page 4: General Fund Requirements Allocated To District Operations Dept.	See Page 4: General Fund Requirements Allocated To District Operations Dept.	Office equipment				29			
30				Field equipment					30		
31	3,330			Vehicles					31		
32	<b>3,330</b>			<b>TOTAL CAPITAL OUTLAY</b>					32		
33	<b>233,407</b>			<b>DISTRICT OPERATIONS DEPT. TOTAL REQUIREMENTS</b>				33			

**GENERAL FUND REQUIREMENTS HISTORY**

Clackamas SWCD

1/19/2021

Historical Data			Conservation Services Dept: Historical Data	Budget for Fiscal Year 2020-21							
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body				
1				<b>PERSONNEL SERVICES</b>				1			
2				Salaries and wages				2			
3				Payroll liabilities (District share of taxes)				3			
4	Included in Personnel Services on Page 3H: General Fund Requirements by Object Classification: Historical Data	Beginning with FY 1819, the Conservation Services Dept is discontinued, and is now divided into the following departments: Conservation Planning Dept, WeedWise Dept, and Education & Outreach Dept. See Pages 5, 6, 7: General Fund Requirements Allocated To a Department for the relevant department.		Employee benefits				4			
5				Deferred compensation - Employer contribution					5		
6				Temporary employees & interns						6	
7				COLAs and merit increases for staff (incl taxes & def comp)						7	
8				Compensated absences (annual leave)						8	
9				Salary adjustments (includes related taxes & def comp)						9	
10							<b>TOTAL PERSONNEL SERVICES</b>				10
11				<b>11.40</b>			<b>TOTAL Full-Time Equivalent (FTE)</b>				11
12							<b>MATERIALS AND SERVICES</b>				12
13				28,454			Contracted services				13
14	4,125			Partner support				14			
15	19,887			Occupancy: Rent, utilities, telecomm, storage, maint.				15			
16	0			Fuel/maint/repair of District vehicles/equipment				16			
17	674			Meetings, workshops, events				17			
18	0			Insurance				18			
19	17,508			Supplies & non-capitalized equipment				19			
20	6,222			Printing, publication				20			
21	640			Dues, subscriptions, licenses				21			
22	8,349			Staff & Director training				22			
23	8,914			Staff & Director expenses				23			
24	0			Volunteer/cooperator recognition				24			
25	0			Bank fees, interest paid				25			
26	0			Scholarships				26			
27	<b>94,773</b>			<b>TOTAL MATERIALS AND SERVICES</b>				27			
28				<b>CAPITAL OUTLAY</b>				28			
29	0			Office equipment				29			
30	0			Field equipment				30			
31	0			Vehicles				31			
32	<b>0</b>			<b>TOTAL CAPITAL OUTLAY</b>				32			
33	<b>94,773</b>			<b>CONSERVATION SVCS DEPT. TOTAL REQUIREMENTS</b>				33			

