



Clackamas SWCD Regular Board of Directors Meeting

DRAFT AGENDA – December 17, 2019

Annual meeting at 4:00 pm, Regular meeting at 4:10 pm

22055 S Beaver Creek Road, Beaver Creek, OR 97004

#	Item	Time	Who	Description
	4:00 Annual meeting	10	Chair Becker	Annual meeting of the Clackamas SWCD as required by ORS 568.580: "Each year... at a time fixed by resolution of the board, the board, by giving due notice, shall call an annual meeting of the landowners in the district and present an annual report and audit."
1	4:10 Regular meeting Public comments* Reports Committees	10	Chair Becker Chair Becker Chair Becker Salzer	+ A – Call regular meeting to order, review/amend/accept agenda B – Receive public comments related to items on this agenda* C – <i>Reports</i> : Hear reports from directors and partners D – <i>Update</i> : Update on committee activities
2	4:20 Minutes	5	T Guttridge	+ A – ACTION : Regular meeting minutes – November 12, 2019
3	4:25 Financial reports	5 5	Tucker Tucker	+ A – ACTION : Financial reports + B – ACTION : Disbursements
4	4:35 Other financial	15 5 5 5 5 5	Auditor Leininger Leininger Leininger Salzer McQueeney	A – ACTION : Presentation of final audit + B – ACTION : Authorization for GM to sign CWMA agreements + C – ACTION : Signature authority for PGE grant agreement + D – ACTION : Signature authority for IGA with Metro + E – ACTION : Letter of engagement for legal services + F – ACTION : Watershed Council support grants
5	5:05 Projects, programs	5	Kilders	+ A – <i>Update</i> : Road signs
6	5:10 Personnel, safety	5 10 5	Salzer Salzer Chair Becker	+ A – ACTION : Workplace harassment policy B – ACTION : Proposed personnel actions (pay parity, staff changes) C – <i>Discussion</i> : Manager recruitment process and timeline
7	5:30 Board, managers	5 5 10	Lee Kilders Managers	+ A – ACTION : OACD articles of incorporation B – ACTION : Oregon Small Woodlands Association membership + C – <i>Reports</i> : Management reports
8	5:50 Property, planning	5	Salzer	A – <i>Update</i> : Building completion, tenancy
9	5:55 Other reports	5	Various	A – <i>Other reports/discussion; general public comment period if time allows</i>
	6:00 Adjourn		Chair	Next regular Board meeting: January 21, 2020 at 4:00 pm in the new Conservation Resource Center at 22055 S Beaver Creek Road

* Public comment is limited to three minutes per participant. Depending on how many citizens choose to speak, the Chair may make further limitations. This agenda is a draft. Topics may be added or removed by the Board of Directors. Scheduled times for specific topics may change without notice.