**GENERAL FUND REQUIREMENTS HISTORY**

Clackamas SWCD

1/19/2021

Historical Data			Land Management Dept: Historical Data	Budget for Fiscal Year 2020-21				
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body	
1				<b>PERSONNEL SERVICES</b>			1	
2	0	See Page 8: General Fund Requirements Allocated To Land Management Dept.		Salaries and wages			2	
3	0		Payroll liabilities (District share of taxes)				3	
4	0		Employee benefits				4	
5	0		Deferred compensation - Employer contribution				5	
6	0		Temporary employees & interns				6	
7	0		COLAs and merit increases for staff (incl taxes & def comp)				7	
8	0		Compensated absences (annual leave)				8	
9	0		Salary adjustments (includes related taxes & def comp)				9	
10	0				<b>TOTAL PERSONNEL SERVICES</b>			10
11	0.00				<b>TOTAL Full-Time Equivalent (FTE)</b>			11
12				<b>MATERIALS AND SERVICES</b>			12	
13	11,717	See Page 8: General Fund Requirements Allocated To Land Management Dept.		Contracted services			13	
14			Partner support				14	
15			Occupancy: Rent, utilities, telecomm, storage, maint.				15	
16	4,287		Fuel/maint/repair of District vehicles/equipment				16	
17			Meetings, workshops, events				17	
18			Insurance				18	
19	1,640		Supplies & non-capitalized equipment				19	
20			Printing, publication				20	
21	3,945		Dues, subscriptions, licenses				21	
22			Staff & Director training				22	
23	74		Staff & Director expenses				23	
24			Volunteer/cooperator recognition				24	
25			Bank fees, interest paid				25	
26	Moved to "Not Allocated to Any Dept: Special Payments"				Scholarships			26
27	21,663				<b>TOTAL MATERIALS AND SERVICES</b>			27
28				<b>CAPITAL OUTLAY</b>			28	
29		See Page 8: General Fund Requirements Allocated To Land Management Dept.		Office equipment			29	
30	8,759		Land				30	
31			Vehicles				31	
32	8,759			<b>TOTAL CAPITAL OUTLAY</b>			32	
33	30,422	0	0	<b>LAND MANAGEMENT DEPT. TOTAL REQUIREMENTS</b>			33	

**GENERAL FUND REQUIREMENTS HISTORY**

Clackamas SWCD

1/19/2021

Historical Data				Not Allocated to Any Department: Historical Data	Budget for Fiscal Year 2020-21				
	Actual 2nd Preceding Year 2017-18	Actual 1st Preceding Year 2018-19	Revised & Adopted Budget Year 2019-20 (Supplemental Budget 3/17/20)	REQUIREMENTS	Adopted & Last Revised 9/15/2020	Proposed Supplemental Budget	Adopted by Governing Body		
1				<b>PERSONNEL SERVICES Not Allocated</b>				1	
2		See Page 9: General Fund Requirements Not Allocated to a Dept		Salaries, wages, benefits				2	
3	0			<b>TOTAL PERSONNEL SERVICES</b>				3	
4	0.00			<b>TOTAL Full-Time Equivalent (FTE)</b>					4
5					<b>MATERIALS AND SERVICES Not Allocated</b>				5
6		See Page 9: General Fund Requirements Not Allocated to a Dept		Contracted services				6	
7				Occupancy: Rent, utilities, telecomm, storage, maint.					7
8				Supplies					8
9				Training and travel					9
10	0			<b>TOTAL MATERIALS AND SERVICES</b>					10
11		See Page 9		<b>CAPITAL OUTLAY Not Allocated</b>				11	
12				Equipment					12
13				Vehicles					13
14	0			<b>TOTAL CAPITAL OUTLAY</b>				14	
15		See Page 9: General Fund Requirements Not Allocated to a Dept		<b>DEBT SERVICE Not Allocated</b>				15	
16	0								16
17									17
18									18
19									19
20	0			<b>TOTAL DEBT SERVICE</b>				20	
21		See Page 9: General Fund Requirements Not Allocated to a Dept		<b>SPECIAL PAYMENTS Not Allocated</b>				21	
22	158,877			Grants to Partners					22
23	6,000			Scholarships					23
24									24
25								25	
26	164,877			<b>TOTAL SPECIAL PAYMENTS</b>				26	
27		See Page 9: General Fund Requirements Not Allocated to a Dept		<b>INTERFUND TRANSFERS</b>				27	
28	384,875			Transfers to Conservation Grants Fund					28
29	0			Transfers to Conservation Loans Fund					29
30	0			Transfers to Working Lands Legacy Fund					30
31	125,000			Transfers to Building Reserve Fund					31
32	509,875			<b>TOTAL INTERFUND TRANSFERS</b>					32
33		<b>OPERATING CONTINGENCY</b>					33		
34		Ending balance (prior years)					34		
35	1,105,137	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>					35		
36	249,118	Reserved for future expenditure					36		
37	2,029,007	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>					37		